

North East Joint Transport Committee, Overview and Scrutiny Committee

Thursday 14th March, 2019 at 2.00 pm

Meeting to be held in a Committee Room, Town Hall, Westoe Road, South Shields, NE33 2RL

AGENDA

	Page No
1. Apologies for Absence	
2. Declarations of Interest	
Please remember to declare any personal interest where appropriate both verbally and by recording it on the relevant form (to be handed to the Democratic Services Officer). Please also remember to leave the meeting where any personal interest requires this.	
3. Minutes of the Previous Meeting held on 20 December 2018	1 - 4
4. Review of Decision-Making Protocol following governance changes	5 - 18
5. Transport for the North Strategic Transport Plan – Overview of the internal consultation process	19 - 32
6. North East Joint Transport Committee Forward Plan and Scrutiny Work Programme	33 - 56
7. Date and Time of Next Meeting	
To be confirmed at the Annual Meeting.	

Contact Officer: Janet Howard Tel: 0191 211 5048 E-mail: janet.howard@newcastle.gov.uk

To All Members

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North East Joint Transport Committee, Overview and Scrutiny Committee

DRAFT MINUTES TO BE APPROVED

20 December 2018

(2.00 - 2.50 pm)

Meeting held Committee Room, Sunderland Civic Centre, Burdon Rd, Sunderland SR2 7DN

Present:

Councillors: Cllr I Patterson, C Penny-Evans, Cllr Sandra Graham, Castle, Cllr J McCabe, P Stewart, M Clarke, G Stone and W Samuel

QUORUM

Peter Judge, Monitoring Officer informed the Committee that the meeting was not quorate and therefore if members wished to proceed, any decisions taken would need to be ratified at the next quorate meeting.

APPOINTMENT OF CHAIR

Pending the recruitment of an Independent Chair and Vice Chair, it was agreed that Councillor G Stone be appointed Chair for the purposes of this meeting.

1 APOLOGIES FOR ABSENCE

Apologies were received from Councillors R Crute (Durham), A Patterson (Durham), J Eagle (Gateshead), A Lower (Newcastle), R Glindon (North Tyneside), G Sanderson (Northumberland), A Ellison (South Tyneside), and J Kelly (Sunderland).

2 DECLARATIONS OF INTEREST

Councillor S Graham declared an interest as a campaign member of Women Against State Pension Inequality (WASPI).

3 GOVERNANCE CHANGES AND OVERVIEW AND SCRUTINY ARRANGEMENTS

Submitted: Report of the Monitoring Officer and Policy and Scrutiny Officer (previously circulated and copy attached to Official Minutes).

Peter Judge, Monitoring Officer, introduced the report which provided an update on recent governance changes and provided an opportunity for the Committee to discuss the Overview and Scrutiny arrangements moving forward.

Members were informed that a paper had been taken to the Joint Transport Committee on the 18th December that outlined the process for the appointment of an Independent Chair and Vice Chair for the Joint Transport Committee, Overview and Scrutiny Committee. Approval had been given to the appointment process which would begin shortly.

In addition, members were informed that at its meeting held on the 20th November, the Standing Orders of the Joint Transport Committee were confirmed. It was also noted at this time that the Joint Transport Committee's Overview and Scrutiny Committee would operate in accordance with NECA's Overview and Scrutiny decision making protocol.

Mr Judge then briefed the Committee on its role and functions as detailed in paragraphs 1.4 to 1.7 of the report following which Nicola Laverick, Policy and Scrutiny Officer, informed members of changes made to the Overview and Scrutiny report template to create a more focused and effective reporting tool that would support Members and Officers in their roles.

In response to comments, questions and points raised by Members, the following was noted:

- In response to questions from Members regarding the call-in process, the Committee was advised that this could be triggered at the request of any 4 members of the Committee. A Call-in Sub-Committee would be established to exercise call in powers as it was felt that a smaller group would make achieving a quorum more likely.
- With regard to a member enquiry regarding what constituted an Independent Person, the Committee was informed that the posts of Chair and Vice Chair would be politically restricted and that holders could not have held political office with a constituent authority within the last 5 years.
- The current NECA decision making protocol which would be developed to suit the needs of this Committee could be found on the website.

