



## Forward Plan of Decisions

### 5 October 2020\*

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

**\*The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

### NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
<b>Leadership Board</b>							
LB 3 (a) Corporate Issue	3 November 2020	Non-key	Leadership Board	<p><b>Audit Completion Report 2019/2020</b></p> <p>The Leadership Board is recommended to receive the Audit Completion Report of the External Auditor for information.</p>	<p><b>Audit Strategy Memorandum – Report to Audit and Standards Committee 8 September 2020</b></p> <p><b>Draft Statement of Accounts published</b>  <a href="https://northeastca.gov.uk/wp-content/uploads/2020/06/Draft-Statement-of-Accounts-2019-20.pdf">https://northeastca.gov.uk/wp-content/uploads/2020/06/Draft-Statement-of-Accounts-2019-20.pdf</a></p> <p><b>Final Statement of Accounts 2019/20 – to follow</b></p> <p><b>Audit Completion Report - to follow</b></p>	<p>Eleanor Goodman NECA Finance Manager <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a></p> <p>Cameron Waddell Mazars Partner <a href="mailto:Cameron.Waddell@mazars.co.uk">Cameron.Waddell@mazars.co.uk</a></p> <p>Jim Dafter Mazars Senior Manager <a href="mailto:Jim.Dafter@mazars.co.uk">Jim.Dafter@mazars.co.uk</a></p>	Public
LB 3 (b) Corporate Issue	3 November 2020	Non-key	Leadership Board	<p><b>Statement of Accounts 2019/2020</b></p> <p>The Leadership Board is recommended to approve the Statement of Accounts, which has been subject to external audit.</p>	<p><b>Draft Statement of Accounts 2019/20</b>  <a href="https://northeastca.gov.uk/wp-content/uploads/2020/06/Draft-Statement-of-Accounts-2019-20.pdf">https://northeastca.gov.uk/wp-content/uploads/2020/06/Draft-Statement-of-Accounts-2019-20.pdf</a></p>	<p>Eleanor Goodman NECA Finance Manager <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a></p> <p>Patsy O'Reagan Principal Accountant 03000 263 488 <a href="mailto:patsy.oreagan@northeastca.gov.uk">patsy.oreagan@northeastca.gov.uk</a></p>	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
LB 3 (c) Corporate Issue	3 November 2020	Non-key	Leadership Board	<b>NECA Budget 2021/22</b> This report is for information and presents an update on the forecast of outturn 2020/21 and initial budget proposals 2021/22 for members consideration and comment.	<b>Budget 2020/21</b> <a href="https://northeastca.gov.uk/wp-content/uploads/2020/01/Leadership-Board-4-February-2020-Public-Agenda-Pack.pdf">https://northeastca.gov.uk/wp-content/uploads/2020/01/Leadership-Board-4-February-2020-Public-Agenda-Pack.pdf</a>	Eleanor Goodman NECA Finance Manager <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a>	Public
LB 3 (d) Corporate Issue	3 November 2020	Non-Key	Leadership Board	<b>Annual Governance Statement</b> To consider and approve the Annual Governance Statement 2019/20.	Annual Governance Statement 2019/20 – to follow	Eleanor Goodman NECA Finance Manager 07546 653402 <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a>  Patsy O'Reagan Principal Accountant 03000 263 488 <a href="mailto:Patsy.oreagan@northeastca.gov.uk">Patsy.oreagan@northeastca.gov.uk</a>	Public
LB 3 (e) Corporate Issue	3 November 2020	Non-key	Leadership Board	<b>Governance Arrangements Update</b> To consider approve changes relating to the Membership of NECA and JTC Committees.		Nicola Robason Deputy Monitoring Officer <a href="mailto:Nicola.robason@southtyneside.gov.uk">Nicola.robason@southtyneside.gov.uk</a> 0191 4247186	Public
LB 3 (f) Corporate Issue	3 November 2020	Non-key	Leadership Board	<b>Thematic Lead Portfolio Update Report from the Chair</b> To provide an update on the Chair's Thematic Lead Portfolio – for information and comment.		George Mansbridge Corporate Director Regeneration and Environment <a href="mailto:George.mansbridge@southtyneside.gov.uk">George.mansbridge@southtyneside.gov.uk</a> 0191 424 7969	Public

