



Forward Plan of Decisions

4 December 2020*

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 4 (a) Economic Development and Digital (Standing Item)	15 December 2020	Non-key	Leadership Board	Economic Development and Digital Thematic Update To note and provide any comments on the update report on the Economic Development and Digital Thematic Lead Portfolio.		Beverley Poulter Lead Officer Beverley.poulter@sunderland.gov.uk	Public
LB 4 (b) Chairman's Portfolio (Standing Item)	15 December 2020	Non-key	Leadership Board	Thematic Lead Portfolio Update Report from the Chair To provide an update on the Chair's Thematic Lead Portfolio – for information and comment.		George Mansbridge George.mansbridge@southtyneside.gov.uk 0191 424 7969	Public
LB 4 (c) Finance and Skills and Employment (Standing Item)	15 December 2020	Non-key	Leadership Board	Finance and Skills and Employment Thematic Lead Portfolio Update Report To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio.		Graham Wood Graham.Wood@durham.gov.uk	Public
LB 4 (d)	15 December 2020	Non-key	Leadership Board	Designation of Statutory Officers		Nicola Robason Deputy Monitoring Officer	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Corporate Issue				To consider and approve changes relating to the Statutory Officers of NECA.		Nicola.robason@southtyneside.gov.uk 0191 424 7186	
LB 4 (e) Corporate Issue	15 December 2020	Non-key	Leadership Board	<p>Membership of the Leadership Board, Appointment of Chair and Vice-Chair and Designation of Thematic Leads</p> <p>To consider and approve changes relating to the Membership, Chair and Vice-Chair and Thematic Leads of the NECA Leadership Board.</p>		Nicola Robason Deputy Monitoring Officer Nicola.robason@southtyneside.gov.uk 0191 424 7186	Public
Audit and Standards Sub-Committee							
There are no meetings currently scheduled.							
Audit and Standards Committee							
AS 4 (a) Corporate Issue	8 December 2020	Non-key	Audit and Standards Committee	<p>North East Combined Authority Internal Audit Progress Report 2020/21</p> <p>To consider and comment on the Internal Audit Progress Report for the North East Combined Authority.</p>		Tracy Davis Senior Manager – Assurance, Sunderland City Council tracy.davis@sunderland.gov.uk	Public

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AS 4 (b) Corporate Issue	8 December 2020	Non-key	Audit and Standards Committee	North East Combined Authority Strategic Risk Register To consider and comment on the updated Strategic Risk Register for the North East Combined Authority.		Tracy Davis Senior Manager – Assurance, Sunderland City Council tracy.davis@sunderland.gov.uk	Public
AS 4 (c) Corporate Issue	8 December 2020	Non-key	Audit and Standards Committee	NECA Budget Proposals 2021/22 To consider and comment on the NECA Budget Proposals for 2021/22.	03/11/2020 Leadership Board Report - Leadership-Board-3-November-2020-Public-Agenda-Pack.pdf 27/11/2020 JTC Capital Report – to follow 27/11/2020 JTC Revenue Report – to follow	Paul Darby Deputy Chief Finance Officer paul.darby@durham.gov.uk Patsy O'Reagan NECA Principal Accountant patsy.oreagan@northeastca.gov.uk	Public
AS 4 (d) Corporate Issue	8 December 2020	Non-key	Audit and Standards Committee	Conclusion of Outstanding Matters – Audit Completion Report Follow Up The committee is recommended to note the report.	NECA Statement of Accounts 2019/20 https://northeastca.gov.uk/wp-content/uploads/2020/11/NECA-Statement-of-Accounts-2019-20-Audited-FINAL.pdf	Holly Madin Assistant Manager Mazars LLP 07881283718 Holly.Madin@mazars.co.uk	Public
Overview and Scrutiny Committee							

