



Forward Plan of Decisions

Published 11 March 2019 *

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in ‘The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017’ and the NECA Overview and Scrutiny Committee’s Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 6 (a) Corporate Issue	16 April 2019 (moved from 5 March 2019)	Non-Key	Leadership Board	Adoption of new NECA logo Decision to adopt a new logo for the North East Combined Authority with immediate effect.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
LB 6 (b) All Thematic Areas	16 April 2019 (Standing Item) (moved from 5 March 2019)	Non-Key	Leadership Board	Combined Thematic Lead Portfolios Update Report This report will update NECA Leadership Board on all Thematic Lead Portfolios which the North East Combined Authority (NECA) focus upon – for information and comment.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
LB 6 (c) Corporate Issue	16 April 2019 (moved from 5 March 2019)	Non-Key	Leadership Board	Regional Partnership Working The NECA Leadership Board are asked to agree NECA representatives for each of the four North East LEP Advisory Boards.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
Audit and Standards Committee							
AS 4 (a) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	Internal Audit Progress Report Members are requested to note the internal audit activity to date.	Final Internal Audit Reports & Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
						0191 2116511 Philip.slater@newcastle.gov.uk	
AS 4 (b) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	External Audit Progress Update This report provides an update for information on the work of Mazars, the External Auditors to the Combined Authority.	None	Jim Dafter External Audit Senior Manager, Mazars jim.dafter@mazars.co.uk Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk	Public
AS 4 (c) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	Strategic Risks and Opportunities Register The report is for Governance Committee member's information	Risk Management Strategy	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
AS 4 (d) Corporate Issue	2 April 2019	Key	Audit and Standards Committee	Delegated Authority to Grant Dispensation to Councillors under the Localism Act 2011 In accordance with authority delegated to the Monitoring Officer by the Audit and Standards Committee on 4	Audit and Standards Committee – 4 December 2018 The Localism Act 2011	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public

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				December 2018, to report the granting of dispensations and renewals of dispensation since the last committee meeting. The dispensations given were for a temporary period – sufficient only to deal with the immediate needs of decision making – with Members invited to more fully consider the granting of a longer dispensation.			
AS 4 (e) Corporate Issue	2 April 2019	Non-Key	Audit and Standards Committee	Draft Annual Governance Statement 2018/19 The report is for members information.	Guidance on the production of an Annual Governance Statement	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
AS 4 (f) Finance	2 April 2019	Non-Key	Audit and Standards Committee	2018/19 Accounting Policies and Closure of Accounts Update The Committee is recommended to Note the Changes to the Code of Practice for Local Authority Accounting which will apply for the 2018/19 accounts and review the accounting policies and approve their use in the preparation of the 2018/19 financial statements.	Code of Practice on Local Authority Accounting in the United Kingdom 2018/19	Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk	Public
Audit and Standards Sub-Committee							
There are no meetings currently scheduled							

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Overview and Scrutiny Committee							
OS 4 (a) Corporate Issue	14 March 2019 (Standing Item)	Non-Key	Overview and Scrutiny Committee	NECA Forward Plan and Scrutiny Work Programme To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public
OS 4 (b) Corporate Issue	14 March 2019	Non-Key	Overview and Scrutiny Committee	Review of decision-making following governance changes Members are requested to note the review of the decision-making following changes to governance. Members are asked to note and comment on a proposed action plan setting out the steps required to continue to ensure effective scrutiny and decision making across NECA Committees.	NECA Decision Making Protocol	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public
OS 4 (c) Corporate Issue	14 March 2019	Non-Key	Overview and Scrutiny Committee	Strategic Economic Plan yearly update Members are requested to note the report and provide views on the progress of Strategic Economic Plan Update	North East Strategic Economic Plan – More and Better Jobs	Helen Golightly Head of Paid Service 07900 226078 Helen.golightly@northeastca.gov.uk	Public
Economic Development and Regeneration Advisory Board (EDRAB)							

