



Forward Plan of Decisions

17 July 2020*

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 1 (a) Chairman's Portfolio	28 July 2020	Non-key	Leadership Board	Covid-19 Regional Economic Recovery A presentation will provide a summary of the regions approach to the economic strategy for the NELEP and NECA area.	None	Nicola Robason NECA Deputy Monitoring Officer 0191 424 7186 nicola.robason@southtyneside.gov.uk	Public
LB 1 (b) Chairman's Portfolio	28 July 2020	Non-key	Leadership Board	Covid-19 Update The update will provide a summary of the current public health position relating to Covid-19 within the NECA area.	None	Nicola Robason NECA Deputy Monitoring Officer 0191 424 7186 nicola.robason@southtyneside.gov.uk	Public
LB 1 (c) Corporate Issue	28 July 2020	Non-key	Leadership Board	Governance Update The update will provide an overview of NECA governance matters. Noting that, in line with legislation, the requirement to hold an Annual Meeting has been relaxed until May 2021.	None	Nicola Robason NECA Deputy Monitoring Officer 0191 424 7186 nicola.robason@southtyneside.gov.uk	Public
LB 1 (d) Corporate Issue	28 July 2020	Non-key	Leadership Board	Budget Process and Timetable 2021/22 Leadership Board is recommended to note the report.	NECA Constitution	Eleanor Goodman Finance Manager eleanor.goodman@northeastca.gov.uk	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
						0191 277 7518	
LB 1 (e) Corporate Issue	28 July 2020	Non-key	Leadership Board	Revenue Budget 2019/20 Outturn and Forecast of Revenue Outturn 2020/21 – Period to 30 June 2020 Leadership Board is recommended to note the report.	Leadership Board 4 February 2020 – Budget 2020/21 and Medium-Term Financial Strategy https://northeastca.gov.uk/wp-content/uploads/2020/01/Leadership-Board-4-February-2020-Public-Agenda-Pack.pdf	Eleanor Goodman Finance Manager eleanor.goodman@northeastca.gov.uk 0191 277 7518	Public
Audit and Standards Sub-Committee							
There are no meetings currently scheduled.							
Audit and Standards Committee							
AS 1 (a) Corporate Issue	27 July 2020	Non-key	Audit and Standards	Draft Statement of Accounts 2019/20 This report is for information only.	NECA Draft Statement of Accounts 2019/20	Eleanor Goodman Finance Manager eleanor.goodman@northeastca.gov.uk 0191 277 7518	Public
AS 1 (b) Corporate Issue	27 July 2020	Non-key	Audit and Standards	Internal Audit Annual Report 2019/20 To consider and comment on the Internal Audit Annual Report for 2019/2020.	None	Tracy Davis Senior Manager – Assurance (Sunderland City Council) tracy.davis@sunderland.gov.uk	Public
AS 1 (c) Corporate Issue	27 July 2020	Non-key	Audit and Standards	Internal Audit Plan 2020/21	None	Tracy Davis	Public

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				To consider and comment on the Internal Audit Plan for 2020/2021.		Senior Manager – Assurance (Sunderland City Council) tracy.davis@sunderland.gov.uk	
AS 1 (d) Corporate Issue	27 July 2020	Non-key	Audit and Standards	NECA Annual Governance Statement for 2019/20 To consider and comment on the Annual Governance Statement for 2019/2020.	None	Tracy Davis Senior Manager – Assurance (Sunderland City Council) tracy.davis@sunderland.gov.uk	Public
AS 1 (e) Corporate Issue	27 July 2020	Non-key	Audit and Standards	Audit Strategy Memorandum The Committee is recommended to note the report.	Background documents available within the report to be circulated	Jim Dafter Senior Manager, Mazars 07815 876 042 jim.dafter@mazars.co.uk Eleanor Goodman NECA Finance Manager 0191 277 7518, Eleanor.goodman@northeastca.gov.uk	Public
Overview and Scrutiny Committee							
The next meeting is scheduled to be held 1 October 2020.							
Economic Development and Digital Advisory Board (EDDAB)							
ED 1 (a) Economic Development and Regeneration	21 July 2020	Non-key	EDDAB	COVID-19 Economic Recovery A presentation will be given prior to a discussion by the Board on the economic strategy for the NELEP and NECA area.	North East Strategic Economic Plan - More and Better Jobs	Beverley Poulter Lead Policy Officer – Leader / Chief Executive 07824 596691 beverley.poulter@sunderland.gov.uk	Public

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
Next meeting scheduled to take place on 15 September 2020							
North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
Next meeting scheduled to take place on 10 September 2020							
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
Next meeting scheduled to take place on 1 October 2020							
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
Next meeting scheduled to take place on 7 October 2020							

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration UPDATED	30 June 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelap.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration NEW	9 September 2019	Non- Key	Monitoring Officer	Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelap.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Economic Development and Regeneration NEW	20 August 2019	Non- Key		<p>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 ben.mclaughlin@nelop.co.uk</p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>