RECOMMENDED – That the governance changes and the arrangements for the Joint Transport Committee, Overview and Scrutiny Committee be noted.

4 **BUDGET PROPOSALS 2019/20**

Submitted: Report of the Chief Finance Officer (previously circulated and copy attached to Official Minutes).

Paul Woods, Chief Finance Officer, presented the report which sought the views of the Joint Transport Committee, Overview and Scrutiny Committee on proposals for the setting of the 2019/20 Transport budget, as part of its consultation process. A summary report on the 2019/20 Budget and Transport Levies had been presented

to the Joint Transport Committee on 20 November and was attached to this report as an appendix.

Members were advised that the views of the Overview and Scrutiny Committee would be taken into account in the development of the detailed budget report and reported to the Joint Transport Committee when it considered the Budget and Transport Levies for 2019/20 in January 2019.

Mr Woods then briefed the Committee on the main budget proposals as detailed in paragraph 2 of the report and informed them of the main themes arising from the consultation responses received to date. These themes included:-

- The capacity of Metro to deliver its new services, proposed line extensions and the new fleet.
- More detail requested in respect of the concessionary fares and the drivers behind them
- Was there an opportunity for discretionary funding for over 60s travel?
- More detail requested regarding Tyne Tunnel tolls

In response to comments, questions and points raised by Members the following was noted:

- In response to a member concern regarding delays to the refurbishment of the Pedestrian Tyne Tunnel, the failure of the initial contractor to deliver and the subsequent cost to the public purse, Mr Judge advised that the NECA Overview and Scrutiny Committee had requested that the matter was brought before it via the Tyne and Wear Sub Committee. It was envisaged that this would be reported to that Committee in March 2019. The Audit Committee of the Joint Transport Committee had yesterday agreed to instigate an internal audit of the matter.
- Consideration should be given to addressing the inability of WASPI women to obtain concessionary transport at 60 in contrast to the policies operating in London and Merseyside where this was permitted. In the meantime consideration should be given to providing short term help to those women in hardship.

RECOMMENDED – That the report be noted and the Committee’s comments are considered as part of the 2019/20 budget consultation process.

5 **NORTH EAST JOINT TRANSPORT COMMITTEE FORWARD PLAN AND SCRUTINY WORK PROGRAMME**

Submitted: Report of Monitoring Officer and Policy and Scrutiny Officer (previously circulated and copy attached to Official Minutes).

Nicola Laverick (Policy and Scrutiny Officer) presented the report which provided Members with an opportunity to consider the items on the Forward Plan for the current 28-day period and discuss items for the Work Programme for the remainder of 2018/2019 and into 2020

In response to comments, questions and points raised by Members the following was noted:

- Consideration be given to the inclusion of the following member requests for additions to the work programme:-
 - i) concessionary travel,
 - ii) the need to development an up to date Tyne and Wear Bus Strategy following the failure to establish a quality control scheme,
 - iii) Metro contingency planning and in particular the provision of bus replacement services during service disruption
 - iv) the subsidising of rural bus services, in particular how this is managed and improved,
 - v) transport emissions in the light of the Government requirement to produce a Clean Air Strategy.

RECOMMENDED – That:

- i) The Forward Plan and Work Programme 2018/2019 be noted, and
- ii) Consideration be given to the inclusion of the member requests for additions to the work programme as detailed above.

6 DATE AND TIME OF NEXT MEETING

Thursday 14th March 2019 at 2.00pm.

North East Joint Transport Committee Overview and Scrutiny Committee

Date:	14 March 2019
Subject:	Review of decision-making protocol following governance changes
Report of:	Monitoring Officer and Policy and Scrutiny Officer

Executive Summary

The purpose of this report is to review the decision making process for transport following changes in governance. It also provides an opportunity for the Committee to comment on and agree an action plan which sets out the steps required to ensure effective scrutiny and decision making across the Joint Transport Committee and its Committees.

