



Forward Plan of Decisions

Published 25 March 2019 *

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in ‘The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017’ and the NECA Overview and Scrutiny Committee’s Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 6 (a) Corporate Issue	16 April 2019 (moved from 5 March 2019)	Non-Key	Leadership Board	Adoption of new NECA logo Decision to adopt a new logo for the North East Combined Authority with immediate effect.	None	Mike Harding Monitoring Officer 0191 4247009 mike.harding@southtyneside.gov.uk	Public
LB 6 (b) All Thematic Areas	16 April 2019 (Standing Item) (moved from 5 March 2019)	Non-Key	Leadership Board	Combined Thematic Lead Portfolios Update Report This report will update NECA Leadership Board on all Thematic Lead Portfolios which the North East Combined Authority (NECA) focus upon – for information and comment.	None	Mike Harding Monitoring Officer 0191 4247009 mike.harding@southtyneside.gov.uk	Public
LB 6 (c) Corporate Issue	16 April 2019 (moved from 5 March 2019)	Non-Key	Leadership Board	Regional Partnership Working The NECA Leadership Board are asked to agree NECA representatives for each of the four North East LEP Advisory Boards.	None	Mike Harding Monitoring Officer 0191 4247009 mike.harding@southtyneside.gov.uk	Public
LB 6 (d) Corporate Issue	16 April 2019	Non-Key	Leadership Board	EU Exit Update The NECA Leadership Board will be asked to Note the Report	None	Mike Harding Monitoring Officer 0191 4247009 mike.harding@southtyneside.gov.uk	Public

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LB 6 (e) Economic Development and Digital	16 April 2019	Non-Key	Leadership Board	Project Approvals Update Report To endorse project capital funding decisions that may be taken by the North East LEP Board and to receive a progress report on forecast 2018/19 Local Growth Fund expenditure and to agree temporary funding measures required to ensure that the annual grant from Government is spent in year.	None.	John Hewitt Chief Finance Officer 03000 261 943 john.hewitt@durham.gov.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
Audit and Standards Committee							
AS 4 (a) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	Internal Audit Progress Report Members are requested to note the internal audit activity to date.	Final Internal Audit Reports & Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
AS 4 (b) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	External Audit Progress Update This report provides an update for information on the work of Mazars, the External Auditors to the Combined Authority.	None	Jim Dafter External Audit Senior Manager, Mazars jim.dafter@mazars.co.uk	Public

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						Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk	
AS 4 (c) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	Strategic Risks and Opportunities Register The report is for Governance Committee member's information	Risk Management Strategy	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
AS 4 (d) Corporate Issue	2 April 2019	Key	Audit and Standards Committee	Delegated Authority to Grant Dispensation to Councillors under the Localism Act 2011 In accordance with authority delegated to the Monitoring Officer by the Audit and Standards Committee on 4 December 2018, to report the granting of dispensations and renewals of dispensation since the last committee meeting. The dispensations given were for a temporary period – sufficient only to deal with the immediate needs of decision making – with Members invited to more fully consider the granting of a longer dispensation.	Audit and Standards Committee – 4 December 2018 The Localism Act 2011	Mike Harding Monitoring Officer 0191 4247009 mike.harding@southtyneside.gov.uk	Public

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AS 4 (e) Corporate Issue	2 April 2019	Non-Key	Audit and Standards Committee	Draft Annual Governance Statement 2018/19 The report is for members information.	Guidance on the production of an Annual Governance Statement	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
AS 4 (f) Finance	2 April 2019	Non-Key	Audit and Standards Committee	2018/19 Accounting Policies and Closure of Accounts Update The Committee is recommended to Note the Changes to the Code of Practice for Local Authority Accounting which will apply for the 2018/19 accounts and review the accounting policies and approve their use in the preparation of the 2018/19 financial statements.	Code of Practice on Local Authority Accounting in the United Kingdom 2018/19	Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk	Public
Audit and Standards Sub-Committee							
There are no meetings currently scheduled							
Overview and Scrutiny Committee							
OS 1 (a)	July 2019 (exact date to be confirmed) (Standing Item)	Non-Key	Overview and Scrutiny Committee	NECA Forward Plan and Scrutiny Work Programme To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public

