



## Forward Plan of Decisions

**13 March 2020 \***

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

**\*The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

### NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
<b>Leadership Board</b>							
LB 1 (a) Economic Development and Digital (Standard Item)	9 June 2020	Non-Key	Leadership Board	<b>Economic Development and Digital Thematic Update</b> To note and provide any comments on the update report on the Economic Development and Digital Thematic Lead Portfolio.		Vince Taylor NECA Economic Lead Officer 0191 561 1113 <a href="mailto:Vince.taylor@sunderland.gov.uk">Vince.taylor@sunderland.gov.uk</a>	Public
LB 1 (b) Chairman's Portfolio (Standard Item)	9 June 2020	Non-Key	Leadership Board	<b>Thematic Lead Portfolio Update Report from the Chair</b> To provide an update on the Chair's Thematic Lead Portfolio – For Information and Comment.		George Mansbridge Corporate Director Regeneration and Environment, South Tyneside 0191 424 7969 <a href="mailto:George.mansbridge@southtyneside.gov.uk">George.mansbridge@southtyneside.gov.uk</a>	Public
LB 1 (c) Transport (Standard Item)	9 June 2020	Non-Key	Leadership Board	<b>Transport Thematic Lead Portfolio Update Report</b> To provide an update on the Transport Thematic Lead Portfolio.		Anneliese Hutchinson <a href="mailto:anneliesehutchinson@gateshead.gov.uk">anneliesehutchinson@gateshead.gov.uk</a>	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
LB 1 (d) Finance and Skills and Employment (Standard Item)	9 June 2020	Non-Key	Leadership Board	<b>Finance and Skills and Employment Thematic Lead Portfolio Update Report</b>  To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio.		Geoff Paul Interim Corporate Director, Durham <a href="mailto:geoff.paul@durham.gov.uk">geoff.paul@durham.gov.uk</a>	Public
<b>Audit and Standards Sub-Committee</b>							
There are no meetings currently scheduled.							
<b>Audit and Standards Committee</b>							
AS 4 (a) Corporate Issue	14 April 2020	Non-Key	Audit and Standards Committee	<b>North East Combined Authority Internal Audit Plan 2020/21</b>  To consider and comment on the proposed Internal Audit Plan for NECA 2020/21.		Tracy Davis Senior Manager – Assurance, Sunderland City Council  0191 5612861 tracy.davis@sunderland.gov.uk	Public
AS 4 (b) Corporate Issue	14 April 2020	Non-Key	Audit and Standards Committee	<b>North East Combined Authority Strategic Risk Register</b>  To consider and comment on the updated Strategic Risk Register for the North East Combined Authority.		Tracy Davis Senior Manager – Assurance, Sunderland City Council  0191 5612861	Public

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						tracy.davis@sunderland.gov.uk	
AS 4 (c) Corporate Issue	14 April 2020	Non-Key	Audit and Standards Committee	<b>Accounting Policies and Closedown Update 2019/20</b> To review the accounting policies and approve their use in the preparation of accounts for 2019/20 and to note the progress update in relation to the Closure of Accounts.	Code of Practice on Local Authority Accounting 2019/20	Eleanor Goodman Finance Manager 0191 277 7518  <a href="mailto:eleanor.goodman@northeastca.gov.uk">eleanor.goodman@northeastca.gov.uk</a>	Public
AS 4 (d)	14 April 2020	Non-Key	Audit and Standards Committee	<b>Audit Strategy Memorandum</b> The Committee is recommended to note the report.		Jim Dafter Senior Manager Mazars 07815 876 042 <a href="mailto:jim.dafter@mazars.co.uk">jim.dafter@mazars.co.uk</a>  Eleanor Goodman NECA Finance Manager 0191 277 7518 <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a>	Public
<b>Overview and Scrutiny Committee</b>							
OS 4 (a) Corporate Issue (Standard Item)	19 March 2020	Non-Key	Overview and Scrutiny Committee	<b>NECA Overview and Scrutiny Work Programme</b>	Held by Contact Officer	Gavin Armstrong NECA Policy and Scrutiny Officer 0191 424 7537	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
				To receive updates to items and the latest version of the annual work programme.		<a href="mailto:Gavin.armstrong@northeast.ca.gov.uk">Gavin.armstrong@northeast.ca.gov.uk</a>	
OS 4 (b) Economic Development and Digital <b>and</b> Corporate Issue	19 March 2020	Non-Key	Overview and Scrutiny Committee	<b>Update on NECA Economic Development</b> To receive and note updates on economic development in the NECA area.	Held by Contact Officer	Vince Taylor Economic Lead Officer for NECA 0191 561 1113 <a href="mailto:vince.taylor@sunderland.gov.uk">vince.taylor@sunderland.gov.uk</a>	Public
OS 4 (c) Economic Development and Digital	19 March 2020	Non-Key	Overview and Scrutiny Committee	<b>Update on Local Industrial Strategy (Verbal Update)</b> To receive and note an update on the North East Local Industrial Strategy (LIS) by the North East Local Enterprise Partnership (North East LEP).	Held by Contact Officer	Helen Golightly Chief Executive, North East Local Enterprise Partnership 0191 5615422 <a href="mailto:helen.golightly@nelep.co.uk">helen.golightly@nelep.co.uk</a>  Vince Taylor Economic Lead Officer for NECA 0191 561 1113 <a href="mailto:vince.taylor@sunderland.gov.uk">vince.taylor@sunderland.gov.uk</a>	Public
OS 4 (d) Economic Development and Digital	19 March 2020	Non-Key	Overview and Scrutiny Committee	<b>Strategic Economic Plan Yearly Update/LEP Performance</b> To receive updates on economic indicator performance and actions of	Held by Contact Officer	Helen Golightly Chief Executive, North East Local Enterprise Partnership 0191 5615422	Public

