



## Forward Plan of Decisions

**Published 21 August 2019 \***

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

**\*The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

### NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
<b>Leadership Board</b>							
LB 3 (a) Economic Development and Digital (Standard Item)	3 September 2019	Non -Key	Leadership Board	<b>Economic Development and Digital Thematic Update</b>  To note and provide any comments on the update report.		Vince Taylor  Head of Economic Policy  0191 561 1113 <a href="mailto:Vince.taylor@sunderland.gov.uk">Vince.taylor@sunderland.gov.uk</a>	Public
LB 3 (b) (Standard Item) Chairman's Portfolio	3 September 2019	Non-Key	Leadership Board	<b>Thematic Lead Portfolio Update Report from the Chair</b>  To provide an update on the Chair's Thematic Lead Portfolio – For Information and Comment.		George Mansbridge Acting Corporate Director, Economic Regeneration  0191 424 7969 <a href="mailto:George.mansbridge@southtyneside.gov.uk">George.mansbridge@southtyneside.gov.uk</a>	Public
LB 2 (c) Transport (Standard Item)	3 September 2019	Non-Key	Leadership Board	<b>Transport Thematic Lead Portfolio Update Report</b>  To provide an update on the Transport Thematic Lead Portfolio		Andrew Marshall  <a href="mailto:andrewmarshall@gateshead.gov.uk">andrewmarshall@gateshead.gov.uk</a>	Public

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LB 2 (d) Finance and Skills and Employment (Standard Item)	3 September 2019	Non-Key	Leadership Board	<b>Finance and Skills and Employment Thematic Lead Portfolio Update Report</b>  To provide an update on the Finance and Skills and Employment Thematic Lead Portfolio.		Ian Thompson Corporate Director Durham  <a href="mailto:ian_thompson@durham.gov.uk">ian_thompson@durham.gov.uk</a>	Public
LB 3 (e) Corporate Issue	3 September 2019	Non-key	Leadership Board	<b>Budget Process and Timetable 2020/21</b>  To note the report.		Eleanor Goodman Principal Accountant, NECA 01912777518 <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a>	Public
LB 3 (f) Economic Development and Digital	3 September 2019	Non-key	Leadership Board	<b>General Economic Update</b>  For information and comment.		Vince Taylor  Head of Economic Policy 0191 561 1113 <a href="mailto:Vince.taylor@sunderland.gov.uk">Vince.taylor@sunderland.gov.uk</a>	Public

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LB 3 (g) Corporate Issue	3 September 2019	Non-key	Leadership Board	<b>Emerging Policy Intentions of Central Government</b>  For information and comment.		Nicola Robason Deputy Monitoring Officer 01914247186 <a href="mailto:Nicola.robason@southtyneside.gov.uk">Nicola.robason@southtyneside.gov.uk</a>	Public
<b>Audit and Standards Sub-Committee</b>							
There are no meetings currently scheduled.							
<b>Audit and Standards Committee</b>							
A&S 2 (a) Corporate Issue	10 September 2019	Non-key	Audit and Standards Committee	<b>Annual Audit Letter</b> To note the report.		Jim Dafter Senior Manager Mazars LLP 07825876042 <a href="mailto:Jim.dafter@mazars.co.uk">Jim.dafter@mazars.co.uk</a>	Public
A&S 2 (b) Corporate Issue	10 September 2019	Non-key	Audit and Standards Committee	<b>Closure of accounts 2019/20: Process and Timetable</b> To note the report.		Eleanor Goodman Principal Accountant, NECA 01912777518	Public

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						<a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a>	
A&S 2 (c)	10 September 2019	Non-key	Audit and Standards Committee	<b>NECA Draft Strategic Risk Register</b> To consider and comment on the proposed Strategic Risk Register for the North East Combined Authority.		Tracy Davis Senior Manager Assurance, Sunderland City Council 0191 561 2861 <a href="mailto:Tracy.davis@sunderland.gov.uk">Tracy.davis@sunderland.gov.uk</a>	
A&S 2 (d)	10 September 2019	Non-key	Audit and Standards Committee	<b>NECA Internal Audit Plan 2019/20</b> To consider and comment on the proposed Internal Audit Plan for NECA 2019/20.		Tracy Davis Senior Manager Assurance, Sunderland City Council 0191 561 2861 <a href="mailto:Tracy.davis@sunderland.gov.uk">Tracy.davis@sunderland.gov.uk</a>	
<b>Overview and Scrutiny Committee</b>							

