

**NORTH EAST JOINT TRANSPORT COMMITTEE**  
**RECORD OF DELEGATED DECISION BY OFFICER**

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**1. Subject of decision**

Transforming Cities Fund Tranche 2 – Development Funding

**Thematic Lead Area**

Transport

**Delegation Reference (Refer to Meeting Minute Number or Delegation Scheme in the Constitution)**

Recommendation *iv* of the *Capital Programme Monitoring Report 2020/21* presented at the Joint Transport Committee meeting held on 16/02/2021

This decision has been delegated to one or more officer(s) under:

(a) A specific express authorisation was given to the *Proper Officer for Transport* by the *Joint Transport Committee* on 16.02.2021 to make and enter into appropriate contracts in relation to each project after specified consultation.

(b) a general authorisation to take such decisions **and**, the effect of the decision is to:

(i) grant a permission or licence;

(ii) affect the rights of an individual; or

(iii) award a contract or incur expenditure which, in either case, materially affects the Authority's financial position.

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**2. Name and Title of Decision Maker**

Tobyn Hughes  
Proper Officer for Transport for the North East Joint Transport Committee  
Managing Director, Transport North East  
Tobyn.hughes@nexus.org.uk

**3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest**

None

**4. Executive Summary**

A delegation which authorises the Managing Director, Transport North East, in consultation with the Chief Finance Officer and the Monitoring Officer to agree an advance on Transforming Cities Funding for Transforming Cities Fund Tranche 2 scheme promoters for the express purpose of advancing detailed design and scheme development works so as to bring schemes forward towards Full Business Case more quickly was agreed at the Joint Transport Committee meeting held on 16/02/2021.

This delegated decision will authorise £50,000 of advanced funds, drawn from the maximum Transforming Cities Fund grant agreed for the Newcastle Airport – Ponteland Cycle Route, to be approved. A grant funding agreement will be entered into with Northumberland County Council for these funds in order to deliver the Appraisal Summary Report, Outline Business Case and Full Business Case for the Newcastle Airport – Ponteland Cycle Route scheme.

**5. Decision(s)**

**5(a)** Provide and enter into a Grant Funding Agreement with Northumberland County Council for £50,000 of advanced funds, drawn from the maximum Transforming Cities Fund grant agreed for the Newcastle Airport – Ponteland Cycle Route.

**5(b) If Exempt or Confidential, please provide a reason:**

N/A

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**6. Alternative options considered**

The alternative option would see the scheme promoter, Northumberland County Council, incurring development costs, at risk ahead of a final funding award from the Transforming Cities Fund. There would also be likely to be delays in the delivery of the key business case deliverables required for scheme approval.

**7. Reasons for the Decision(s)**

Scheme promoters have requested early drawdown of scheme funding for the purposes of detailed scheme design and development. Authority was therefore sought from the Joint Transport Committee for the Managing Director, Transport North East, to agree the reprofiling of the agreed allocation of grant funding to schemes, in order to support Outline Business Case development and detailed design, subject to clawback of such payment should the scheme not progress to delivery. Such approval would be subject to compliance with all other aspects of the Joint Transport Committee Assurance Framework for Transforming Cities Fund Tranche 2, and the conditions applied by the Department for Transport to the Joint Transport Committee grant award.

Northumberland County Council have come forward with the request for £50,000 to advance development of the Newcastle Airport – Ponteland Cycle Route scheme, this funding will be utilised to deliver the Appraisal Summary Report, Outline Business Case and Full Business Case for the scheme.

**8. Contact Officer**

Jonathan Bailes  
Transport Programme Lead  
[Jonathan.Bailes@transportnortheast.gov.uk](mailto:Jonathan.Bailes@transportnortheast.gov.uk)

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**9. Date of Publication**

20 July 2021

**10. Date of Call-In Deadline**

**11. Implementation Date**

**Signature of the Decision Maker**



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Please return the following to Emma Reynard in Democratic Services  
([emmareynard@gateshead.gov.uk](mailto:emmareynard@gateshead.gov.uk)) **within 2 working days of the decision having been taken.**

- A Word version of the completed Delegated Decision report
- A Word version of the completed Delegated Decision Record
- A scanned PDF version of the completed and signed Delegated Decision Record

The Delegated Decision will be published by Democratic Services within three working days of it being taken, and it will then be open to call-in for a further five working days.

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**Decisions must not be implemented until the call-in process is completed.**  
Democratic Services officers will advise report authors and decision makers of the relevant deadlines for call-in.