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				the North East Local Enterprise Partnership (North East LEP).		<a href="mailto:helen.golightly@nelep.co.uk">helen.golightly@nelep.co.uk</a>	
<b>Economic Development and Digital Advisory Board (EDDAB)</b>							
ED4 (a) Economic Development and Digital	24 March 2020	Non-Key	Economic Development and Digital Advisory Board	<b>Economic Development and Digital Progress Update</b> To note and provide any comments on the update report.	<a href="#">North East Strategic Economic Plan - More and Better Jobs</a>	Vince Taylor NECA Economic Lead Officer 0191 561 1113 <a href="mailto:vince.taylor@sunderland.gov.uk">vince.taylor@sunderland.gov.uk</a>	Public
ED4 (b) Economic Development and Digital	24 March 2020	Non-Key	Economic Development and Digital Advisory Board	<b>NECA Economic Plan Update</b> To note and provide any comments on the report.	<a href="#">North East Strategic Economic Plan - More and Better Jobs</a>	Vince Taylor NECA Economic Lead Officer 0191 561 1113 <a href="mailto:vince.taylor@sunderland.gov.uk">vince.taylor@sunderland.gov.uk</a>	Public

### North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
<b>North East Joint Transport Committee (JTC)</b>							
JTC 7 (a)	17 March 2020	Non-key	Joint Transport Committee	<p><b>Capital Programme Monitoring Report</b></p> <p>To provide the Joint Transport Committee with the latest monitoring report for the 2019/20 capital programme</p>	None	<p>John Hewitt Chief Finance Officer <a href="mailto:John.hewitt@durham.gov.uk">John.hewitt@durham.gov.uk</a> 03000261943</p> <p>Eleanor Goodman Principal Accountant <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a> 0191 2777518</p>	Public
JTC 7 (b)	17 March 2020	Non-key	Joint Transport Committee	<p><b>East Coast Main Line, HS2 and Northern Powerhouse Rail Update</b></p> <p>The North East Joint Transport Committee is recommended to note the contents of the report and support the ongoing work to secure the funding needed to upgrade the ECML and deliver HS2 and NPR to cater for future growth.</p>	None	<p>Tobyn Hughes Managing Director, Transport North East <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a> 0191 203 3246</p>	Public

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JTC 7 (c)	17 March 2020	Non-key	Joint Transport Committee	<p><b>Nexus Fleet Replacement Programme Update</b></p> <p>The purpose of this report is to provide the Joint Transport Committee with confirmation of the appointment of Stadler as the supplier for the Nexus Fleet Replacement Programme together with the next steps.</p>	<p>TWSC report dated 16<sup>th</sup> January 2020 Nexus Fleet Replacement Programme update.</p> <p>North East Combined Authority papers dated 18th June 2019, 19th April 2018 and Leadership Board presentation held on 4th September 2018.</p> <p>NELB - 16th January 2018 Metro Futures and New Fleet Procurement Update.</p> <p>NELB – 30th November 2017 Metro Future Fleet Procurement Update.</p> <p>TNEC - 13th July 2017, Metro Futures update and Fleet Procurement Strategy – detailing the Fleet Specification and Depot strategy.</p> <p>TNEC - 20th April 2017, Metro Fleet specification update (included the summary document of</p>	<p>Tobyn Hughes Managing Director, Transport North East <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a> 0191 203 3246</p>	Public



