



Forward Plan of Decisions

3 February 2021

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 6 (a) Economic Development and Digital (Standing Item)	3 March 2021	Non-key	Leadership Board	Economic Development and Digital Thematic Update To note and provide any comments on the update report on the Economic Development and Digital Thematic Lead Portfolio.		John Scott John.Scott@southtyneside.gov.uk	Public
LB 6 (b) Chairman's Portfolio (Standing Item)	3 March 2021	Non-key	Leadership Board	Thematic Lead Portfolio Update Report from the Chair To provide an update on the Chair's Thematic Lead Portfolio – for information and comment.		Beverley Poulter Beverley.poulter@sunderland.gov.uk	Public
LB 6 (c) Finance and Skills and Employment (Standing Item)	3 March 2021	Non-key	Leadership Board	Finance and Skills and Employment Thematic Lead Portfolio Update Report To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio.		Graham Wood Graham.Wood@durham.gov.uk	Public
LB 6 (d) Transport	3 March 2021	Non-key	Leadership Board	Transport Thematic Lead Portfolio Update Report		Anneliese Hutchinson anneliesehutchinson@gateshead.gov.uk	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
(Standing Item)				To provide an update on the Transport Thematic Lead Portfolio			
Audit and Standards Sub-Committee							
There are no meetings currently scheduled.							
Audit and Standards Committee							
AS 5 (a) Corporate Issue	9 March 2021	Non-key	Audit and Standards Committee	<p>Agreement of Accounting Policies for 2020/21 Statement of Accounts</p> <p>The Audit and Standards Committee is recommended to:</p> <ul style="list-style-type: none"> a) Review the accounting policies; b) Approve their use in the preparation of the 2020/21 financial statements; c) Authorise the Chief Finance Officer to review the accounting policies as necessary and report changes to the Audit Committee 	Code of Practice on Local Authority Accounting in the United Kingdom 2020/21	Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk 07546 653402	Public
AS 5 (b) Corporate Issue	9 March 2021	Non-key	Audit and Standards Committee	<p>Closure of Accounts 2020/21 – Timetable and Progress Update</p> <p>The Audit and Standards Committee is recommended to note the report.</p>	NECA Statement of Accounts 2019/20 Accounts and transparency North East Combined Authority (northeastca.gov.uk)	Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk 07546 653402	Public

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AS 5 (c) Corporate Issue	9 March 2021	Non-key	Audit and Standards Committee	Annual Audit Letter The Audit and Standards Committee is recommended to note the report and the Annual Audit Letter 2019/20.	NECA Statement of Accounts 2019/20 Accounts and transparency North East Combined Authority (northeastca.gov.uk)	Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk 07546 653402	Public
Overview and Scrutiny Committee							
The next meeting is now scheduled to be held 25 March 2021.							
Economic Development and Digital Advisory Board (EDDAB)							
ED 3 (a) Economic Development and Regeneration	23 February 2021	Non-key	EDDAB	EU Exit Update A presentation will be delivered providing the Board with an update on the UK's exit from the EU and the impact upon the NECA area.		Rory Sherwood-Parkin Rory.Sherwood-Parkin@southtyneside.gov.uk	Public
ED 3 (b) Economic Development and Regeneration	23 February 2021	Non-key	EDDAB	COVID-19 Economic Recovery Plan A report will be presented to the Board on the impact of Covid-19 on businesses in the NECA area.		Emma Carr Emma.carr@southtyneside.gov.uk	Public
ED 3 (c) Economic Development and Regeneration	23 February 2021	Non-key	EDDAB	Freeport Update A report updating the Board on the bid for Freeport status for the North East.		Emma Carr Emma.carr@southtyneside.gov.uk	Public

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
The next meeting is due to take place on 16 March 2021							
Tyne and Wear Sub-Committee (TWSC)							
The next meeting is due to take place on 8 April 2021							
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
The next meeting is due to take place on 14 April 2021							
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
The next meeting due to take place on 25 March 2021							

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration UPDATED	30 June 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration NEW	9 September 2019	Non- Key	Monitoring Officer	Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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Economic Development and Regeneration NEW	20 August 2019	Non- Key		<p>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 ben.mclaughlin@nelop.co.uk</p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>