Recommendations

The Overview and Scrutiny Committee is recommended to:

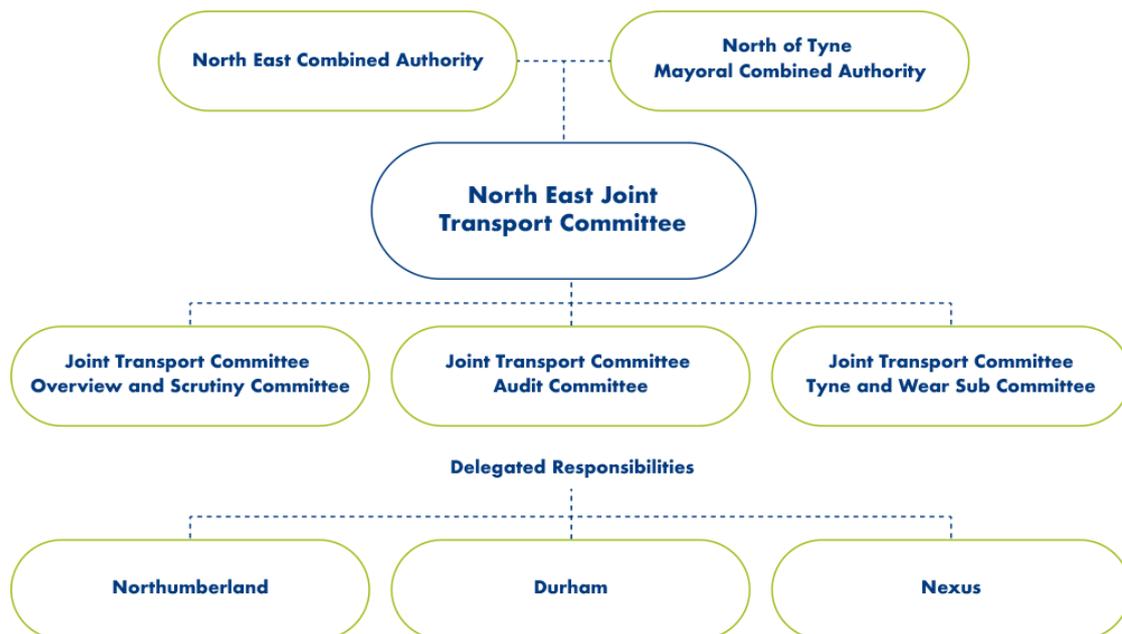
- i. Note that a review of the NECA Decision Making Protocol has been undertaken following changes in governance and consideration has been given as to whether it can be further developed for the Joint Transport Committee;
- ii. Endorse the existing Decision Making Protocol, which should remain unchanged;
- iii. Note and comment on a proposed workshop which will include a session on collaborative working between the Overview and Scrutiny Committees and the JTC;
- iv. Approve the Overview and Scrutiny Report template

1. Background Information

- 1.1 NECA was established by the Durham, Gateshead, Newcastle upon Tyne, North Tyneside, Northumberland, South Tyne and Sunderland Combined Authority Order 2014 (SI 2014/1012 as amended by the Second Order) (the **Order**), and came into existence on 15 April 2014 as the Combined Authority for the LA7 area.
- 1.2 The boundaries of NECA were changed on the second day of November 2018 by the Newcastle upon Tyne, North Tyneside and Northumberland Combined Authority (Establishment and Functions) Order 2018 (the **Second Order**) to cover only the Local Authorities of Durham, Gateshead, South Tyneside and Sunderland. These are now the Constituent Councils of NECA.
- 1.3 On 13 November 2018, a report was taken to the inaugural meeting of the NECA Leadership Board when agreement was confirmed for the continued establishment of the committees of NECA, including their current Chairs and Vice Chairs.
- 1.4 NECA's Constitution, also confirmed at the meeting in November, stipulates that the below arrangements would continue (in compliance with the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017 (the Overview and Scrutiny Order)):
- The agreed process for Call-in of decisions and the Decision Making Protocol;
 - An Overview and Scrutiny Committee reflecting the political balance across the NECA area;
 - Independent persons to act as the Chair and Vice Chair of the Overview and Scrutiny Committee; and
 - Appointment of a Scrutiny Officer for the Combined Authority who is not employed by a constituent authority.

