



Forward Plan of Decisions

03 July 2020*

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in ‘The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017’ and the NECA Overview and Scrutiny Committee’s Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
The next meeting is scheduled to be held 28 July 2020.							
Audit and Standards Sub-Committee							
There are no meetings currently scheduled.							
Audit and Standards Committee							
AS 1 (a) Corporate Issue	27 July 2020	Non-key	Audit and Standards	Draft Statement of Accounts 2019/20 This report is for information only.	NECA Draft Statement of Accounts 2019/20	Eleanor Goodman Finance Manager eleanor.goodman@northeastca.gov.uk 0191 277 7518	Public
AS 1 (b) Corporate Issue	27 July 2020	Non-key	Audit and Standards	Internal Audit Annual Report 2019/20 To consider and comment on the Internal Audit Annual Report for 2019/2020.	None	Tracy Davis Senior Manager – Assurance (Sunderland City Council) tracy.davis@sunderland.gov.uk	Public
AS 1 (c) Corporate Issue	27 July 2020	Non-key	Audit and Standards	Internal Audit Plan 2020/21 To consider and comment on the Internal Audit Plan for 2020/2021.	None	Tracy Davis Senior Manager – Assurance (Sunderland City Council) tracy.davis@sunderland.gov.uk	Public

AS 1 (d) Corporate Issue	27 July 2020	Non-key	Audit and Standards	NECA Annual Governance Statement for 2019/20 To consider and comment on the Annual Governance Statement for 2019/2020.	None	Tracy Davis Senior Manager – Assurance (Sunderland City Council) tracy.davis@sunderland.gov.uk	Public
Overview and Scrutiny Committee							
The next meeting is scheduled to be held 1 October 2020.							
Economic Development and Digital Advisory Board (EDDAB)							
The next meeting is scheduled to be held 21 July 2020.							

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or NonKey	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 2 (a)	14 July 2020	Non-key	Joint Transport Committee	<p>North East Transport Plan: timescales for publication</p> <p>The report will present the JTC with two timetable options for the publication of the North East Transport Plan. The report will ask the JTC to consider the options and agree which option should be progressed</p>	<p>https://northeastca.gov.uk/wp-content/uploads/2019/11/Agenda-Pack-JTC19.11.19.pdf</p> <p>item agenda 7- North East Transport Plan. North East Joint Transport Committee, 19th November 2019</p> <p>Item agenda 7- https://northeastca.gov.uk/wp-content/uploads/2020/03/JTC-Public-Agenda-17.3.2020-1.pdf</p> <p>North East Transport Committee, 21st March 2020</p>	<p>Rachelle Forsyth-Ward</p> <p>Rachelle.forsythward@northeastca.gov.uk</p>	Public
JTC 2 (b)	14 July 2020	Non-key	Joint Transport Committee	<p>Rail Update</p> <p>The Joint Transport Committee is recommended to note the details of the update report.</p>	None	<p>Tobyn Hughes</p> <p>Tobyn.hughes@nexus.org.uk</p> <p>0191 203 3246</p>	Public

JTC 2 (c) Standing Item	14 July 2020	Non-key	Joint Transport Committee	Regional Transport Update Members are asked to note the contents of the report, detailing an update on the latest transport issues in the region.	None	Tobyn Hughes Tobyn.hughes@nexus.org.uk 0191 203 3246	Public
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JTC 2 (d)	14 July 2020	Non-key	Joint Transport Committee	Transport for the North Update The Joint Transport Committee is recommended to note the details of the update report	Transport for the North Board papers – 11 th June 2020 https://transportforthenorth.com/calendar/tfn-board-11june-2020/	Tobyn Hughes Tobyn.hughes@nexus.org.uk 0191 203 3246	Public
JTC 2 (e)	14 July 2020	Non-key	Joint Transport Committee	Bus Funding and Partnerships – Next Steps It is proposed that: <ul style="list-style-type: none"> the JTC and its constituent authorities continue to make the case for financial support to the bus sector from central government for as long as the effects of Covid-19 continue to have a negative impact. work be carried out into future models of bus service funding and provision, jointly with relevant partners, to ensure that the development of the local bus network postCovid-19 meets the long-term aims of the JTC. 	None	Tobyn Hughes Tobyn.hughes@nexus.org.uk 0191 203 3246	Public
JTC 2 (f)	14 July 2020	Non-key	Joint Transport Committee	Capital Programme 2019/20 Outturn and 2021 Update The report is for information.	JTC Capital Programme – 22 January 2019	Eleanor Goodman Eleanor.goodman@north-eastca.gov.uk	Public

