



Forward Plan of Decisions

19 February 2020 *

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in ‘The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017’ and the NECA Overview and Scrutiny Committee’s Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 7 (a) Economic Development and Digital (Standard Item)	3 March 2020	Non-Key	Leadership Board	Economic Development and Digital Thematic Update To note and provide any comments on the update report on the Economic Development and Digital Thematic Lead Portfolio.		Vince Taylor NECA Economic Lead Officer 0191 561 1113 Vince.taylor@sunderland.gov.uk	Public
LB 7 (b) Chairman's Portfolio (Standard Item)	3 March 2020	Non-Key	Leadership Board	Thematic Lead Portfolio Update Report from the Chair To provide an update on the Chair's Thematic Lead Portfolio – For Information and Comment.		George Mansbridge Corporate Director Regeneration and Environment, South Tyneside 0191 424 7969 George.mansbridge@southtyneside.gov.uk	Public
LB 7 (c) Transport (Standard Item)	3 March 2020	Non-Key	Leadership Board	Transport Thematic Lead Portfolio Update Report To provide an update on the Transport Thematic Lead Portfolio.		Anneliese Hutchinson anneliesehutchinson@gateshead.gov.uk	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
LB 7 (d) Finance and Skills and Employment (Standard Item)	3 March 2020	Non-Key	Leadership Board	Finance and Skills and Employment Thematic Lead Portfolio Update Report To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio.		Geoff Paul Interim Corporate Director, Durham geoff.paul@durham.gov.uk	Public
LB 7 (e) Corporate Issue	3 March 2020	Non-Key	Leadership Board	Amendment to EDDAB Terms of Reference The Leadership Board is recommended to agree a change to the Terms of Reference of the Economic Development and Digital Advisory Board (EDDAB) in the NECA Constitution as set out in the report.	Item 5 – EDDAB Agenda Pack – 26 November 2019 https://northeastca.gov.uk/wp-content/uploads/2019/11/EDDAB-26-Nov-2019-Agenda-Pack-2.pdf	Nicola Robason NECA Deputy Monitoring Officer 0191 424 7186 nicola.robason@southtyneside.gov.uk	Public
LB 7 (f) Corporate Issue	3 March 2020	Non-Key	Leadership Board	Adoption of International Anti-Semitism Definition Agree adoption of internationally recognised International Holocaust Remembrance Alliance (IHRA) definition of anti-Semitism definition as previously adopted by individual NECA constituent authorities.	Record of individual NECA council's adoption of the International Holocaust Remembrance Alliance (IHRA) anti-Semitism definition: South Tyneside Sunderland Durham Gateshead	Nicola Robason NECA Deputy Monitoring Officer 0191 424 7186 nicola.robason@southtyneside.gov.uk	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Audit and Standards Sub-Committee							
There are no meetings currently scheduled.							
Audit and Standards Committee							
There are no items currently scheduled. The next meeting is 14 April 2020.							
Overview and Scrutiny Committee							
OS 4 (a) Corporate Issue (Standard Item)	19 March 2020	Non-Key	Overview and Scrutiny Committee	NECA Overview and Scrutiny Work Programme To receive updates to items and the latest version of the annual work programme.	Held by Contact Officer	Gavin Armstrong NECA Policy and Scrutiny Officer 0191 424 7537 Gavin.armstrong@north-east.ca.gov.uk	Public
OS 4 (b) Economic Development and Digital and Corporate Issue	19 March 2020	Non-Key	Overview and Scrutiny Committee	Update on NECA Economic Development To receive and note updates on economic development in the NECA area.	Held by Contact Officer	Vince Taylor Economic Lead Officer for NECA 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
OS 4 (c) Economic Development and Digital	19 March 2020	Non-Key	Overview and Scrutiny Committee	Update on Local Industrial Strategy To receive and note an update on the North East Local Industrial Strategy (LIS) by the North East Local Enterprise Partnership (North East LEP).	Held by Contact Officer	Helen Golightly Chief Executive, North East Local Enterprise Partnership 0191 5615422 helen.golightly@nelep.co.uk	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
						Vince Taylor Economic Lead Officer for NECA 0191 561 1113 vince.taylor@sunderland.gov.uk	
Economic Development and Digital Advisory Board (EDDAB)							
ED4 (a) Economic Development and Digital	24 March 2020	Non-Key	Economic Development and Digital Advisory Board	Economic Development and Digital Progress Update To note and provide any comments on the update report.	North East Strategic Economic Plan - More and Better Jobs	Vince Taylor NECA Economic Lead Officer 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
ED4 (b) Economic Development and Digital	24 March 2020	Non-Key	Economic Development and Digital Advisory Board	Digital Update To note and provide any comments on the update report.	North East Strategic Economic Plan - More and Better Jobs	Vince Taylor NECA Economic Lead Officer 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
ED4 (c) Economic Development and Digital	24 March 2020	Non-Key	Economic Development and Digital Advisory Board	NECA Economic Plan Update To note and provide any comments on the report.	North East Strategic Economic Plan - More and Better Jobs	Vince Taylor NECA Economic Lead Officer 0191 561 1113 vince.taylor@sunderland.gov.uk	Public