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
ED 2 (a) Economic Development and Regeneration	26 March 2019 (Standing Item) Moved from 29 January 2019	Non-Key	EDRAB	Economic Development and Regeneration – Progress Update Members are requested to receive an update on, and provide views in relation to, progress within the key areas of the Economic Development and Regeneration theme. The update will include work undertaken by the Invest North East England function and on the Local Industrial Strategy.	North East Strategic Economic Plan - More and Better Jobs	Vince Taylor Head of Policy, Partnerships and Communications 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
ED 2 (b) Economic Development and Regeneration	26 March 2019 Moved from 29 January 2019	Non-Key	EDRAB	North East LEP Innovation Programme Members are requested to note the report and provide views on the progress of the Innovation Programme	North East Strategic Economic Plan – More and Better Jobs https://www.nelep.co.uk/innovation	Vince Taylor Head of Policy, Partnerships and Communications 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
ED 2 (c) Economic Development and Digital	26 March 2019	Non-Key	EDRAB	5G North East The Board is requested to receive an update on, and provide views in relation to, the continuation of a regional approach to the roll out of 5G.	North East Strategic Economic Plan – More and Better Jobs	Vince Taylor Head of Policy, Partnerships and Communications 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
ED 2 (d) Economic Development and Digital	26 March 2019	Non-Key	EDRAB	Economic Development and Regeneration Advisory Board – Review	North East Strategic Economic Plan – More and Better Jobs	Vince Taylor Head of Policy, Partnerships and Communications	Public

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				Advisory Board members are requested to provide their views in a discussion about the future role and remit of the Economic Development and Regeneration Advisory Board (EDRAB).		0191 561 1113 vince.taylor@sunderland.gov.uk	

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 4 (a)	19 March 2019 (Standing Item)	Non-Key	JTC	Regional Transport Update Members are asked to note the contents of the report, detailing an update on the latest transport issues in the region.	None	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC 4 (b)	19 March 2019	Non-Key	JTC	Transforming Cities Fund Update To receive an update on progress regarding the Transforming Cities Fund.	NECA's Transforming Cities Fund expression of interest	Mike Scott TCF Project Lead 0191 203 3512 mike.scott@nexus.org.uk	Public
JTC 4 (c)	19 March 2019	Key	JTC	Light Rail (and other rapid transit solutions) – response to Department for Transport call for evidence That the Joint Transport Committee agrees to submit the response to the DfT's call for evidence as detailed in the report.	Light Rail (and other rapid transit solutions) – A Call for Evidence on the opportunities available to introduce new Light Rail Systems or other rapid transit solutions into towns and cities in England. Department for Transport, February 2019.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public

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JTC 4 (d)	19 March 2019	Non-Key	JTC	<p>Taxi OLEV Grant and GUL Update</p> <p>This report will update Members on progress with the Go Ultra Low North East project and the recent announcement that the region has been successful in receiving £500k in funding through the Office for Low Emission's Taxi infrastructure scheme.</p>	<p>Agenda item 9 "Office of Low Emission's Ultra Low Emission Taxi Infrastructure scheme" North East Joint Transport Committee, 18th December 2018</p>	<p>Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk</p>	Public
JTC 4 (e)	19 March 2019	Non-Key	JTC	<p>Capital Programme Monitoring Report</p> <p>To provide the Joint Transport Committee with an update on the 2018/19 Transport Capital Programme.</p>	None	<p>Paul Woods Chief Finance Officer 07446936840 Paul.woods@northeastca.gov.uk</p>	Public
JTC 4 (f)	19 March 2019	Non-Key	JTC	<p>Revenue Budget Monitoring Report</p> <p>To provide the Joint Transport Committee with an update on the revenue budget for 2018/19.</p>	None	<p>Paul Woods Chief Finance Officer 07446936840 Paul.woods@northeastca.gov.uk</p>	Public
JTC 4 (g)	19 March 2019	Non-Key	JTC	<p>East Coast Main Line update</p> <p>To note recent developments relevant to the North East regarding the East Coast Main Line railway.</p>	None	<p>Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk</p>	Public

