



Forward Plan of Decisions

7 September 2020*

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in ‘The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017’ and the NECA Overview and Scrutiny Committee’s Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 2 (a) Corporate Issue	14 September 2020	Non-key	Leadership Board	Governance Arrangements To consider and approve changes to the Membership of Joint Transport Committee.		Nicola Robason Deputy Monitoring Officer Nicola.robason@southtyneside.gov.uk 0191 4247186	Public
LB 2 (b) Corporate Issue NEW	14 September 2020	Non-key	Leadership Board	Growth Fund The report will provide the Leadership Board with an update on the funding application for the Growth Fund.		John Scott Acting Head of Economic Growth, South Tyneside Council John.Scott@southtyneside.gov.uk 0191 519 7204	Public
LB 3 (a) Corporate Issue	3 November 2020	Non-key	Leadership Board	Audit Completion Report 2019/2020 The Leadership Board is recommended to receive the Audit Completion Report of the External Auditor for information.	Statement of Accounts 2019/20 https://northeastca.gov.uk/wp-content/uploads/2020/06/Draft-Statement-of-Accounts-2019-20.pdf	Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk	Public
LB 3 (b) Corporate Issue	3 November 2020	Non-key	Leadership Board	Statement of Accounts 2019/2020 The Leadership Board is recommended to approve the Statement of Accounts.	Statement of Accounts 2019/20 https://northeastca.gov.uk/wp-content/uploads/2020/06/Draft-Statement-of-Accounts-2019-20.pdf	Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk	Public

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					6/Draft-Statement-of-Accounts-2019-20.pdf		
LB 3 (c) Corporate Issue	3 November 2020	Non-key	Leadership Board	NECA Budget 2021/22 This report is for information.	Budget 2020/21 https://northeastca.gov.uk/wp-content/uploads/2020/01/Leadership-Board-4-February-2020-Public-Agenda-Pack.pdf	Eleanor Goodman NECA Finance Manager Eleanor.goodman@northeastca.gov.uk	Public
Audit and Standards Sub-Committee							
There are no meetings currently scheduled.							
Audit and Standards Committee							
AS 2 (a) Corporate Issue	8 September 2020	Non-key	Audit and Standards Committee	Audit Strategy Memorandum This report provides an update for information on the work of Mazars, the External Auditors to the Combined Authority. This was due to be presented at the July meeting of the Audit and Standards Committee which was cancelled.	Statement of Accounts 2019/20 https://northeastca.gov.uk/wp-content/uploads/2020/06/Draft-Statement-of-Accounts-2019-20.pdf	Eleanor Goodman NECA Finance Manager, Eleanor.goodman@northeastca.gov.uk	Public
AS 2 (b) Corporate Issue	8 September 2020	Non-key	Audit and Standards Committee	Internal Audit Annual Report 2019/20 To consider and comment on the Internal Audit Annual Report for 2019/2020.	None	Tracy Davis Senior Manager – Assurance (Sunderland City Council) tracy.davis@sunderland.gov.uk	Public
AS 2 (c)	8 September 2020	Non-key	Audit and Standards Committee	Internal Audit Plan 2020/21	None	Tracy Davis Senior Manager – Assurance (Sunderland City Council)	Public

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Corporate Issue				To consider and comment on the Internal Audit Plan for 2020/2021.		tracy.davis@sunderland.gov.uk	
AS 2 (d) Corporate Issue	8 September 2020	Non-key	Audit and Standards Committee	NECA Annual Governance Statement for 2019/20 To consider and comment on the Annual Governance Statement for 2019/2020.	None	Tracy Davis Senior Manager – Assurance (Sunderland City Council) tracy.davis@sunderland.gov.uk	Public
Overview and Scrutiny Committee							
OS 2 (a)	1 October 2020	Non-key	Overview and Scrutiny Committee	Covid-19 Regional Economic Recovery A presentation will provide a summary of the regions approach to the economic strategy for the NELEP and NECA area.	None	Gavin Armstrong NECA Policy and Scrutiny Officer 0782 565 8575 Gavin.armstrong@northeastca.gov.uk	Public
OS 2 (b)	1 October 2020	Non-key	Overview and Scrutiny Committee	NECA Overview and Scrutiny Work Programme To receive updates on items and the latest version of the annual work programme.	None	Gavin Armstrong NECA Policy and Scrutiny Officer 0782 565 8575 Gavin.armstrong@northeastca.gov.uk	Public
Economic Development and Digital Advisory Board (EDDAB)							
The next meeting is scheduled to be held 24 November 2020.							

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 3 (a)	15 September 2020	Non-key	Joint Transport Committee	<p>Transport North East – Regional Transport Update</p> <p>The Joint Transport Committee is recommended to note the contents of this report.</p>	None	<p>Tobyn Hughes, Managing Director, Transport North East</p> <p>Tobyn.hughes@nexus.org.uk</p>	Public
JTC 3 (b)	15 September 2020	Non-key	Joint Transport Committee	<p>Emergency Active Travel Fund Tranche 2 Bid</p> <p>The report is for information. It provides an update on the JTC's Emergency Active Travel Fund Tranche 2 bid which was submitted to the Department for Transport on 7 August 2020.</p>	None	<p>Rachelle Forsyth-Ward, Strategic Transport Advisor</p> <p>Rachelle.forsyth-ward@northeastca.gov.uk</p>	Public
JTC 3 (c)	15 September 2020	Non-key	Joint Transport Committee	<p>Discharge of Transport Functions by Durham County Council</p> <p>The report is for information.</p>	<p>The North East Combined Authority Constitution</p> <p>The North East Combined Authority Deed of Operation dated the 29th April 2014</p> <p>The North East Combined Authority</p>	<p>Andy Leadbeater Integrated Passenger Transport Manager, Durham County Council,</p> <p>andrew.leadbeater@durham.gov.uk</p>	Public