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 7 (a)	17 March 2020	Non-key	Joint Transport Committee	<p>Capital Programme Monitoring Report</p> <p>To provide the Joint Transport Committee with the latest monitoring report for the 2019/20 capital programme</p>	None	<p>John Hewitt Chief Finance Officer John.hewitt@durham.gov.uk 03000261943</p> <p>Eleanor Goodman Principal Accountant Eleanor.goodman@northeastca.gov.uk 0191 2777518</p>	Public
JTC 7 (b)	17 March 2020	Non-key	Joint Transport Committee	<p>East Coast Mainline Update</p> <p>The Joint Transport Committee is recommended to note the details of the update report.</p>	None	<p>Tobyn Hughes Managing Director, Transport North East tobyn.hughes@nexus.org.uk 0191 203 3246</p>	Public
JTC 7 (c)	17 March 2020	Non-key	Joint Transport Committee	<p>High Speed 2 Update</p> <p>The Joint Transport Committee is recommended to note the update and comment on the present and future</p>	None	<p>Tobyn Hughes Managing Director, Transport North East</p>	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
				activities set out in this report to enable the North East to connect to the UK's high-speed rail network.		tobyn.hughes@nex.us.org.uk 0191 203 3246	
JTC 7 (d)	17 March 2020	Non-key	Joint Transport Committee	<p>Nexus Fleet Replacement Programme Update</p> <p>The purpose of this report is to provide the Joint Transport Committee with confirmation of the appointment of Stadler as the supplier for the Nexus Fleet Replacement Programme together with the next steps.</p>	<p>TWSC report dated 16th January 2020 Nexus Fleet Replacement Programme update.</p> <p>North East Combined Authority papers dated 18th June 2019, 19th April 2018 and Leadership Board presentation held on 4th September 2018.</p> <p>NELB - 16th January 2018 Metro Futures and New Fleet Procurement Update.</p> <p>NELB – 30th November 2017 Metro Future Fleet Procurement Update.</p> <p>TNEC - 13th July 2017, Metro Futures update and Fleet Procurement Strategy – detailing the Fleet Specification and Depot strategy.</p> <p>TNEC - 20th April 2017, Metro Fleet specification</p>	<p>Tobyn Hughes Managing Director, Transport North East</p> <p>tobyn.hughes@nex.us.org.uk 0191 203 3246</p>	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
					update (included the summary document of market research as annex). TNEC - 9th February 2017, Summary of market research and consultation for new fleet of Metrocar design.		
JTC 7 (e)	17 March 2020	Non-key	Joint Transport Committee	North East Transport Plan Update The report will give members of the JTC an update on the development of the North East Transport Plan. This report will also seek a delegated decision to enable the Proper Officer for Transport to award a contract to the successful tenderer in regard to the Transport Plan's digital space.	None	Rachelle Forsyth-Ward, Strategic Transport Advisor for the North East. 0191 2116445 Rachelle.forsyth-ward@northeastca.gov.uk	Public
JTC 7 (f)	17 March 2020	Non-key	Joint Transport Committee	Regional Transport Update Members are asked to note the contents of the report, detailing an update on the latest transport issues in the region.	None	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 Tobyn.hughes@nexus.org.uk	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
JTC 7 (g)	17 March 2020	Non-key	Joint Transport Committee	Revenue Budget Monitoring Report To provide the Joint Transport Committee with the latest monitoring report for the 2019/20 revenue budget.	None	John Hewitt Chief Finance Officer John.hewitt@durham.gov.uk 03000261943 Eleanor Goodman Principal Accountant Eleanor.goodman@northeastca.gov.uk 0191 2777518	Public
JTC 7 (h) NEW	17 March 2020	Non-key	Joint Transport Committee	The North East Transport Plan as an enabler to the North East becoming Net Carbon Neutral Members are required to note the options available.	None	Philip Meikle Transport Strategy Director Philip.meikle@nexus.org.uk Tel: 0191 203 3241	Public
North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
Next Meeting: 2 April 2020							
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OS 5 (a)	19 March 2020 (Standing Item)	Non-key	JTC Overview and Scrutiny Committee	Joint Transport Committee Overview and Scrutiny Work Programme To receive the latest version of the annual work programme.	Held by the Contact Officer	Gavin Armstrong NECA Policy and Scrutiny Officer Gavin.armstrong@northeastca.gov.uk (0191) 4247537	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
JTC OS 5 (b)	19 March 2020	Non-key	JTC Overview and Scrutiny Committee	Monitoring Nexus' Performance To provide members with an update on Nexus' corporate performance for 2019/20 including Metro performance.	None	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 Tobyn.hughes@nexus.org.uk	
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
Next Meeting: 9 April 2020							

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration UPDATED	30 June 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration NEW	9 September 2019	Non- Key	Monitoring Officer	Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Economic Development and Regeneration NEW	20 August 2019	Non- Key		<p>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 ben.mclaughlin@nelop.co.uk</p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>