

NORTH EAST JOINT TRANSPORT COMMITTEE

RECORD OF DELEGATED DECISION BY OFFICER

1. Subject of decision

To grant approval to install Electric Vehicle Charging Infrastructure, funded through the Local Growth Fund, at two sites.

Delegation Reference (Refer to Meeting Minute Number or Delegation Scheme in the Constitution)

Minute number 9 of the JTC Committee Meeting held on 16 March 2021:

RESOLVED: The North East Joint Transport Committee:

- (i) Agreed to the sites listed in paragraph 1.3 of the report for the installation of EV charging assets using the available grant funding; and
- (ii) Delegated authority to the Managing Director, Transport North East to:
 - (a) negotiate and agree the detailed locations of the EV assets and acquisition of the and land required for their installation, operation and future maintenance; and
 - (b) procure and appoint a supplier (or suppliers) of the EV charging equipment and appropriate future maintenance arrangements following consultation with the Chief Finance Officer and Monitoring Officer.

This decision has been delegated to one or more officer(s) under:

- (a) A specific express authorisation was given to make and enter into appropriate contracts in relation to each project after specified consultation.
- (b) a general authorisation to take such decisions **and**, the effect of the decision is to:
 - (i) grant a permission or license;

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- (ii) affect the rights of an individual; or
- (iii) award a contract or incur expenditure which, in either case, materially affects the Authority's financial position.

2. Name and Title of Decision Maker

Tobyn Hughes, Managing Director, Transport North East

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive Summary

Following approval from North East Joint Transport Committee in March 2021 to progress the delivery of Electric Vehicle Infrastructure (EVI) funded through the Local Growth Fund (LGF), Swarco was procured to install, operate and maintain charge points at seven locations around the region.

Although the project has experienced delays due to higher than expected electrical connection costs, Transport North East are now in a position to proceed to install infrastructure at two sites. These being-

- West Denton Leisure Centre, Newcastle;
- Dunes Car Park, South Tyneside

There has been a minimal increase in the overall costs associated with the electrical connection to the sum of £9,000 for both sites. This overspend can be met by the efficiency savings at St Mary's Place (Sunderland) which was installed in February 2022 and is now operational.

Delegated decision is therefore sought to agree to proceed with the installation of EVI at these locations in line with LGF conditions.

It is anticipated that these locations will be commissioned by early summer 2022.

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5. Decision(s)

Once approval is granted Transport North East will instruct Swarco to proceed with the installation of the charge points at:

- West Denton Leisure Centre, Newcastle;
- Dunes Car Park, South Tyneside.

5(b) If Exempt or Confidential, please provide a reason:

6. Alternative options considered

There were no alternative options.

7. Reasons for the Decision(s)

These two sites have been identified as priority locations by the respective local authorities and are fully funded through a successful bid to the LGF. Increased levels of EV charging infrastructure across the region will encourage and support drivers to transition to EVs in line with government targets and will significantly support the delivery of our recently published North East Zero Emission policy.

8. Contact Officer

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9. Date of Publication

12 April 2022

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10. Date of Call-In Deadline

n/a (not a key decision)

11. Implementation Date

Signature of the Decision-Maker



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Please return the following to Emma Reynard in Democratic Services
(emmareynard@gateshead.gov.uk) **within 2 working days of the decision having been taken.**

- A Word version of the completed Delegated Decision report
- A Word version of the completed Delegated Decision Record
- A scanned PDF version of the completed and signed Delegated Decision Record

The Delegated Decision will be published by Democratic Services within three working days of it being taken, and it will then be open to call-in for a further five working days.

Decisions must not be implemented until the call-in process is completed. Democratic Services officers will advise report authors and decision makers of the relevant deadlines for call-in.