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
OS 2 (a)	19 September 2019 (Standing Item)	Non-Key	Overview and Scrutiny Committee	<b>NECA Forward Plan and Scrutiny Work Programme</b> To receive the latest version of the Forward Plan and annual work programme.		Nicola Robason Deputy Monitoring Officer 01914247186 <a href="mailto:Nicola.robason@southtyneside.gov.uk">Nicola.robason@southtyneside.gov.uk</a>	Public
OS 2 (b)	19 September 2019	Non-Key	Overview and Scrutiny Committee	<b>Recent Scrutiny Guidance</b> This report will update NECA Overview and Scrutiny on the recent Scrutiny guidance from MHCLG for the operation of the scrutiny function within Councils and Combined Authorities – for information and comment.		Nicola Robason Deputy Monitoring Officer 01914247186 <a href="mailto:Nicola.robason@southtyneside.gov.uk">Nicola.robason@southtyneside.gov.uk</a>	
<b>Economic Development and Digital Advisory Board (EDDAB)</b>							
ED1 (a)  Economic Development and Digital	24 September 2019	Non-Key	Economic Development and Digital Advisory Board	<b>Economic Development and Digital Progress Updates</b> The members will be requested to note and provide any comments on the report	North East Strategic economic Plan – More and Better Jobs	Vince Taylor Head of Economic Policy 01915611113 <a href="mailto:Vince.taylor@sunderland.gov.uk">Vince.taylor@sunderland.gov.uk</a>	Public

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ED1 (b)  Economic Development and Digital	24 September 2019	Non-Key	Economic Development and Digital Advisory Board	<b>NECA Skills Agenda</b> A presentation to be given on the skills agenda and the associate issues in relation to economic growth.	North East Strategic economic Plan – More and Better Jobs	Vince Taylor Head of Economic Policy 01915611113 <a href="mailto:Vince.taylor@sunderland.gov.uk">Vince.taylor@sunderland.gov.uk</a>	Public
ED1 (c)  Economic Development and Digital	24 September 2019	Non-Key	Economic Development and Digital Advisory Board	<b>Economic Development and Digital Advisory Board Review – Progress Update</b> Members are requested to note the progress made on the review of the Board and provide any comments.	North East Strategic economic Plan – More and Better Jobs	Vince Taylor Head of Economic Policy 01915611113 <a href="mailto:Vince.taylor@sunderland.gov.uk">Vince.taylor@sunderland.gov.uk</a>	Public

### North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
<b>North East Joint Transport Committee (JTC)</b>							
JTC 3 (a)	17 Sept 2019 Standing Item	Non-key	Joint Transport Committee	<b>Regional Transport Update</b> To provide an update on the latest transport issues in the region	None	Tobyn Hughes Managing Director Transport North East (0191) 203 3246 <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a>	Public
JTC 3 (b)	17 Sept 2019	Non-key	Joint Transport Committee	<b>North East Rail Devolution Update</b> To provide an update on further work undertaken to develop a North East Rail Devolution proposition and to seek support to invite the members of Tees Valley Combined Authority Transport Committee meeting (including TVCA Mayor) to a joint meeting with the Joint Transport Committee (including the North of Tyne Mayor) to agree a joint approach to the next steps.	North Eastern Railways Devolution Phase 2 report by Systra Transport consultants	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	Public
JTC 3 (c)	17 Sept 2019	Non-key	Joint Transport Committee	<b>Discharge of Transport Functions by Northumberland County Council 2018/19</b>	None	Stuart McNaughton Strategic Transport Policy Officer 07827 873139	Public



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				The purpose of the report is to advise the committee of how Northumberland County Council has discharged the transport functions delegated to it for 2018/19.		<a href="mailto:stuart.mcnaughton@northumberland.gov.uk">stuart.mcnaughton@northumberland.gov.uk</a>	
JTC 3 (d)	17 Sept 2019	Non-key	Joint Transport Committee	<p><b>Capital Programme Monitoring Report</b></p> <p>To provide the Joint Transport Committee with the latest monitoring report for the 2019/20 capital programme.</p>	None	<p>John Hewitt Chief Finance Officer <a href="mailto:John.hewitt@durham.gov.uk">John.hewitt@durham.gov.uk</a> 03000261943</p> <p>Eleanor Goodman Principal Accountant <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a> 0191 2777518</p>	Public
JTC 3 (e)	17 Sept 2019	Non-key	Joint Transport Committee	<p><b>Revenue Budget Monitoring Report</b></p> <p>To provide the Joint Transport Committee with the latest monitoring report for the 2019/20 revenue budget.</p>	None	<p>John Hewitt Chief Finance Officer <a href="mailto:John.hewitt@durham.gov.uk">John.hewitt@durham.gov.uk</a> 03000261943</p>	Public

