



Forward Plan of Decisions

Published 4 September 2019 *

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 4 (a) Economic Development and Digital (Standard Item)	5 November 2019	Non -Key	Leadership Board	Economic Development and Digital Thematic Update To note and provide any comments on the update report.		Vince Taylor Head of Economic Policy 0191 561 1113 Vince.taylor@sunderland.gov.uk	Public
LB 4 (b) (Standard Item) Chairman's Portfolio	5 November 2019	Non-Key	Leadership Board	Thematic Lead Portfolio Update Report from the Chair To provide an update on the Chair's Thematic Lead Portfolio – For Information and Comment.		George Mansbridge Acting Corporate Director, Economic Regeneration 0191 424 7969 George.mansbridge@southtyneside.gov.uk	Public
LB 4 (c) Transport (Standard Item)	5 November 2019	Non-Key	Leadership Board	Transport Thematic Lead Portfolio Update Report To provide an update on the Transport Thematic Lead Portfolio		Andrew Marshall andrewmarshall@gateshead.gov.uk	Public

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LB 4 (d) Finance and Skills and Employment (Standard Item)	5 November 2019	Non-Key	Leadership Board	Finance and Skills and Employment Thematic Lead Portfolio Update Report To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio.		Ian Thompson Corporate Director Durham ian_thompson@durham.gov.uk	Public
Audit and Standards Sub-Committee							
There are no meetings currently scheduled.							
Audit and Standards Committee							
A&S 2 (a) Corporate Issue	10 September 2019	Non-key	Audit and Standards Committee	Annual Audit Letter To note the report.		Jim Dafter Senior Manager Mazars LLP 07825876042 Jim.dafter@mazars.co.uk	Public
A&S 2 (b) Corporate Issue	10 September 2019	Non-key	Audit and Standards Committee	Closure of accounts 2019/20: Process and Timetable To note the report.		Eleanor Goodman Principal Accountant, NECA 01912777518 Eleanor.goodman@	Public

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						northeastca.gov.uk	
A&S 2 (c)	10 September 2019	Non-key	Audit and Standards Committee	NECA Draft Strategic Risk Register To consider and comment on the proposed Strategic Risk Register for the North East Combined Authority.		Tracy Davis Senior Manager Assurance, Sunderland City Council 0191 561 2861 Tracy.davis@sunderland.gov.uk	
A&S 2 (d)	10 September 2019	Non-key	Audit and Standards Committee	NECA Internal Audit Plan 2019/20 To consider and comment on the proposed Internal Audit Plan for NECA 2019/20.		Tracy Davis Senior Manager Assurance, Sunderland City Council 0191 561 2861 Tracy.davis@sunderland.gov.uk	
Overview and Scrutiny Committee							
OS 2 (a)	19 September 2019 (Standing	Non-Key	Overview and Scrutiny Committee	NECA Forward Plan and Scrutiny Work Programme To receive the latest version of the Forward Plan and annual work		Nicola Robason Deputy Monitoring Officer	Public

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	Item)			programme.		01914247186 Nicola.robason@southtyneside.gov.uk	
OS 2 (b)	19 September 2019	Non-Key	Overview and Scrutiny Committee	Recent Scrutiny Guidance This report will update NECA Overview and Scrutiny on the recent Scrutiny guidance from MHCLG for the operation of the scrutiny function within Councils and Combined Authorities – for information and comment.		Nicola Robason Deputy Monitoring Officer 01914247186 Nicola.robason@southtyneside.gov.uk	
Economic Development and Digital Advisory Board (EDDAB)							
ED1 (a) Economic Development and Digital	24 September 2019	Non-Key	Economic Development and Digital Advisory Board	Economic Development and Digital Progress Updates The members will be requested to note and provide any comments on the report	North East Strategic economic Plan – More and Better Jobs	Vince Taylor Head of Economic Policy 01915611113 Vince.taylor@sunderland.gov.uk	Public
ED1 (b) Economic Development	24 September 2019	Non-Key	Economic Development and Digital Advisory Board	NECA Skills Agenda A presentation to be given on the skills agenda and the associate issues in relation to economic growth.	North East Strategic economic Plan – More and Better Jobs	Vince Taylor Head of Economic Policy 01915611113	Public

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and Digital						Vince.taylor@sunderland.gov.uk	
ED1 (c) Economic Development and Digital	24 September 2019	Non-Key	Economic Development and Digital Advisory Board	Economic Development and Digital Advisory Board Review – Progress Update Members are requested to note the progress made on the review of the Board and provide any comments.	North East Strategic economic Plan – More and Better Jobs	Vince Taylor Head of Economic Policy 01915611113 Vince.taylor@sunderland.gov.uk	Public

