

# Transport North East

## Procurement Award: Summative assessment for the Go Ultra Low Carbon North East Programme

**Report by:** Kim Farrage, Transport North East Strategy Unit

**Report to:** Managing Director- Transport North East

### **1. Purpose**

1.1 A procurement process has been carried to procure a consultant to undertake a Summative Assessment for the Go Ultra Low North East programme. We are now in the final stages and would like to progress to contract award. This report seeks approval to award the contract to carry out the Summative Assessment for the Go Ultra Low North Programme to Centrifuge.

### **2. Recommendations**

2.1 To seek approval to appoint Centrifuge to carry out the summative assessment for the Go Ultra Low North East programme. The value of the contract is £6,900.

### **3. Background**

3.1 A procurement exercise has been carried out to procure a consultant who will undertake a Summative Assessment (SA) as part of the project's close down. The SA is a mandatory requirement by ERDF.

3.2 The tender process was carried out in line with ERDF procurement guidance. As the value of the tender was under £15,000, requests for three written quotes from suppliers in the relevant field were sought. Two suppliers submitted responses.

3.3 The tender price falls within the available budget of £10,000 and offers excellent value for money as it enables the full specification to be delivered.

#### 4. Considerations

The procurement has been carried out in line with ERDF procurement guidance. There are no further considerations to consider.

#### 5. Consultation

5.1 There was no formal consultation carried out prior to this call-off exercise.

#### 6. What happens next

6.1 With the approval of Managing Director of Transport North East, Centrifuge will be notified of our intention to award the contract and enter into the agreement. A contract will then be prepared and sent to them for signature.

#### 7. Contact Officers and Background Papers

7.1 Kim Farrage, Transport North East Strategy Unit  
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Approved to proceed to contract:

Managing Director of TNE-



Date: 25 February 2021