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					market research as annex). TNEC - 9th February 2017, Summary of market research and consultation for new fleet of Metrocar design.		
JTC 7 (d)	17 March 2020	Non-key	Joint Transport Committee	<p><b>North East Transport Plan Update</b></p> <p>The North East Joint Transport Committee is recommended to:</p> <ul style="list-style-type: none"> <li>• Endorse the Key Performance Indicators (KPIs) which will monitor the region's future performance against the Plan;</li> <li>• Endorse the principles of the Implementation Plan which will consist of a pipeline of projects designed to deliver the vision, objectives and principles of the Plan;</li> <li>• Note the commencement of the procurement of a supplier and agree to give delegated authority to the Managing Director, Transport North East, in consultation with the Monitoring Officer and Chief Finance Officer, to award the contract to the</li> </ul>	None	Rachelle Forsyth-Ward, Strategic Transport Advisor for the North East. 0191 2116445 <a href="mailto:Rachelle.forsyth-ward@northeastca.gov.uk">Rachelle.forsyth-ward@northeastca.gov.uk</a>	Public

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				<p>preferred supplier at the end of the procurement process, in accordance with JTC Standing Orders and NECA contract procedures;</p> <ul style="list-style-type: none"> <li>Note the options available for how the Transport Plan can support the LA7 and the North East and North of Tyne Combined Authorities to meet the targets for addressing their declared climate emergencies.</li> </ul>			
JTC 7 (e)	17 March 2020	Non-key	Joint Transport Committee	<p><b>Regional Transport Update</b></p> <p>Members are asked to note the contents of the report, detailing an update on the latest transport issues in the region.</p>	None	<p>Tobyn Hughes Managing Director, Transport North East  0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a></p>	Public
JTC 7 (f)	17 March 2020	Non-key	Joint Transport Committee	<p><b>Revenue Budget Monitoring Report</b></p> <p>To provide the Joint Transport Committee with the latest monitoring report for the 2019/20 revenue budget.</p>	None	<p>John Hewitt Chief Finance Officer <a href="mailto:John.hewitt@durham.gov.uk">John.hewitt@durham.gov.uk</a> 03000261943</p> <p>Eleanor Goodman Principal Accountant</p>	Public

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						<a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a> 0191 2777518	
JTC 7 (g)	17 March 2020	Non-key	Joint Transport Committee	<p><b>Bus Funding Opportunities</b></p> <p>The Joint Transport Committee is recommended to:</p> <ul style="list-style-type: none"> <li>i. approve the approach to the 'A Better Deal for Bus Users' funding opportunities set out below, including the funding allocation for the 'Funding for Supported Bus Services in 2020/21' to Nexus (£705k), Northumberland (£242k) and Durham (£508k); and</li> <li>ii. agree that approval of a final Statement of Intent for the 'Funding for Supported Bus Services in 2020/21' is delegated to the Managing Director Transport North East in discussion with the JTC's Chief Finance Officer and Monitoring Officer.</li> </ul>		Tobyn Hughes Managing Director, Transport North East  0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	Public

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<b>North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)</b>							
TWSC 5 (a)  <b>UDPATED</b>	2 April 2020	Non-key	JTC Tyne and Wear Sub-Committee	<b>Appointment of Non-Executive Directors to the Nexus Board</b> The report seeks approval to the appointment of Non-Executive Directors to the Nexus Board.	TWSC Report – Appointment of Non-Executive Directors to the Nexus Board – 21 November 2019.	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	Private – by virtue of paragraphs 1 & 2 of Part 1 of Schedule 12A of the Local Government Act 1972, information relating to any individual and information which is likely to reveal the identity of an individual.
TWSC 5 (b)	2 April 2020	Key	JTC Tyne and Wear Sub-Committee	<b>Lease of land at Strawberry Place, Newcastle</b> The report will seek to obtain approval to Nexus surrendering its lease and entering into a new lease with Strawberry Place Developments Limited in relation to land at Strawberry Place, Newcastle.	None	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	Private – by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, information relating to the financial or