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OS 3 (a) Corporate Issue	17 December 2020	Non-key	Overview and Scrutiny Committee	NECA Budget Proposals 2021/22 To consider and comment on the NECA Budget Proposals for 2021/22.	03/11/2020 Leadership Board Report - Leadership-Board-3-November-2020-Public-Agenda-Pack.pdf 27/11/2020 JTC Capital Report – to follow 27/11/2020 JTC Revenue Report – to follow	Paul Darby Deputy Chief Finance Officer paul.darby@durham.gov.uk Patsy O'Reagan NECA Principal Accountant patsy.oreagan@northeastca.gov.uk	Public
OS 3 (b) Economic Development and Digital	17 December 2020	Non-key	Overview and Scrutiny Committee	Impact of the EU Exit on the North East (including Regional Funding) To receive a presentation and note the report.		Rory Sherwood-Parkin Senior Economic Policy Manager South Tyneside Council rory.sherwood-parkin@southtyneside.gov.uk	Public
OS 3 (c) Corporate Issue	17 December 2020	Non-key	Overview and Scrutiny Committee	Covid-19 Regional Economic Recovery A presentation will provide a summary of the regions approach to the economic strategy for the NELEP and NECA area.		Gavin Armstrong NECA Policy and Scrutiny Officer 0782 565 8575 Gavin.armstrong@northeastca.gov.uk	Public
OS 3 (d) Corporate Issue	17 December 2020	Non-key	Overview and Scrutiny Committee	NECA Overview and Scrutiny Work Programme		Gavin Armstrong NECA Policy and Scrutiny Officer 0782 565 8575	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
				To receive updates on items and the latest version of the annual work programme.		Gavin.armstrong@northeastca.gov.uk	
Economic Development and Digital Advisory Board (EDDAB)							
The meeting scheduled to be held 24 November 2020 has been cancelled. The next meeting is now scheduled to be held 23 February 2021.							

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
Next scheduled meeting to take place on 19 January 2021							
Tyne and Wear Sub-Committee (TWSC)							
Next meeting scheduled to take place on 14 January 2021							
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC Audit 3 (a)	9 December 2020	Non-key	JTC Audit	Joint Transport Committee Internal Audit Progress Report 2020/21 To consider and comments on the Internal Audit Progress Report for the Joint Transport Committee.	None	Tracy Davis Tracy.davis@sunderland.gov.uk	Public
JTC Audit 3 (b)	9 December 2020	Non-key	JTC Audit	Joint Transport Committee Strategic Risk Register To consider and comment on the updated Strategic Risk Register for the Joint Transport Committee	None	Tracy Davis Tracy.davis@sunderland.gov.uk	Public
JTC Audit 3 (c)	9 December 2020	Non-key	JTC Audit	Tyne Pedestrian and Cycle Tunnels Update This report is for information	None	Tobyn Hughes Tobyn.hughes@nexus.org.uk	Public
JTC Audit 3 (d)	9 December 2020	Non-key	JTC Audit	Tyne Pedestrian and Cycle Tunnels Confidential Update This report is for information	None	Tobyn Hughes Tobyn.hughes@nexus.org.uk	Private by virtue of paragraph 5 of Part 1 of the Local Government Act 1972

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
JTC Audit 3 (e)	9 December 2020	Non-key	JTC Audit	Evaluating the outcomes of recent active travel schemes The report will provide an update on walking and cycling schemes across the region	None	Tobyn Hughes Tobyn.hughes@nebus.org.uk	Public
JTC Audit 3 (f)	9 December 2020	Non-key	JTC Audit	Transport Revenue Budget Proposals 2021/22 – Budget Consultation This report is for information	None	Eleanor Goodman Eleanor.goodman@northeastca.gov.uk	Public
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OSC 4 (a) STANDING ITEM	17 December 2020	Non-key	JTC OSC	Joint Transport Committee Overview and Scrutiny Work Programme To receive the latest version of the annual work programme	None	Gavin Armstrong Gavin.armstrong@northeastca.gov.uk	Public
JTC OSC 4 (b)	17 December 2020	Non-key	JTC OSC	Metro Performance To provide members with an update on Metro performance	None	Martin Kearney Martin.kearney@nebus.org.uk	Public
JTC OSC 4 (c)	17 December 2020	Non-key	JTC OSC	Transport Revenue Budget Proposals 2021/22 – Budget Consultation This report is for information	None	Eleanor Goodman, Eleanor.goodman@northeastca.gov.uk	Public

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration UPDATED	30 June 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nellep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration NEW	9 September 2019	Non- Key	Monitoring Officer	Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nellep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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Economic Development and Regeneration NEW	20 August 2019	Non- Key		<p>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 ben.mclaughlin@nelc.lep.co.uk</p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>