The Joint Transport Committee

- 1.5 As a result of the changes, the North East Joint Transport Committee (JTC) has been created. The JTC brings together the seven members from each of the Constituent Authorities of the region; four Members from the North East Combined Authority and three members from the newly created North of Tyne Combined Authority in accordance with the Order that was created on the 2 November.
- 1.6 Transport is of strategic importance to the North East, and the collaborative working of both Combined Authorities allows effective decision making across the region, which ensures that the local needs and priorities are delivered. The diagram below shows the way the JTC, and its subsequent committees, are structured.



The Decision Making Protocol

- 1.7 A review of the Decision Making Protocol has been carried out following the recent changes. Members are advised that the Decision Making Protocol should remain unchanged in its current form and are recommended to endorse it.

The Joint Transport Committee Decision Making

- 1.8 It has been suggested that in the early days of the transport decision making structure there is opportunity for greater clarity about the extent of the role and remit of the Joint Transport Committee. We anticipate that the newly designated MD North East Transport will work with the JTC to provide greater clarity on this, including outlining the relationship between the JTC and the three Overview and Scrutiny Committees. This would inform any necessary changes to the remit of the JTC or accountable body or working practices, including clarifying the relationship between the Overview and Scrutiny Committees of the NECA and Joint Transport Committees, as suggested by Members at the previous meeting.
- 1.9 It is important that the NECA Overview and Scrutiny Committee works closely with the newly established Joint Transport Committee Overview and Scrutiny Committee and the North of Tyne Combined Authority Overview and Scrutiny Committee to ensure that Forward Planning of items and discussion remain focussed, and to avoid any duplication, ensuring decision making can continue to be effective within both Combined Authorities and the JTC.

The role of the Scrutiny Officer

- 1.10 The function of the Scrutiny Officer as defined by the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committee) Order 2017:
- a) to promote the role of the Overview and Scrutiny Committee;

- b) to provide support and guidance to the Overview and Scrutiny Committee and its members;
- c) to provide support and guidance to members of the Combined Authority in relation to the functions of the Overview and Scrutiny Committee

1.11 The Scrutiny Officer appointed at NECA is an independent full-time resource (not employed by a constituent Council) who is responsible for providing advice and guidance to Members and Officers to ensure an accountable and transparent decision making process. The dedicated resource is one that is seen to enhance the role of Overview and Scrutiny in the Combined Authority.

1.12 The Scrutiny Officer will ensure that items on the NECA Forward Plan and issues of importance are communicated to the Chair and Vice Chair of the Overview and Scrutiny Committee, and to Members when deciding on the work programming for the Committee.

1.13 This will ensure that the Committee's role in reviewing decisions that can add value can be maintained by the Scrutiny Officer taking a proactive approach in forward planning and working with the Chair and Vice Chair.

Workshop

1.14 Members have requested a workshop on NECA leadership, governance and transport. It is proposed that this workshop takes place in May, when the new statutory officers are in post. It is proposed that Members of the NECA Overview and Scrutiny Committee, Joint Transport Committee Overview and Scrutiny Committee and North of Tyne Combined Authority are invited to attend, along with NECA officers. Suggested topics include:

- Decision making
- Overview and Scrutiny
- Transport
- NECA's role
- Collaborative working

The workshop will provide an opportunity for Committee Members to agree how the Overview and Scrutiny Committees will work together going forward.

Overview and Scrutiny Report Template

1.15 At the previous meeting of the NECA Overview and Scrutiny Committee, members were presented and asked to comment on a draft Report template. The template has been designed to give clarity on a few points that Members have previously asked to be addressed.