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Economic Development and Regeneration Advisory Board (EDRAB)							
ED 2 (a) Economic Development and Regeneration	26 March 2019 (Standing Item) Moved from 29 January 2019	Non-Key	EDRAB	Economic Development and Regeneration – Progress Update Members are requested to receive an update on, and provide views in relation to, progress within the key areas of the Economic Development and Regeneration theme. The update will include work undertaken by the Invest North East England function and on the Local Industrial Strategy.	North East Strategic Economic Plan - More and Better Jobs	Vince Taylor Head of Policy, Partnerships and Communications 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
ED 2 (b) Economic Development and Regeneration	26 March 2019 Moved from 29 January 2019	Non-Key	EDRAB	North East LEP Innovation Programme Members are requested to note the report and provide views on the progress of the Innovation Programme	North East Strategic Economic Plan – More and Better Jobs https://www.nelep.co.uk/innovation	Vince Taylor Head of Policy, Partnerships and Communications 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
ED 2 (c) Economic Development and Digital	26 March 2019	Non-Key	EDRAB	5G North East The Board is requested to receive an update on, and provide views in relation to, the continuation of a regional approach to the roll out of 5G.	North East Strategic Economic Plan – More and Better Jobs	Vince Taylor Head of Policy, Partnerships and Communications 0191 561 1113 vince.taylor@sunderland.gov.uk	Public

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ED 2 (d) Economic Development and Digital	26 March 2019	Non-Key	EDRAB	<p>Economic Development and Regeneration Advisory Board – Review</p> <p>Advisory Board members are requested to provide their views in a discussion about the future role and remit of the Economic Development and Regeneration Advisory Board (EDRAB).</p>	<p>North East Strategic Economic Plan – More and Better Jobs</p>	<p>Vince Taylor Head of Policy, Partnerships and Communications 0191 561 1113 vince.taylor@sunderland.gov.uk</p>	Public

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 1 (a)	18 June 2019 – Annual Meeting (Standing Item)	Non-Key	JTC	Regional Transport Update Members are asked to note the contents of the report, detailing an update on the latest transport issues in the region.	None	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
JTC TW 4 (a)	4 April 2019 (Standing Item)	Non-Key	TWSC	Monitoring Nexus' Performance and Metro Performance Update To provide members with an update on Nexus' corporate performance for 2018/19 including Metro performance.	None	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC TW 4 (b)	4 April 2019 (Standing Item)	Non-Key	TWSC	Nexus' Corporate Risks 2019/20 To present members with the Nexus' Corporate Risk Register for 2019/20. The report identifies the corporate risks for 2019/20 including any mitigating actions put in place.	None.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public

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Updated JTC TW 4 (c)	4 April 2019	Non-Key		Tyne Tunnels Update To provide Members with an update on issues relating to the Tyne Tunnels and to authorise officers to commence discussions to develop Heads of Terms for a potential change to the concession Project Agreement with TT2.	Tyne Tunnels Update Reports to TWSC – available from the contact officer.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
JTC TW 4 (d)	4 April 2019	Key	TWSC	Proposed Changes to Companion Card Eligibility Criteria To agree to the implementation of revised eligibility criteria for new applicants for the Companion Card concession, alongside the continuation of the existing criteria for a two-year period so that the impact of the proposed changes can be monitored, following discussions with Members.	Nexus Companion Card consultation.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
JTC TW 4 (e)	4 April 2019	Non-Key	TWSC	Metro Asset Renewal Plan – Update To provide the sub-committee with an update of the Metro Asset Renewal Plan having passed the £300million investment milestone since 2010.	TWSC – Monitoring Nexus’ Performance and Metro Performance Reports include regular updates on the Metro Asset Renewal Plan	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
JTC TW 4 (f)	4 April 2019	Non-Key	TWSC	Investment in the existing Metro Fleet	None	Tobyn Hughes Managing Director Transport North East	Public

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				To provide an update on plans to improve the performance of the existing Metro fleet.		(0191) 2033246 tobyn.hughes@nex.us.org.uk	
JTC TW 4 (g)	4 April 2019	Non-Key	TWSC	Major Summer Events Plan To present the Major Summer Events Plan.	None	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OS 1 (a)	July 2019 (exact date to be confirmed) (Standing Item)	Non-Key	JTC Overview and Scrutiny Committee	North East Joint Transport Committee Forward Plan and Scrutiny Work Programme To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC AC 2 (a)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	Internal Audit Progress Report The report is for Member's information.	NECA Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public

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JTC AC 2 (b)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	Strategic Risk Register The report is for Member's information.	NECA Strategic Risk Register	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 110 Transport	1 March 2019 (Expires 30 April 2019)	Non-Key	Head of Paid Service	Go Ultra Low Rapid Hubs project: Notification of cost increase To seek agreement from the Head of Paid Service in consultation with the Head of Monitoring and Chief Finance officer to approve an additional payment of £80,000 due to the increased electrical installation costs.	Minute number 13 Delegated decisions: a) "Smarter Travel, Smarter Cities" proposed European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board - 19th June 2018	Kim Farrage Senior Specialist Transport Planner 0191 2778971 Kim.farrage@north-eastca.gov.uk	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 111 Economic Development and Regeneration	15 March 2019 (Expires 14 May 2019)	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)