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						Eleanor Goodman Principal Accountant <a href="mailto:Eleanor.goodman@northeastca.gov.uk">Eleanor.goodman@northeastca.gov.uk</a> 0191 2777518	
<b>North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)</b>							
JTC TW 2 (a)	19 Sept 2019 Standing item	Non-key	Tyne and Wear Sub-Committee	<b>Nexus' Corporate Risks 2019/20</b> To present members with Nexus' Corporate Risk Register for 2019/20. The report identifies the corporate risks for 2019/20 including any mitigating actions put in place.	None	Tobyn Hughes Managing Director Transport North East (0191) 203 3246 <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a>	Public
JTC TW 2 (b)	19 Sept 2019 Standing Item	Non-key	Tyne and Wear Sub-Committee	<b>Monitoring Nexus' Performance 2019/20</b> To provide members with an update on Nexus' corporate performance for 2018/19 including Metro performance.	Nexus Corporate Plan 2019/20 <a href="https://northeastca.gov.uk/wp-content/uploads/2019/01/JTC-Tyne-and-Wear-Sub-Committee-31-January-2019-Agenda-Pack.pdf">https://northeastca.gov.uk/wp-content/uploads/2019/01/JTC-Tyne-and-Wear-Sub-Committee-31-January-2019-Agenda-Pack.pdf</a>	Tobyn Hughes Managing Director Transport North East (0191) 203 3246 <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a>	Public

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JTC TW 2 (c)	19 Sept 2019	Non-key	Tyne and Wear Sub-Committee	<p><b>Draft Nexus Equality and Diversity Strategy</b></p> <p>To provide an overview of the emerging 2019 Equality and Diversity Strategy for Nexus and the key actions proposed.</p>	None	<p>Helen Mathews Head of Corporate Planning, Nexus (0191) 203 3455 <a href="mailto:Helen.mathews@nexus.org.uk">Helen.mathews@nexus.org.uk</a></p>	Public
JTC TW 2 (d)	19 Sept 2019	Non-key	Tyne and Wear Sub-Committee	<p><b>Metro Driver Resources</b></p> <p>To provide Members with an update as to reasons for driver shortages on the Tyne and Wear Metro, the impact that this has had on the service and to set out what Nexus is doing to address the issue.</p>	TWSC Report – 21 November 2018, 'Tackling Metro Performance Issues'.	<p>Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a></p>	Private (By virtue of paragraph(s) 1 & 4 of Part 1 Schedule 12 A of the Local Government Act 1972.
JTC TW 2 (e)	19 Sept 2019	Non-key	Tyne and Wear Sub-Committee	<p><b>Tyne Tunnels Update</b></p> <p>To provide Members with an update on issues relating to the Tyne Tunnels.</p>	Tyne Tunnels Update Reports- available from the contact officer.	<p>Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a></p>	Public

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<b>North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)</b>							
JTC OS 2 (a)	19 Sept 2019 (Standing Item)	Non-key	JTC Overview and Scrutiny Committee	<b>Joint Transport Committee Overview and Scrutiny Work Programme</b> To receive the latest version of the annual work programme.	Held by the Contact Officer	Mike Barker 0191 433 2100 <a href="mailto:mikebarker@gateshead.gov.uk">mikebarker@gateshead.gov.uk</a>	Public
JTC OS 2 (b)	19 Sept 2019	Non-key	JTC Overview and Scrutiny Committee	<b>North East Transforming Cities Fund – Programme Development</b> To provide an overview of bid preparation and how the proposals have been prioritised including the process for dealing with the possibility that the full requested funding will not being allocated	Transforming Cities Fund – Tranche 2 Bid report to Joint Transport Committee 18 <sup>th</sup> June 2019. <a href="https://northeastca.gov.uk/wp-content/uploads/2019/06/JTC-Agenda-Pack-18.6.19-1.pdf">https://northeastca.gov.uk/wp-content/uploads/2019/06/JTC-Agenda-Pack-18.6.19-1.pdf</a>	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	Public
JTC OS 2 (c)	19 Sept 2019	Non-key	JTC Overview and Scrutiny Committee	<b>Aviation 2050</b> To provide Members with an overview of the draft Aviation 2050 Strategy and JTC response to consultation which closed on 20 June 2019.	The Government's draft Aviation Strategy 2050 can be found at: <a href="https://www.gov.uk/government/consultations/aviation-2050-the-future-of-uk-aviation">https://www.gov.uk/government/consultations/aviation-2050-the-future-of-uk-aviation</a>	Rachelle Forsyth-Ward, Strategic Transport Advisor 0191 2116445 <a href="mailto:rachelle.forsyth-ward@northeastca.gov.uk">rachelle.forsyth-ward@northeastca.gov.uk</a>	Public
<b>North East Joint Transport Committee Audit Committee (JTC Audit Committee)</b>							