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<b>Audit and Standards Sub-Committee</b>							
There are no meetings currently scheduled.							
<b>Audit and Standards Committee</b>							
AS 3 (a) Corporate Issue	27 October 2020	Non-key	Audit and Standards Committee	<b>Annual Governance Statement</b> To consider and approve the Annual Governance Statement 2019/2020.	Annual Governance Statement 2019/20 – to follow	Eleanor Goodman NECA Finance Manager 07546 653402 <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a>  Patsy O'Reagan Principal Accountant 03000 263 488 Patsy.oreagan@northeastca.gov.uk	Public
AS 3 (b) Corporate Issue	27 October 2020	Non-key	Audit and Standards Committee	<b>Statement of Accounts 2019/2020</b> To review and comment on the Statement of Accounts for 2019/20 and recommend them to the Leadership Board for approval.	Statement of Accounts 2019/20 – to follow	Eleanor Goodman NECA Finance Manager 07546 653402 <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a>  Patsy O'Reagan Principal Accountant 03000 263 488 Patsy.oreagan@northeastca.gov.uk	Public
AS 3 (c) Corporate Issue	27 October 2020	Non-key	Audit and Standards Committee	<b>Audit Completion Report</b> To consider the outcome of the work undertaken by Mazars, the External Auditors to the Combined Authority in terms of their external audit and opinion	Statement of Accounts 2019/20 – to follow	Cameron Waddell, Mazars, Partner <a href="mailto:Cameron.Waddell@mazars.co.uk">Cameron.Waddell@mazars.co.uk</a>  Jim Dafter, Mazars, Senior Manager <a href="mailto:Jim.Dafter@mazars.co.uk">Jim.Dafter@mazars.co.uk</a>	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
				on the 2019/20 Statement of Accounts and Annual Governance Statement and to receive their Value for Money Conclusion.			
AS 3 (d) Corporate Issue	27 October 2020	Non-key	Audit and Standards Committee	<b>Independent Review of Local Authority Financial Reporting and Audit</b>  To review and comment on the outcome of the Redmond Review into the Oversight of Local Audit and the Transparency of Local Authority Financial Reporting	Independent Review of Local Authority Financial Reporting and Audit – to follow	Eleanor Goodman NECA Finance Manager 07546 653402 <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a>  Patsy O'Reagan Principal Accountant 03000 263 488 <a href="mailto:Patsy.oreagan@northeastca.gov.uk">Patsy.oreagan@northeastca.gov.uk</a>	Public
<b>Overview and Scrutiny Committee</b>							
The next meeting is scheduled to be held 17 December 2020.							
<b>Economic Development and Digital Advisory Board (EDDAB)</b>							
The next meeting is scheduled to be held 24 November 2020.							

### North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
<b>North East Joint Transport Committee (JTC)</b>							
JTC 4 (a)	20 October 2020	Non-key	Joint Transport Committee	<p><b>Discharge of Transport Functions by Northumberland County Council</b></p> <p>The purpose of the report is to advise the committee of how Northumberland County Council has discharged the transport functions delegated to it for 2019/20.</p>	None	Stuart McNaughton Strategic Transport Manager <a href="mailto:stuart.mcnaughton@northumberland.gov.uk">stuart.mcnaughton@northumberland.gov.uk</a>	Public
JTC 4 (b)	20 October 2020	Non-key	Joint Transport Committee	<p><b>Transport Budget 2021/22</b></p> <p>The report is for information.</p>	2020/21 Budget report <a href="https://northeastca.gov.uk/wp-content/uploads/2020/01/JTC-21.1.2020-Public-Agenda-Pack.pdf">https://northeastca.gov.uk/wp-content/uploads/2020/01/JTC-21.1.2020-Public-Agenda-Pack.pdf</a>	Eleanor Goodman, Finance Manager, <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a>	Public
JTC 4 (c)	20 October 2020	Non-key	Joint Transport Committee	<p><b>North East Transport Plan: Next Steps</b></p> <p>The report will present JTC with the next steps for the North East Transport Plan. The report will ask JTC to agree these.</p>	<p><a href="https://northeastca.gov.uk/wp-content/uploads/2019/11/Agenda-Pack-JTC-19.11.19.pdf">https://northeastca.gov.uk/wp-content/uploads/2019/11/Agenda-Pack-JTC-19.11.19.pdf</a></p> <p>item agenda 7- North East Transport Plan. North East Joint Transport Committee, 19<sup>th</sup> November 2019</p>	Rachelle Forsyth-Ward, <a href="mailto:rachelle.forsythward@transportnortheast.gov.uk">rachelle.forsythward@transportnortheast.gov.uk</a>	Public

