



Forward Plan of Decisions

28 October 2020*

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in ‘The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017’ and the NECA Overview and Scrutiny Committee’s Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 3 (a) Corporate Issue	3 November 2020	Non-key	Leadership Board	<p>Audit Completion Report 2019/2020</p> <p>The Leadership Board is recommended to receive the Audit Completion Report of the External Auditor for information.</p>	<p>Audit Strategy Memorandum – Report to Audit and Standards Committee 8 September 2020</p> <p>Draft Statement of Accounts published https://northeastca.gov.uk/wp-content/uploads/2020/06/Draft-Statement-of-Accounts-2019-20.pdf</p> <p>Final Statement of Accounts 2019/20 – to follow</p> <p>Audit Completion Report - to follow</p>	<p>Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk</p> <p>Cameron Waddell Mazars Partner Cameron.Waddell@mazars.co.uk</p> <p>Jim Dafter Mazars Senior Manager Jim.Dafter@mazars.co.uk</p>	Public
LB 3 (b) Corporate Issue	3 November 2020	Non-key	Leadership Board	<p>Statement of Accounts 2019/2020</p> <p>The Leadership Board is recommended to approve the Statement of Accounts, which has been subject to external audit.</p>	<p>Draft Statement of Accounts 2019/20 https://northeastca.gov.uk/wp-content/uploads/2020/06/Draft-Statement-of-Accounts-2019-20.pdf</p>	<p>Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk</p> <p>Patsy O'Reagan Principal Accountant 03000 263 488 patsy.oreagan@northeastca.gov.uk</p>	Public

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LB 3 (c) Corporate Issue	3 November 2020	Non-key	Leadership Board	NECA Budget 2021/22 This report is for information and presents an update on the forecast of outturn 2020/21 and initial budget proposals 2021/22 for members consideration and comment.	Budget 2020/21 https://northeastca.gov.uk/wp-content/uploads/2020/01/Leadership-Board-4-February-2020-Public-Agenda-Pack.pdf	Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk	Public
LB 3 (d) Corporate Issue	3 November 2020	Non-Key	Leadership Board	Annual Governance Statement To consider and approve the Annual Governance Statement 2019/20.	Annual Governance Statement 2019/20 – to follow	Eleanor Goodman NECA Finance Manager 07546 653402 Eleanor.goodman@northeastca.gov.uk Patsy O'Reagan Principal Accountant 03000 263 488 Patsy.oreagan@northeastca.gov.uk	Public
LB 3 (e) Corporate Issue	3 November 2020	Non-key	Leadership Board	Governance Arrangements Update To consider approve changes relating to the Membership of NECA and JTC Committees.		Nicola Robason Deputy Monitoring Officer Nicola.robason@southtyneside.gov.uk 0191 4247186	Public
LB 3 (f) Corporate Issue	3 November 2020	Non-key	Leadership Board	Thematic Lead Portfolio Update Report from the Chair To provide an update on the Chair's Thematic Lead Portfolio – for information and comment.		George Mansbridge Corporate Director Regeneration and Environment George.mansbridge@southtyneside.gov.uk 0191 424 7969	Public

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LB 3 (g) Corporate Issue	3 November 2020	Non-key	Leadership Board	Economic Development and Digital Thematic Lead Portfolio Update To note and provide any comments on the update report on the Economic Development and Digital Thematic Lead Portfolio.		Stuart Cuthbertson Stuart.Cuthbertson@sunderland.gov.uk	Public
Audit and Standards Sub-Committee							
There are no meetings currently scheduled.							
Audit and Standards Committee							
AS 4 (a) Corporate Issue	8 December 2020	Non-key	Audit and Standards Committee	North East Combined Authority Internal Audit Progress Report 2020/21 To consider and comment on the Internal Audit Progress Report for the North East Combined Authority.		Tracy Davis Senior Manager – Assurance, Sunderland City Council tracy.davis@sunderland.gov.uk	Public
AS 4 (b) Corporate Issue	8 December 2020	Non-key	Audit and Standards Committee	North East Combined Authority Strategic Risk Register To consider and comment on the updated Strategic Risk Register for the North East Combined Authority.		Tracy Davis Senior Manager – Assurance, Sunderland City Council tracy.davis@sunderland.gov.uk	Public
Overview and Scrutiny Committee							

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The next meeting is scheduled to be held 17 December 2020.							
Economic Development and Digital Advisory Board (EDDAB)							
The meeting scheduled to be held 24 November 2020 has been cancelled. The next meeting is now scheduled to be held 23 February 2021.							