2. Proposals

2.1 Committee Members are asked to note and endorse the Decision Making Protocol.

2.2 Committee Members are asked to note, comment on and endorse a workshop in May which includes a collaborative working session.

2.3 Committee Members are asked to approve the Overview and Scrutiny Report Template.

3. Reasons for the Proposals

3.1 These proposals are being put forward to ensure effective scrutiny and decision making for transport.

3.2 The changes proposed to the Scrutiny Report Template are being put forward to both continue to support the effective decision making principles of the Combined Authority, and to seek to develop this further by creating an effective reporting tool that will support both Members and Officers in their roles.

4. Alternative Options Available

4.1 Members may choose to agree, comment upon, endorse or reject the proposals being put forward.

4.2 Members may choose to agree, comment upon, amend or reject the proposed the Report Template.

5. Next Steps and Timetable for Implementation

5.1 It is proposed that once the proposals have been endorsed, the Overview and Scrutiny Officer will implement them and report back at the next Committee.

5.2 It is proposed that once the Template has been agreed it will be used by Officers for all future reports to Overview and Scrutiny Committee.

6. Potential Impact on Objectives

6.1 The changes support the principles of effective decision making and ensure good governance across the Combined Authority.

7. Financial and Other Resources Implications

7.1 There are no known financial implications arising from the contents of this report.

8. Legal Implications

8.1 There are no known legal implications arising from the contents of this report. However, the Combined Authorities (Overview and Scrutiny Committee, Access to Information and Audit Committees) Order stipulates the arrangements around key decisions, general exceptions and cases of special urgency (Part 3: 11-13).

9. Key Risks

9.1 There are no known key risks as a result of this report.

10. Equality and Diversity

10.1 There are no known Equality and Diversity implications as a result of this report.

11. Crime and Disorder

11.1 There are no known crime and disorder implications as a result of this report.

12. Consultation/Engagement

12.1 Consultation has taken place with Scrutiny Officers regarding the reports that are brought to the Overview and Scrutiny Committee. These are also discussed with the Chair and Vice Chair and Statutory Officers of the Combined Authority.

13. Other Impact of the Proposals

13.1 There are no other known impacts on the proposals. It is intended that the changes proposed will support both Officers and Members to continue to have effective decision making and scrutiny function in place.

14. Appendices

14.1 Appendix 1: Report Template

15. Background Papers

15.1 None.

16. Contact Officers

16.1 Peter Judge, Monitoring Officer, peter.judge@northeastca.gov.uk 07342069371
Lizzie Lunn, Policy and Scrutiny Officer, elizabeth.lunn@northeastca.gov.uk
07342 069 369

17. Sign off

- 17.1
- Head of Paid Service: ✓
 - Monitoring Officer: ✓
 - Chief Finance Officer: ✓

18. Glossary

18.1 NECA – North East Combined Authority
JTC – Joint Transport Committee



North East Joint Transport Committee Overview and Scrutiny Committee

Officer Report Guidance

Please remove these guidance pages before submitting the report for sign-off

Accessibility

Reports should be written in plain, clear English, in full sentences, avoiding the use of subject-related or other jargon. When using abbreviations or acronyms, the full name should be written in full the first time a reference is made, followed by the abbreviation in brackets, e.g. "the Department for Transport (DfT)". Where you refer to the same document in the report, use the same document title consistently throughout the report.

Font

Please use Arial 12. When copying and pasting text from other documents, please ensure that text is also in Arial 12.

Titles

Please avoid underlining titles or sentences, using uppercase or italic for titles and overusing italic.

Before Submission

Before submitting the report for sign-off please remove all guidance notes (in red text).

Before submitting the final report for publication please remove "Draft", any watermarks and any track changes.

Formatting

The report template uses tables to aid formatting. Please use the "View Table Gridlines" setting in the document to view the rows and columns (Home – Borders – View Gridlines). Please work within the gridlines and do not amend them. New rows can be added as required.

Confidentiality

If the report is confidential you must identify and insert the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972 (below) on the report front page.

Paragraph 1

Information relating to any individual.