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					Item agenda 7- <a href="https://northeastca.gov.uk/wp-content/uploads/2020/03/JTC-Public-Agenda-17.3.2020-1.pdf">https://northeastca.gov.uk/wp-content/uploads/2020/03/JTC-Public-Agenda-17.3.2020-1.pdf</a> North East Transport Committee, 21 <sup>st</sup> March 2020		
JTC 4 (d)	20 October 2020	Non-key	Joint Transport Committee	<b>Transport North East – Regional Transport Update</b> The Joint Transport Committee is recommended to note the contents of this report.	None	Tobyn Hughes <a href="mailto:Tobyn.hughes@nebus.org.uk">Tobyn.hughes@nebus.org.uk</a>	Public
JTC 4 (e)	20 October 2020	Non-key	Joint Transport Committee	<b>Connected North East - Our Blueprint</b> The report will seek endorsement from JTC members of the Connected North East Blueprint.	None	Philip Meikle <a href="mailto:Philip.meikle@transportnortheast.gov.uk">Philip.meikle@transportnortheast.gov.uk</a>	Public
JTC 4 (f)	20 October 2020	Non-key	Joint Transport Committee	<b>Changes to Membership of JTC Overview and Scrutiny and Audit Committees</b> The report seeks approval for changes to membership of the JTC Overview and Scrutiny and Audit Committees	None	Mike Barker <a href="mailto:mikebarker@gateshead.gov.uk">mikebarker@gateshead.gov.uk</a>	Public
<b>Tyne and Wear Sub-Committee – next meeting scheduled to take place on 5 November 2020</b>							

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<b>North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)</b>							
JTC OSC 3 (i)	26 October 2020	Key	JTC Overview and Scrutiny Committee	<p><b>Budget Proposals</b></p> <p>The Committee is recommended to examine the initial budget and consultation proposals, and the additional information requested by the JTC, and make any observations or recommendations on these proposals, which will be considered by the JTC at its meeting on 17 November 2020</p>	JTC Transport Budget and Levies 2020/21 - <a href="https://northeastca.gov.uk/wp-content/uploads/2020/01/JTC-21.1.2020-Public-Agenda-Pack.pdf">https://northeastca.gov.uk/wp-content/uploads/2020/01/JTC-21.1.2020-Public-Agenda-Pack.pdf</a>	Eleanor Goodman, <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a>	Public
JTC OSC 3 (ii)	26 October 2020	Non-key	JTC Overview and Scrutiny Committee	<p><b>North East Transport Plan: Update on timescales and proposed structure of the Plan</b></p> <p>The report will provide an update on the pending North East Transport Plan's timescales and the proposed structure</p>	None	Rachelle Forsyth-Ward <a href="mailto:Rachelle.forsythward@transportnortheast.gov.uk">Rachelle.forsythward@transportnortheast.gov.uk</a>	Public
<b>North East Joint Transport Committee Audit Committee (JTC Audit Committee)</b>							
JTC AC 2 (i)	7 October 2020	Non-key	JTC Audit Committee	<p><b>Joint Transport Committee Strategic Risk Register</b></p> <p>To consider and comment on the updated Strategic Risk Register for the Joint Transport Committee</p>	None	Tracy Davis Senior Manager – Assurance <a href="mailto:Tracy.davis@sunderland.gov.uk">Tracy.davis@sunderland.gov.uk</a>	Public



### Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration <b>UPDATED</b>	30 June 2019	Non-Key	Monitoring Officer	<b>Incubator Support Fund: Woods II Incubator</b>  To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nellep.co.uk">ben.mclaughlin@nellep.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration <b>NEW</b>	9 September 2019	Non- Key	Monitoring Officer	<b>Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project</b>  To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nellep.co.uk">ben.mclaughlin@nellep.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Economic Development and Regeneration <b>NEW</b>	20 August 2019	Non- Key		<p><b>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</b></p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 <a href="mailto:ben.mclaughlin@nelc.lep.co.uk">ben.mclaughlin@nelc.lep.co.uk</a></p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>