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							business affairs of any particular person (including the authority holding that information).
TWSC 5 (c) <b>Standing Item</b>  <b>UPDATED</b>	2 April 2020	Non-key	JTC Tyne and Wear Sub-Committee	<b>Monitoring Nexus' Performance</b> To provide members with an update on Nexus' corporate performance for 2019/20 including Metro performance and the exercise of delegated power to implement the Nexus family offer.	Nexus Corporate Plan 2019/20 <a href="https://northeastca.gov.uk/wp-content/uploads/2019/01/JTC-Tyne-and-Wear-Sub-Committee-31-January-2019-Agenda-Pack.pdf">https://northeastca.gov.uk/wp-content/uploads/2019/01/JTC-Tyne-and-Wear-Sub-Committee-31-January-2019-Agenda-Pack.pdf</a>	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	Public
TWSC 5 (d) <b>Standing Item</b>	2 April 2020	Non-key	JTC Tyne and Wear Sub-Committee	<b>Nexus Corporate Risks 2020/21</b> To present members with Nexus' Corporate Risk Register for 2020/21. The report identifies the corporate risks for 2020/21 including any mitigating actions put in place.	None	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	Public
TWSC 5 (e)	2 April 2020	Non-key	JTC Tyne and Wear Sub-Committee	<b>Tyne Tunnels Update</b> To provide Members with an update on issues relating to the Tyne Tunnels.	Tyne Tunnels Update Reports to TWSC – available from the contact officer.	Tobyn Hughes	Public

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						Managing Director, Transport North East  0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	
<b>North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)</b>							
JTC OS 5 (a)	19 March 2020 (Standing Item)	Non-key	JTC Overview and Scrutiny Committee	<b>Joint Transport Committee Overview and Scrutiny Work Programme</b> To receive the latest version of the annual work programme.	Held by the Contact Officer	Gavin Armstrong NECA Policy and Scrutiny Officer <a href="mailto:Gavin.armstrong@northeastca.gov.uk">Gavin.armstrong@northeastca.gov.uk</a> (0191) 4247537	Public
JTC OS 5 (b)	19 March 2020	Non-key	JTC Overview and Scrutiny Committee	<b>Monitoring Nexus' Performance</b> To provide members with an update on Nexus' corporate performance for 2019/20 including Metro performance.	None	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	Public
JTC OS 5 (c)	19 March 2020	Non-key	JTC Overview and Scrutiny Committee	<b>Transport North East – Regional Transport Plan</b> Members are asked to note the contents of the report which provides an update on the Regional Transport Plan including timescales.	<a href="https://northeastca.gov.uk/wp-content/uploads/2020/01/JTC-21.1.2020-Public-Agenda-Pack.pdf">https://northeastca.gov.uk/wp-content/uploads/2020/01/JTC-21.1.2020-Public-Agenda-Pack.pdf</a>	Philip Meikle Transport North East Strategy Director 0191 203 3241 <a href="mailto:Philip.meikle@nexus.org.uk">Philip.meikle@nexus.org.uk</a>	

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<b>North East Joint Transport Committee Audit Committee (JTC Audit Committee)</b>							
JTC AC 3 (a)	9 April 2020	Non-key	JTC Audit Committee	<b>Joint Transport Committee Internal Audit Plan 2020/21</b> To consider and comment on the proposed Internal Audit Plan for 2020/21	Not applicable	Tracy Davis Senior Manager – Assurance, Sunderland City Council 0191 5612861 <a href="mailto:tracy.davis@sunderland.gov.uk">tracy.davis@sunderland.gov.uk</a>	Public
JTC AC 3 (b)	9 April 2020	Non-key	JTC Audit Committee	<b>Joint Transport Committee Strategic Risk Register</b> To consider and comment on the updated Strategic Risk Register for the Joint Transport Committee	Not applicable	Tracy Davis Senior Manager – Assurance, Sunderland City Council 0191 5612861 <a href="mailto:tracy.davis@sunderland.gov.uk">tracy.davis@sunderland.gov.uk</a>	Public



### Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration <b>UPDATED</b>	30 June 2019	Non-Key	Monitoring Officer	<b>Incubator Support Fund: Woods II Incubator</b>  To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nelep.co.uk">ben.mclaughlin@nelep.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration <b>NEW</b>	9 September 2019	Non- Key	Monitoring Officer	<b>Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project</b>  To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nelep.co.uk">ben.mclaughlin@nelep.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)



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Economic Development and Regeneration <b>NEW</b>	20 August 2019	Non- Key		<p><b>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</b></p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 <a href="mailto:ben.mclaughlin@nelop.co.uk">ben.mclaughlin@nelop.co.uk</a></p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>