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JTC 4 (h)	19 March 2019	Non-Key	JTC	<p>Air Quality Update</p> <p>Members are asked to note the contents of this report, detailing the latest position in respect of air quality.</p>	<p>Newcastle / Gateshead / North Tyneside Cabinet reports on air quality (due to be published on 18th February 2019)</p> <p>Newcastle Policy Cabinet paper on air quality, February 2018:</p>	<p>Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk</p>	Public
JTC 4 (i)	19 March 2019	Non-Key	JTC	<p>Funding Formula Consultation Response</p> <p>The committee is recommended to note the report.</p>	<p>Consultation documents available at: https://www.gov.uk/government/consultations/review-of-local-authorities-relative-needs-and-resources</p>	<p>Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk</p>	Public
NEW JTC 4 (j)	19 March 2019	Non-Key	JTC	<p>Appointment of the Independent Chair and Vice Chair for the Joint Transport Committee, Overview and Scrutiny Committee</p> <p>Members are asked to:</p> <ol style="list-style-type: none"> 1) Approve the appointment of the recommended candidates as Chair and Vice Chair of the Joint Transport Overview and Scrutiny Committee following a recruitment process. 2) Delegate the approval of appointments to the Chair and Vice Chair of the Joint Transport Audit Committee to the Chair of 	<p>Agenda item 6 "Appointment of the Chair and Vice Chair for the Joint Transport Committee, Tyne and Wear Sub Committee and appointment process of the Independent Chair(s) and Vice Chair(s) for the Audit Committee, and the Overview and Scrutiny Committee." North East Joint Transport Committee 18 December 2018</p>	<p>Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk</p>	Public

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				the Joint Transport Committee, acting on the recommendation of the recruitment panel, following the completion of the current recruitment process.			
North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
JTC TW 4 (a)	4 April 2019 (Standing Item)	Non-Key	TWSC	Monitoring Nexus' Performance and Metro Performance Update To provide members with an update on Nexus' corporate performance for 2018/19 including Metro performance.	None	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC TW 4 (b)	4 April 2019 (Standing Item)	Non-Key	TWSC	Nexus' Corporate Risks 2019/20 To present members with the Nexus' Corporate Risk Register for 2019/20. The report identifies the corporate risks for 2019/20 including any mitigating actions put in place.	None.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC TW 4 (c)	4 April 2019	Non-Key		Tyne Tunnels Update To provide Members with an update on issues relating to the Tyne Tunnels	Tyne Tunnels Update Reports to TWSC – available from the contact officer.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public

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JTC TW 4 (d)	4 April 2019	Key	TWSC	<p>Proposed Changes to Companion Card Eligibility Criteria</p> <p>To agree to the implementation of revised eligibility criteria for new applicants for the Companion Card concession, alongside the continuation of the existing criteria for a two-year period so that the impact of the proposed changes can be monitored, following discussions with Members.</p>	Nexus Companion Card consultation.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
JTC TW 4 (e)	4 April 2019	Non-Key	TWSC	<p>Metro Asset Renewal Plan – Update</p> <p>To provide the sub-committee with an update of the Metro Asset Renewal Plan having passed the £300million investment milestone since 2010.</p>	TWSC – Monitoring Nexus’ Performance and Metro Performance Reports include regular updates on the Metro Asset Renewal Plan	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
NEW JTC TW 4 (f)	4 April 2019	Non-Key	TWSC	<p>Investment in the existing Metro Fleet</p> <p>To provide an update on plans to improve the performance of the existing Metro fleet.</p>	None	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
NEW JTC TW 4 (g)	4 April 2019	Non-Key	TWSC	<p>Major Summer Events Plan</p> <p>To present the Major Summer Events Plan.</p>	None	Tobyn Hughes Managing Director Transport North East	Public

