

NORTH EAST JOINT TRANSPORT COMMITTEE

RECORD OF DELEGATED DECISION BY OFFICER

1. Subject of Decision

Bus Service Improvement Plan (BSIP): Capital Programme Approvals.

2. Delegation Reference (Refer to Meeting Minute Number or Delegation Scheme in the Constitution or Decision Notice)

Item 6, Part 1 (Minute number i) of the Joint Transport Committee meeting held on 18th July 2023.

This decision has been delegated to one or more officer(s) under:

(a) A specific express authorisation was given to the managing Director, Transport North East, following consultation with the Monitoring Officer, and the Chief Finance Officer by the Joint Transport Committee on 18.07.2023 to carry out all relevant tasks to implement the Joint Transport Committee's agreement in relation to each project.

(b) a general authorisation to take such decisions **and**, the effect of the decision is to:

(i) grant a permission or licence;

(ii) affect the rights of an individual; or

(iii) award a contract or incur expenditure which, in either case, materially affects the Authority's financial position.

3. Name and Title of Decision Maker

Tobyn Hughes, Managing Director Transport North East (Proper Officer for Transport)

4. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

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5. Executive Summary

At the meeting of 18th July the Joint Transport Committee agreed to the early release of £2,025,087 of the BSIP capital funding allocated for the “Bus Priority Infrastructure – Tranche 1” programme, to assist scheme promoters with the development of the schemes which sit within the programme.

Authority was delegated to the Managing Director Transport North East, following consultation with the Chief Finance Officer and Monitoring Officer, to establish Grant Funding Agreements upon the successful resolution of Business Case appraisal.

Appraisal has now successfully concluded, and this Delegated Decision approves the release of development funds to scheme promoters and enables Grant Funding Agreements to be progressed.

6. Decision(s)

6(a)

Item 6, Part 1 (Minute number i) of the Joint Transport Committee meeting held on 18th July 2023:

- i. Agree in principle to the release of £20,250,872 of BSIP capital funding for the “Bus Priority Infrastructure – Tranche 1” programme (Appendix 1), noting that £2,025,087 of this funding will be released early to assist scheme promoters with development of the programme
- ii. Delegate authority to the Managing Director Transport North East, following consultation with the Chief Finance Officer and Monitoring Officer, to carry out all relevant tasks to implement the Joint Transport Committee’s agreement once successful appraisals of schemes have been completed in line with the North East Transport Assurance Framework. This will include the payment of funding and the establishment of Grant Funding Agreements.

6(b) If Exempt or Confidential, please provide a reason:

N/A

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7. Alternative options considered

No alternative would enable the schemes which sit within the “Bus Priority Infrastructure – Tranche 1” programme to come forward for delivery within the deadline required by the Bus Service Improvement Plan terms of funding.

8. Reasons for the Decision(s)

The Business Case for the “Bus Priority Infrastructure – Tranche 1” programme has been successful appraised (report dated 17.08.2023). Development funding can be released, this will ensure that schemes which sit within the “Bus Priority Infrastructure – Tranche 1” programme can be designed and developed by scheme promoters in time to come forward for delivery within the timescales required by Bus Service Improvement Plan funding.

9. Contact Officer

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10. Date of Publication

12 September 2023

11. Date of Call-In Deadline**12. Implementation Date**



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Signature of the Decision-Maker

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Please return the following to Emma Reynard in Democratic Services (emmareynard@gateshead.gov.uk) **within 2 working days of the decision having been taken.**

- A Word version of the completed Delegated Decision report
- A Word version of the completed Delegated Decision Record
- A scanned PDF version of the completed and signed Delegated Decision Record

The Delegated Decision will be published by Democratic Services within three working days of it being taken, and it will then be open to call-in for a further five working days.

Decisions must not be implemented until the call-in process is completed. Democratic Services officers will advise report authors and decision makers of the relevant deadlines for call-in.