

## NORTH EAST JOINT TRANSPORT COMMITTEE

### RECORD OF DELEGATED DECISION BY OFFICER

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#### 1. Subject of Decision

Bus Service Improvement Plan (BSIP) Capital Programme Approvals

#### 2. Delegation Reference (Refer to Meeting Minute Number or Delegation Scheme in the Constitution or Decision Notice)

Recommendations 2 and 3 from Item 6: Bus Service Improvement Plan Capital Programme Approvals Decision Notice Joint Transport Committee 18<sup>th</sup> July 2023

This decision has been delegated to one or more officer(s) under:

(a) A specific express authorisation was given to the Managing Director Transport North East in consultation with the Monitoring and Section 73 Officers by the Joint Transport Committee on 18.07.2023 to make and enter into appropriate contracts in relation to each project after specified consultation.

(b) a general authorisation to take such decisions **and**, the effect of the decision is to:

(i) grant a permission or licence;

(ii) affect the rights of an individual; or

(iii) award a contract or incur expenditure which, in either case, materially affects the Authority's financial position.

#### 3. Name and Title of Decision Maker

Tobyn Hughes, Managing Director, Transport North East

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**4. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest**

None

**5. Executive Summary**

This delegated decision will approve and allocate £9,697,698 funding from the Bus Service Improvement Plan to the Intelligent Transport Systems (ITS) programme, following successful appraisal in accordance with the Transport Assurance Framework. This falls below the allocation identified in the BSIP and approved by JTC (£13,040,000) following appraisal.

Delegated authority was sought from the Joint Transport Committee for the Transport North East Managing Director, in consultation with the Monitoring Officer and the Section 73 Officer, subject to successful appraisal of the schemes in line with the Transport Assurance Framework, to approve the scheme and enter into Grant Funding Agreements and make payments.

This decision will enact parts two and three of this item. Part one will be determined separately.

**6. Decision(s)**

**6(a)** Provide and enter into a Grant Funding Agreement with Newcastle City Council with the release of £9,697,698 from the Bus Service Improvement Plan capital programme.

**6(b) If Exempt or Confidential, please provide a reason:**

N/A.

**7. Alternative options considered**

Not allocating funding which would mean that the improvements could not be delivered. The improvements are identified in the Bus Service Improvement Plan.

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#### 8. Reasons for the Decision(s)

The Assurance Statement for the Intelligent Transport Systems project which is funding signal improvements has been appraised successfully (report dated 17/07/2023).

#### 9. Contact Officer

Jonathan Bailes

Interim Assistant Director, Funding & Programmes, Transport North East

[Jonathan.Bailes@transportnortheast.gov.uk](mailto:Jonathan.Bailes@transportnortheast.gov.uk)

#### 10. Date of Publication

#### 11. Date of Call-In Deadline

N/A

#### 12. Implementation Date



North East Combined Authority

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#### Signature of the Decision-Maker

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Please return the following to Emma Reynard in Democratic Services ([emmareynard@gateshead.gov.uk](mailto:emmareynard@gateshead.gov.uk)) **within 2 working days of the decision having been taken.**

- A Word version of the completed Delegated Decision report
- A Word version of the completed Delegated Decision Record
- A scanned PDF version of the completed and signed Delegated Decision Record

The Delegated Decision will be published by Democratic Services within three working days of it being taken, and it will then be open to call-in for a further five working days.

**Decisions must not be implemented until the call-in process is completed.** Democratic Services officers will advise report authors and decision makers of the relevant deadlines for call-in.