

NORTH EAST JOINT TRANSPORT COMMITTEE

RECORD OF DELEGATED DECISION BY OFFICER

1. Subject of Decision

Devolution Preparation - Professional Services

2. Delegation Reference (Refer to Meeting Minute Number or Delegation Scheme in the Constitution or Decision Notice)

Item 12: Devolution Preparation – Professional Services Decision Notice Joint Transport Committee 20th June 2023

This decision has been delegated to one or more officer(s) under:

(a) A specific express authorisation was given to the managing Director, Transport North East, following consultation with the Monitoring Officer, and the Chief Finance Officer by the Joint Transport Committee on 20.06.2023 to make and enter into appropriate contracts after specified consultation.

(b) a general authorisation to take such decisions **and**, the effect of the decision is to:

(i) grant a permission or licence;

(ii) affect the rights of an individual; or

(iii) award a contract or incur expenditure which, in either case, materially affects the Authority's financial position.

3. Name and Title of Decision Maker

Tobyn Hughes, Managing Director, Transport North East (Proper Officer for Transport)

4. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

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5. Executive Summary

The North East Joint Transport Committee agreed proposals to procure professional services and other support for devolution preparations at their meeting on the 20th June 2023. This Delegated Decision relates to the procurement of professional services to enhance transport planning capacity and assist Local Authorities with preparing and assembling a programme of local schemes to input into the City Region Sustainable Transport Settlement (CRSTS) pipeline.

6. Decision(s)

6(i)

Item 12: Devolution Preparation – Professional Services Decision Notice Joint Transport Committee 20th June 2023

I. Note the detailed budget breakdown and authorise the Managing Director, Transport

North East, in consultation with the Chief Finance Officer, to initiate the procurement of consultants and support as required,

6(b) If Exempt or Confidential, please provide a reason:

Confidential – Not for publication by virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972,

Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

7. Alternative options considered

No alternative options exist which would enable the development of Local Authority priorities in the required timescales.

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8. Reasons for the Decision(s)

The procurement award will ensure that there is available resource to ensure local priorities are fed into the CRSTS workstream, which is a key element of the devolution agreement.

9. Contact Officer

Jonathan Bailes
Interim Assistant Director, Funding & Programmes, Transport North East
Jonathan.Bailes@transportnortheast.gov.uk

10. Date of Publication

12 September 2023

11. Date of Call-In Deadline

12. Implementation Date

Signature of the Decision-Maker



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North East Combined Authority

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Please return the following to Emma Reynard in Democratic Services (emmareynard@gateshead.gov.uk) **within 2 working days of the decision having been taken.**

- A Word version of the completed Delegated Decision report
- A Word version of the completed Delegated Decision Record
- A scanned PDF version of the completed and signed Delegated Decision Record

The Delegated Decision will be published by Democratic Services within three working days of it being taken, and it will then be open to call-in for a further five working days.

Decisions must not be implemented until the call-in process is completed. Democratic Services officers will advise report authors and decision makers of the relevant deadlines for call-in.