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 3 (a)	17 Sept 2019 Standing Item	Non-key	Joint Transport Committee	Regional Transport Update To provide an update on the latest transport issues in the region	None	Tobyn Hughes Managing Director Transport North East (0191) 203 3246 tobyn.hughes@nexus.org.uk	Public
JTC 3 (b)	17 Sept 2019	Non-key	Joint Transport Committee	North East Rail Devolution Update To provide an update on further work undertaken to develop a North East Rail Devolution proposition.	North Eastern Railways Devolution Phase 2 report by Systra Transport consultants	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 Tobyn.hughes@nexus.org.uk	Public
JTC 3 (c)	17 Sept 2019	Non-key	Joint Transport Committee	Discharge of Transport Functions by Northumberland County Council 2018/19 The purpose of the report is to advise the committee of how Northumberland County Council has discharged the	None	Stuart McNaughton Strategic Transport Policy Officer 07827 873139 stuart.mcnaughton@northumberland.gov.uk	Public

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				transport functions delegated to it for 2018/19.		gov.uk	
JTC 3 (d)	17 Sept 2019	Non-key	Joint Transport Committee	<p>Capital Programme Monitoring Report</p> <p>To provide the Joint Transport Committee with the latest monitoring report for the 2019/20 capital programme.</p>	None	<p>John Hewitt Chief Finance Officer John.hewitt@durham.gov.uk 03000261943</p> <p>Eleanor Goodman Principal Accountant Eleanor.goodman@northeastca.gov.uk 0191 2777518</p>	Public
JTC 3 (e)	17 Sept 2019	Non-key	Joint Transport Committee	<p>Revenue Budget Monitoring Report</p> <p>To provide the Joint Transport Committee with the latest monitoring report for the 2019/20 revenue budget.</p>	None	<p>John Hewitt Chief Finance Officer John.hewitt@durham.gov.uk 03000261943</p> <p>Eleanor Goodman Principal Accountant</p>	Public

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						Eleanor.goodman@northeastca.gov.uk 0191 2777518	
North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
JTC TW 2 (a)	19 Sept 2019 Standing item	Non-key	Tyne and Wear Sub-Committee	Nexus' Corporate Risks 2019/20 To present members with Nexus' Corporate Risk Register for 2019/20. The report identifies the corporate risks for 2019/20 including any mitigating actions put in place.	None	Tobyn Hughes Managing Director Transport North East (0191) 203 3246 tobyn.hughes@nexus.org.uk	Public
JTC TW 2 (b)	19 Sept 2019 Standing Item	Non-key	Tyne and Wear Sub-Committee	Monitoring Nexus' Performance 2019/20 To provide members with an update on Nexus' corporate performance for 2018/19 including Metro performance.	Nexus Corporate Plan 2019/20 https://northeastca.gov.uk/wp-content/uploads/2019/01/JTC-Tyne-and-Wear-Sub-Committee-31-January-2019-Agenda-Pack.pdf	Tobyn Hughes Managing Director Transport North East (0191) 203 3246 tobyn.hughes@nexus.org.uk	Public
JTC TW 2 (c)	19 Sept 2019	Non-key	Tyne and Wear Sub-Committee	Draft Nexus Equality and Diversity Strategy To provide an overview of the emerging	None	Helen Mathews Head of Corporate	Public

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				2019 Equality and Diversity Strategy for Nexus and the key actions proposed.		Planning, Nexus (0191) 203 3455 Helen.mathews@nexus.org.uk	
JTC TW 2 (d)	19 Sept 2019	Non-key	Tyne and Wear Sub-Committee	Metro Driver Resources To provide Members with an update as to reasons for driver shortages on the Tyne and Wear Metro, the impact that this has had on the service and to set out what Nexus is doing to address the issue.	TWSC Report – 21 November 2018, 'Tackling Metro Performance Issues'.	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 Tobyn.hughes@nexus.org.uk	Private (By virtue of paragraph(s) 1 & 4 of Part 1 Schedule 12 A of the Local Government Act 1972.
JTC TW 2 (e)	19 Sept 2019	Non-key	Tyne and Wear Sub-Committee	Tyne Tunnels Update To provide Members with an update on issues relating to the Tyne Tunnels.	Tyne Tunnels Update Reports- available from the contact officer.	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 Tobyn.hughes@nexus.org.uk	Public
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OS 2 (a)	19 Sept	Non-key	JTC Overview	Joint Transport Committee Overview	Held by the Contact	Mike Barker	Public