JTC 2 (g)	14 July 2020	Non-key	Joint Transport Committee	Revenue Budget 2019/20 Outturn and 2020/21 Update The report is for information.	JTC Revenue Budget – 22 January 2019	Eleanor Goodman Eleanor.goodman@northeastca.gov.uk	Public
North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
TWSC 1 (a)	9 July 2020	Non-key	Tyne and Wear Sub-Committee	Monitoring Nexus' Performance	Nexus Corporate Plan 2020/21 https://northeastca.gov.uk/w	Martin Kearney	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or NonKey	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
				To provide members with an update on Nexus' corporate performance for 2020/21 including Metro performance.	pcontent/uploads/2020/01/TWSC-Public-Agenda-16.1.20.pdf	Martin.kearney@nexus.org.uk	
TWSC 1 (b)	9 July 2020	Non-key	Tyne and Wear Sub-Committee	Nexus' Corporate Risks 2020/21 To present members with an update on Nexus' Corporate Risk Register for 2020/21. The report identifies the corporate risks for 2020/21 including any mitigating actions put in place.	None	Martin Kearney Martin.kearney@nexus.org.uk	Public
TWSC 1 (c)	9 July 2020	Non-key	Tyne and Wear Sub-Committee	Tyne Tunnels Update The report seeks approval of Members for the implementation of the Class 3 (HGV) toll increase.	None	Fiona Bootle Fiona.bootle@transport.northeast.gov.uk	Public

TWSC 1 (d)	9 July 2020	Non-key	Tyne and Wear Sub-Committee	<p>Providing Covid-Secure Public Transport</p> <p>The report summarises the steps taken by Nexus with industry partners, to provide a Covid-secure environment for local people using public transport.</p>	None	Martin Kearney Martin.kearney@nexus.org.uk	Public
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OSC 1 (a)	25 June 2020	Non-key	JTC Overview and Scrutiny Committee	<p>Support for the bus network during the Covid-19 pandemic</p> <p>The Joint Transport Committee Overview and Scrutiny Committee is recommended to:</p> <p>i. Note the financial assistance provided to the local bus market to sustain it</p>	None	Tobyn Hughes Tobyn.hughes@nexus.org.uk 0191 203 3246	Public

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				<p>during the crisis brought about by the Covid-19 pandemic; ii. Note the wider work being undertaken on the development of potential conditions that could be applied to concessionary fare and tendered bus service payments, that are being made to bus operators at pre-pandemic levels at the request of the government, and that further details will be reported to a future meeting; and</p> <p>iii. Consider the development of longerterm options to align development of the bus network with the JTC's objectives in the post-Covid-19 environment.</p>			

JTC OSC 1 (b)	25 June 2020	Non-key	JTC Overview and Scrutiny Committee	North East Transport Plan Update The report will reaffirm the Plan's vision, objectives and principles and give an update on current development.	https://northeastca.gov.uk/wp-content/uploads/2019/11/Agenda-Pack-JTC19.11.19.pdf item agenda 7- North East Transport Plan. North East Joint Transport Committee, 19 th November 2019 Item agenda 7- https://northeastca.gov.uk/wp-content/uploads/2020/03/JTC-Public-Agenda-17.3.2020-1.pdf North East Transport Committee, 21 st March 2020	Rachelle Forsyth-Ward Rachelle.forsythward@northeastca.gov.uk	Public
JTC OSC 1 (c)	25 June 2020	Non-key	JTC Overview and Scrutiny Committee	North East response to the Transport Select Committee Inquiry into Coronavirus: implications for transport	None	Tobyn Hughes tobyn.hughes@nexus.o	Public
Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or NonKey	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
				The North East Joint Transport Committee, Overview and Scrutiny Committee is recommended to note the contents of this report and note the response sent to the House of Commons Transport Select Committee inquiry.		rg.uk Harry Nicol harry.nicol@northeastca.gov.uk	
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							

JTC AC (a)	1 July 2020	Non-key	JTC Audit Committee	Joint Transport Committee Internal Audit Report 2019/20 To consider and comment on the Internal Audit Annual Report for 2019/20	None	Tracy Davis Tracy.davis@sunderland.gov.uk	Public
JTC AC (b)	1 July 2020	Non-key	JTC Audit Committee	Joint Transport Committee Internal Audit Plan 2020/21 To consider and comment on the proposed Internal Audit Plan for 2020/21	None	Tracy Davis Tracy.davis@sunderland.gov.uk	Public
JTC AC (c)	1 July 2020	Non-key	JTC Audit Committee	Joint Transport Committee Strategic Risk Register To consider and comment on the updated Strategic Risk Register for the Joint Transport Committee	None	Tracy Davis Tracy.davis@sunderland.gov.uk	Public

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
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DD 111 Economic Development and Regeneration UPDATED	30 June 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration NEW	9 September 2019	Non- Key	Monitoring Officer	Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)

<p>Economic Development and Regeneration NEW</p>	<p>20 August 2019</p>	<p>Non- Key</p>		<p>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 ben.mclaughlin@nelep.co.uk</p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>
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