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 5 (a)	17 November 2020	Non-key	Joint Transport Committee	<p>North East Transport Plan – Approval to consult</p> <p>The report will seek endorsement of the consultation draft of the NETP and for Members to agree to enter an eight week consultation period.</p>	None	Rachelle Forsyth-Ward Rachelle.forsythward@transportnorth-east.gov.uk	Public
JTC 5 (b)	17 November 2020	Non-key	Joint Transport Committee	<p>Transport North East – Regional Transport Update</p> <p>The Joint Transport Committee is recommended to note the contents of this report.</p>	None	Tobyn Hughes Tobyn.hughes@nexus.org.uk	Public
JTC 5 (c)	17 November 2020	Non-key	Joint Transport Committee	<p>Capital Budget Monitoring 2020-21</p> <p>This report is for information</p>	None	Paul Darby NECA.PaulDarby@durham.gov.uk Patsy O'Reagan Patsy.oreagan@northeastca.gov.uk	Public
JTC 5 (d)	17 November 2020	Non-key	Joint Transport Committee	<p>Revenue Budget Proposals 2021-22 and Updated Forecast Outturn 2020-21</p> <p>This report is for information.</p>	None	Paul Darby NECA.PaulDarby@durham.gov.uk Patsy O'Reagan	Public

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						Patsy.oreagan@northeastca.gov.uk	
Tyne and Wear Sub-Committee (TWSC)							
TWSC 3 (a)	5 November 2020	Non-key	Tyne and Wear Sub-Committee	<p>Corporate Business Plan 2021-2025</p> <p>The Tyne and Wear Sub-Committee is recommended to comment on Nexus' draft Corporate Business Plan for 2021-2025. A further report will be brought to the Sub-Committee in January 2021 once the Joint Transport Committee has agreed Nexus' budget for 2021/22 and subject to confirmation of revenue support from Central Government.</p>	None	Martin Kearney Martin.kearney@nexus.org.uk	Public
TWSC 3 (b)	5 November 2020	Non-key	Tyne and Wear Sub-Committee	<p>Corporate Business Plan Performance Update</p> <p>To provide members with an update on Nexus' corporate performance for 2020/21 including Metro performance.</p>	Nexus Corporate Plan 2020/21 https://northeastca.gov.uk/wp-content/uploads/2020/01/TWSC-Public-Agenda-16.1.20.pdf	Martin Kearney Martin.kearney@nexus.org.uk	Public
TWSC 3 (c)	5 November 2020	Non-key	Tyne and Wear Sub-Committee	<p>Nexus Annual Activity and Expenditure Report 2019/20</p> <p>To present the Nexus Annual Activity and Expenditure Report for 2019/20.</p>	None	Martin Kearney Martin.kearney@nexus.org.uk	Public

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TWSC 3 (d)	5 November 2020	Non-key	Tyne and Wear Sub-Committee	Nexus Corporate Risk Register To provide members with an update on Nexus' Corporate Risk Register for 2020/21.	Nexus Corporate Plan 2020/21 https://northeastca.gov.uk/wp-content/uploads/2020/01/TWSC-Public-Agenda-16.1.20.pdf	Martin Kearney Martin.kearney@nexus.org.uk	Public
TWSC 3 (e)	5 November 2020	Key	Tyne and Wear Sub-Committee	Revision to Metro and Ferry Fares To seek approval for changes to Metro and Ferry fares for 2021.	None	Huw Lewis Huw.lewis@nexus.org.uk	Public
TWSC 3 (f)	5 November 2020	Non-key	Tyne and Wear Sub-Committee	Tyne Tunnels Update To provide Members with the latest update in relation to the Tyne Tunnels.	None	Fiona Bootle Fiona.bootle@transportnortheast.gov.uk	Public
TWSC 3 (g)	5 November 2020	Non-key	Tyne and Wear Sub-Committee	Addressing anti-social behavior and wearing of face coverings on Metro Report is for information. It sets out the impact that COVID-19 has had on public transport use, in particular Metro in Tyne and Wear. This report provides an overview on what Nexus is doing to build customer confidence, through measures to promote safety and address anti-social behaviour and to encourage, educate and	None	Martin Kearney Chief Operating Officer Martin.kearney@nexus.org.uk John Fenwick Director of Finance and Resources	Public

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				engage with passengers about the wearing of face coverings.		John.fenwick@nex.us.org.uk	
TWSC 3 (h)	5 November 2020	Non-key	TWSC	Budget Update 2020/21 and Initial Budget Proposals 2021/22 This report is for information.	None	Paul Darby NECA.PaulDarby@durham.gov.uk Patsy O'Reagan Patsy.oreagan@northeastca.gov.uk	Public
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC Audit 3 (a)	9 December 2020	Non-key	JTC Audit	Joint Transport Committee Internal Audit Progress Report 2020/21 To consider and comments on the Internal Audit Progress Report for the Joint Transport Committee.	None	Tracy Davis Tracy.davis@sunderland.gov.uk	Public
JTC Audit 3 (b)	9 December 2020	Non-key	JTC Audit	Joint Transport Committee Strategic Risk Register To consider and comment on the updated Strategic Risk Register for the Joint Transport Committee	None	Tracy Davis Tracy.davis@sunderland.gov.uk	Public
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
The next meeting will take place on 17 December 2020							

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration UPDATED	30 June 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelap.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration NEW	9 September 2019	Non- Key	Monitoring Officer	Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelap.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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Economic Development and Regeneration NEW	20 August 2019	Non- Key		<p>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 ben.mclaughlin@nelop.co.uk</p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>