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						(0191) 2033246 tobyn.hughes@nex.us.org.uk	
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OS 2 (a)	14 March 2019 (Standing Item)	Non-Key	JTC Overview and Scrutiny Committee	North East Joint Transport Committee Forward Plan and Scrutiny Work Programme To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public
JTC OS 2 (b)	14 March 2019	Non-Key	JTC Overview and Scrutiny Committee	Review of Decision-Making Protocol following governance changes Members are requested to note the Decision-Making Protocol for Transport following changes to governance. Members are asked to note and comment on a proposed action plan setting out the steps required to ensure effective scrutiny and decision making across the Joint Transport Committee and its Committees.	NECA Decision Making Protocol	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public
JTC OS 2 (c)	14 March 2019	Non-Key	JTC Overview and Scrutiny Committee	Transport for the North Strategic Transport Plan – Overview of the internal consultation process The report will overview the processes the region has taken in the development of the Strategic Transport Plan including	Transport for the North Proposed Strategic Transport Plan and Investment Programme (February 2019)	Tobyn Hughes Managing Director Transport North East (0191) 2033246	Public

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				the engagement with members and how comments have been received and acted upon. It will review potential lessons learned from this process for consideration by the Committee.	North East Joint Transport Committee, January 2019 NECA Leadership Board report, February 2019 NECA comments on the Strategic Transport Plan (April 2018) Transport North East Committee Papers, February, July, November 2016 February, April, July, November 2017, February April and October 2018	tobyn.hughes@nex.us.org.uk	
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC AC 2 (a)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	Internal Audit Progress Report The report is for Member's information.	NECA Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
JTC AC 2 (b)	18 April 2019	Non-Key	JTC Audit Committee	Strategic Risk Register The report is for Member's information.	NECA Strategic Risk Register	Philip Slater Audit, Risk and Insurance Service Manager	Public

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	(Standing Item)					0191 2116511 Philip.slater@newcastle.gov.uk	

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Withdrawn DD 103 Transport and Digital Connectivity	11 January 2019 (Expires 12 March 2019)	Non-Key	Head of Paid Service	Go Ultra Low Project- Approval to Contract award for Construction of five electric vehicle rapid hubs. To seek agreement from the Head of Paid Service in consultation with Head of Monitoring and Chief Finance officer to approve a contract award to the successful tenderer to construct five electric vehicle rapid hubs within the region.	Minute number 13 Delegated decisions: a) "Smarter Travel, Smarter Cities" proposed European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board- 19 th June 2018	Kim Farrage Senior Specialist Transport Planner 0191 2778971 Kim.farrage@north-eastca.gov.uk	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 107 Economic Development and Regeneration	15 February 2019 (Expires 16 April 2019)	Non-Key	Monitoring Officer	Innovation Project Development Fund: Stephenson Challenge – ROCKET Feasibility and Development Stage project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Stephenson Challenge – ROCKET Feasibility and Development Stage project.	Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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DD 108 Economic Development and Regeneration	28 February 2019 (Expires 29 April 2019)	Non-Key	Monitoring Officer	Incubator Support Fund: NETPark Incubator Support for SMEs To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the NETPark Incubator Support for SMEs.	Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 110 Transport	1 March 2019 (Expires 30 April 2019)	Non-Key	Head of Paid Service	Go Ultra Low Rapid Hubs project: Notification of cost increase To seek agreement from the Head of Paid Service in consultation with the Head of Monitoring and Chief Finance officer to approve an additional payment of £80,000 due to the increased electrical installation costs.	Minute number 13 Delegated decisions: a) “Smarter Travel, Smarter Cities” proposed European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board - 19th June 2018	Kim Farrage Senior Specialist Transport Planner 0191 2778971 Kim.farrage@north-eastca.gov.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 111 Economic Development	15 March 2019	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator	Confidential LEP Technical Officer Group report	Ben McLaughlin Programme Support Officer	Private – the report will contain

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and Regeneration	(Expires 14 May 2019)			To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	0191 3387446 ben.mclaughlin@nelep.co.uk	"exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)