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	2019 (Standing Item)		and Scrutiny Committee	and Scrutiny Work Programme To receive the latest version of the annual work programme.	Officer	0191 433 2100 mikebarker@gateshead.gov.uk	
JTC OS 2 (b)	19 Sept 2019	Non-key	JTC Overview and Scrutiny Committee	North East Transforming Cities Fund – Programme Development To provide an overview of bid preparation and how the proposals have been prioritised including the process for dealing with the possibility that the full requested funding will not being allocated	Transforming Cities Fund – Tranche 2 Bid report to Joint Transport Committee 18 th June 2019. https://northeastca.gov.uk/wp-content/uploads/2019/06/JTC-Agenda-Pack-18.6.19-1.pdf	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 Tobyn.hughes@nexus.org.uk	Public
JTC OS 2 (c)	19 Sept 2019	Non-key	JTC Overview and Scrutiny Committee	Aviation 2050 To provide Members with an overview of the draft Aviation 2050 Strategy and JTC response to consultation which closed on 20 June 2019.	The Government's draft Aviation Strategy 2050 can be found at: https://www.gov.uk/government/consultations/aviation-2050-the-future-of-uk-aviation	Rachelle Forsyth-Ward, Strategic Transport Advisor 0191 2116445 rachelle.forsyth-ward@northeastca.gov.uk	Public
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC AC 1 (a)	12 Sept 2019	Non-key	JTC Audit Committee	Tyne Pedestrian Tunnel Update To provide an update on the Tyne and	Reports available from the Contact Officer.	Tobyn Hughes Managing Director,	Private (By virtue of paragraph(s) 3

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				Pedestrian Tunnel		Transport North East 0191 203 3246 Tobyn.hughes@nexus.org.uk	& 5 of Part 1 Schedule 12 A of the Local Government Act 1972.
JTC AC 1 (b)	12 Sept 2019	Non-key	JTC Audit Committee	Transforming Cities Fund – Tranche 2 Bid To provide an overview of the Transforming Cities Fund Tranche 2 Bid	Transforming Cities Fund – Tranche 2 Bid report to Joint Transport Committee 18 th June 2019. https://northeastca.gov.uk/wp-content/uploads/2019/06/JTC-Agenda-Pack-18.6.19-1.pdf	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 Tobyn.hughes@nexus.org.uk	Public
JTC AC 1 (c)	12 Sept 2019	Non-key	JTC Audit Committee	Joint Transport Committee Internal Audit Plan 2019/20 To consider and comment on the proposed Internal Audit Plan for 2019/20	None	Tracy Davis Senior Manager – Assurance, Sunderland City Council 0191 5612861 tracy.davis@sunderland.gov.uk	Public

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JTC AC 1 (d)	12 Sept 2019	Non-key	JTC Audit Committee	<p>Review of the Effectiveness of Internal Audit</p> <p>To note the results of the external review of the effectiveness of the Internal Audit service provided by Sunderland City Council</p>	None	<p>Tracy Davis Senior Manager – Assurance, Sunderland City Council 0191 5612861 tracy.davis@sunderland.gov.uk</p>	Public
JTC AC 1 (e)	12 Sept 2019	Non-key	JTC Audit Committee	<p>Review of the Joint Transport Committee Terms of Reference</p> <p>To consider the Audit Committee Terms of Reference and agree any proposed changes</p>	None	<p>Tracy Davis Senior Manager – Assurance, Sunderland City Council 0191 5612861 tracy.davis@sunderland.gov.uk</p>	Public
JTC AC 1 (f)	12 Sept 2019	Non-key	JTC Audit Committee	<p>Joint Transport Committee Draft Strategic Risk Register</p> <p>To consider and comment on the proposed Strategic Risk Register for the Joint Transport Committee</p>	None	<p>Tracy Davis Senior Manager – Assurance, Sunderland City Council 0191 5612861 tracy.davis@sunderland.gov.uk</p>	Public

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						rland.gov.uk	

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration UPDATED	30 June 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelop.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration NEW	9 September 2019	Non- Key	Monitoring Officer	Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelop.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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Economic Development and Regeneration NEW	20 August 2019	Non- Key		<p>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 ben.mclaughlin@nelc.lep.co.uk</p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>