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JTC AC 1 (a)	12 Sept 2019	Non-key	JTC Audit Committee	<b>Tyne Pedestrian Tunnel Update</b> To provide an update on the Tyne and Pedestrian Tunnel	Reports available from the Contact Officer.	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	Private (By virtue of paragraph(s) 3 & 5 of Part 1 Schedule 12 A of the Local Government Act 1972.
JTC AC 1 (b)	12 Sept 2019	Non-key	JTC Audit Committee	<b>Transforming Cities Fund – Tranche 2 Bid</b> To provide an overview of the Transforming Cities Fund Tranche 2 Bid	Transforming Cities Fund – Tranche 2 Bid report to Joint Transport Committee 18 <sup>th</sup> June 2019. <a href="https://northeastca.gov.uk/wp-content/uploads/2019/06/JTC-Agenda-Pack-18.6.19-1.pdf">https://northeastca.gov.uk/wp-content/uploads/2019/06/JTC-Agenda-Pack-18.6.19-1.pdf</a>	Tobyn Hughes Managing Director, Transport North East 0191 203 3246 <a href="mailto:Tobyn.hughes@nexus.org.uk">Tobyn.hughes@nexus.org.uk</a>	Public
JTC AC 1 (c)	12 Sept 2019	Non-key	JTC Audit Committee	<b>Joint Transport Committee Internal Audit Plan 2019/20</b> To consider and comment on the proposed Internal Audit Plan for 2019/20	None	Tracy Davis Senior Manager – Assurance, Sunderland City Council 0191 5612861	Public

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						<a href="mailto:tracy.davis@sunderland.gov.uk">tracy.davis@sunderland.gov.uk</a>	
JTC AC 1 (d)	12 Sept 2019	Non-key	JTC Audit Committee	<p><b>Review of the Effectiveness of Internal Audit</b></p> <p>To note the results of the external review of the effectiveness of the Internal Audit service provided by Sunderland City Council</p>	None	<p>Tracy Davis Senior Manager – Assurance, Sunderland City Council 0191 5612861 <a href="mailto:tracy.davis@sunderland.gov.uk">tracy.davis@sunderland.gov.uk</a></p>	Public
JTC AC 1 (e)	12 Sept 2019	Non-key	JTC Audit Committee	<p><b>Review of the Joint Transport Committee Terms of Reference</b></p> <p>To consider the Audit Committee Terms of Reference and agree any proposed changes</p>	None	<p>Tracy Davis Senior Manager – Assurance, Sunderland City Council 0191 5612861 <a href="mailto:tracy.davis@sunderland.gov.uk">tracy.davis@sunderland.gov.uk</a></p>	Public
JTC AC 1 (f)	12 Sept 2019	Non-key	JTC Audit Committee	<p><b>Joint Transport Committee Draft Strategic Risk Register</b></p>	None	<p>Tracy Davis Senior Manager – Assurance,</p>	Public

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				To consider and comment on the proposed Strategic Risk Register for the Joint Transport Committee		Sunderland City Council 0191 5612861 <a href="mailto:tracy.davis@sunderland.gov.uk">tracy.davis@sunderland.gov.uk</a>	

### Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 111 Economic Development and Regeneration <b>UPDATED</b>	30 June 2019	Non-Key	Monitoring Officer	<b>Incubator Support Fund: Woods II Incubator</b>  To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nelop.co.uk">ben.mclaughlin@nelop.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD114 Economic Development and Regeneration <b>NEW</b>	15 August 2019	Non- Key	Monitoring Officer	<b>Innovation Project Development Fund Centre for UK/Chinese Digital Business Development feasibility project</b>  To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Centre for UK/Chinese Digital Business Development feasibility project.	Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nelop.co.uk">ben.mclaughlin@nelop.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)



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Economic Development and Regeneration <b>NEW</b>	20 August 2019	Non- Key		<p><b>EZ Development Fund: Newcastle Airport Business Park Site A feasibility (Phase 1)</b></p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the EZ Development Fund (LGF) relating to the Newcastle Airport Business Park Site A feasibility (Phase 1) project.</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>Ben McLaughlin Programme Support Officer 0191 5615446 <a href="mailto:ben.mclaughlin@nelop.co.uk">ben.mclaughlin@nelop.co.uk</a></p>	<p>Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>