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					Deed of Cooperation 4th July 2018		
JTC 3 (d)	15 September 2020	Non-key	Joint Transport Committee	Membership of Joint Transport Committee Audit Committee The Committee is asked to agree the proposed change in membership as set out in the report	None	Mike Barker Monitoring Officer mikebarker@gateshead.gov.uk	Public
JTC 3 (e)	15 September 2020	Non-key	Joint Transport Committee	Northumberland Line Operating Model The Joint Transport Committee is recommended to consider the emerging options within the report.	None	Stuart McNaughton Strategic Transport Manager stuart.mcnaughton@northumberland.gov.uk	Public
JTC 3 (f)	15 September 2020	Key	Joint Transport Committee	Financial Framework for the delivery of the Tyne Pass Free-flow Scheme at the Tyne Tunnels The report seeks approval of the financial framework for the delivery of the Tyne Pass free-flow scheme.	None	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 Tobyn.hughes@nexus.org.uk	Private By virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
JTC 4 (a)	20 October 2020	Non-key	Joint Transport Committee	Discharge of Transport Functions by Northumberland County Council The purpose of the report is to advise the committee of how Northumberland County	None	Stuart McNaughton Strategic Transport Manager	Public

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				Council has discharged the transport functions delegated to it for 2019/20.		stuart.mcnaughton@northumberland.gov.uk	
JTC 4 (b)	20 October 2020	Non-key	Joint Transport Committee	Transport Budget 2021/22 The report is for information.	2020/21 Budget report https://northeastca.gov.uk/wp-content/uploads/2020/01/JTC-21.1.2020-Public-Agenda-Pack.pdf	Eleanor Goodman, Finance Manager, Eleanor.goodman@northeastca.gov.uk	Public
Tyne and Wear Sub-Committee							
TWSC 2 (a)	10 September 2020	Non-key	Tyne and Wear Sub-Committee	Monitoring Nexus' Performance To provide members with an update on Nexus' corporate performance for 2020/21 including Metro performance.	Nexus Corporate Plan 2020/21 https://northeastca.gov.uk/wp-content/uploads/2020/01/TWSC-Public-Agenda-16.1.20.pdf	Martin Kearney Martin.Kearney@nexus.org.uk	Public
TWSC 2 (b)	10 September 2020	Non-key	Tyne and Wear Sub-Committee	Nexus Corporate Risk Register 2020/21 To provide members with an update on Nexus' Corporate Risk Register for 2020/21.	Nexus Corporate Plan 2020/21 https://northeastca.gov.uk/wp-content/uploads/2020/01/TWSC-Public-Agenda-16.1.20.pdf	Martin Kearney Martin.Kearney@nexus.org.uk	Public

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TWSC 2 (c)	10 September 2020	Non-key	Tyne and Wear Sub-Committee	Tyne Tunnels Update To provide members with the latest update in relation to the Tyne Tunnels	None	Fiona Bootle Fiona.bootle@north-eastca.gov.uk	Public
TWSC 2 (d)	10 September 2020	Key	Tyne and Wear Sub-Committee	Tyne Pass free-flow scheme at the Tyne Tunnels The report seeks approval for the implementation of the Tyne Pass free-flow scheme at the Tyne Tunnels and the necessary contract variation, (subject to budgetary approval by JTC of the financial framework to support the scheme).	None	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 Tobyn.hughes@nexus.org.uk	Public
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OSC 2 (i)	1 October 2020	Non-key	JTC Overview and Scrutiny Committee	Our Region's Bus Network This report is for information only.	None	Rachelle Forsyth-Ward, Strategic Transport Advisor, Rachelle.forsyth-ward@northeastca.gov.uk	Public
JTC OSC 2 (ii)	1 October 2020	Non-key	JTC Overview and Scrutiny Committee	Joint Transport Committee Overview and Scrutiny Work Programme	None	Gavin Armstrong Policy and Scrutiny Officer	Public

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STANDING ITEM				To receive the latest version of the annual work programme.		Gavin.armstrong@northeast.ca.gov.uk	
JTC OSC 2 (iii) NEW	1 October 2020	Non-key		Transport Plan Update The Committee is asked to note the report.	None	Philip Meikle Philip.meikle@nex.us.org.uk	Public
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC AC 2 (i)	7 October 2020	Non-key	JTC Audit Committee	Joint Transport Committee Strategic Risk Register To consider and comment on the updated Strategic Risk Register for the Joint Transport Committee	None	Tracy Davis Senior Manager – Assurance Tracy.davis@sunderland.gov.uk	Public

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration UPDATED	30 June 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelc.lep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration NEW	9 September 2019	Non- Key	Monitoring Officer	Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelc.lep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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Economic Development and Regeneration NEW	20 August 2019	Non- Key		<p>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 ben.mclaughlin@nelc.lep.co.uk</p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>