Paragraph 2

Information which is likely to reveal the identity of an individual.

Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Paragraph 4

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with trades unions and/or employees.

Paragraph 5

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

Paragraph 6

Information which reveals that the authority proposes:

- a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
- b) to make an order or direction under any enactment.

Paragraph 7

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Date:

Subject: xxx This is the title of the report, as on the Forward Plan

Report of: xxx Designation, e.g. Head of Paid Service, Chief Finance Officer, Monitoring Officer

Type of Item xxx Please identify from the list below and insert relevant text:

- Review of Existing Policy
- Development of New Policy
- Performance Management (including Financial)
- Briefing (including potential areas of Scrutiny)
- Consultation
- Referral from xxx (e.g. Leadership Board / other NECA committee)

If the report is confidential, please state the following:

Confidential – Not for publication by virtue of paragraph(s) xxx of Part 1 of Schedule 12A of the Local Government Act 1972, Information xxx

Please insert the relevant paragraph and the reason for confidentiality from the list on the report guidance page]

Purpose of the report

Please provide a brief summary of the subject and explain why the report is being brought to the Overview and Scrutiny Committee – e.g. did the Committee request it, is it part of a consultation process, has it been referred to Scrutiny by another NECA committee?

The purpose of this report is to xxx

Recommendations

Please list all of the actions that the Committee is recommended to take.

Recommendations should be clearly stated and should identify responsibility for progressing any proposed actions. Where there are two or more recommendations in a report, the recommendations should be numbered. For consistency, please use Roman numeric style: i, ii, iii, iv, v.

The Overview and Scrutiny Committee is recommended to xxx

Guiding Principles for Scrutiny Members:

This section should not be changed and is designed to provide guidance to Scrutiny Members.

The below are the key guiding principles to support the Overview and Scrutiny Committee Members in reading the report in advance of the meeting to:

- consider any added value that Scrutiny can bring
 - promote effective discussion and consider the information in the report
1. The impact the matter has on individuals in the community and across the North East Combined Authority
 2. Focus on the efficiency and effectiveness of the proposals, next steps and any potential changes
 3. Consideration to any risks that may occur
 4. Scrutiny focusing on any performance management or quality assurance

1. Background Information and current context

This section should provide full background information relevant to the subject of the report along with an explanation of the current position and should clarify whether any other NECA Committee or Board has already been presented with the same information and/or asked to make any related decisions.

To assist understanding and promote clarity the information in this section should be of an appropriate level of detail, set out in a logical sequence and arranged in structured, numbered paragraphs, with sub-headings used where appropriate. Where information is relevant but is lengthy or contained in a separate document this should be included in an appendix or appendices.

1.1 xxxx

2. Key Issues and challenges

This section should draw out any key issues and/or challenges related to the subject of the report, specify who it affects (e.g. is it NECA wide, does it only affect a specific community or group?), and highlight any action that is already being taken to address it.

2.1 xxxx

3. Principles of decision making

This section should describe how the decisions that have been taken to date have been undertaken in accordance with NECA's principles of decision making. It should detail any gateway points or reviews undertaken, who has been involved with the decisions.

3.1 xxxx

4. Potential Impact on Objectives

In this section an explanation should be given as to any relationship between the subject of the report and the Combined Authority's policies and priorities as identified in the Strategic Economic Plan and Local Transport Plan.

If there is a negative impact an explanation should be provided of any action being taken to address this.

4.1 xxxx

5. Financial and Other Resources Implications

This section should identify all known financial implications, with advice/input from the Chief Finance Officer or their nominee. The financial implications should include reference to the relevant year(s) to which they relate and refer to both the costs and sources of funding as applicable. The early involvement of the Chief Finance Officer or their nominee in the report-writing process will save time during the sign-off process.

Consideration should also be given to any implications in respect of Human Resources and ICT. Relevant officers should be contacted to clarify any such implications.

Please note, sign off by the Chief Finance Officer or their nominee is required before the report can be published.

5.1 xxxx

6. Legal Implications

This section should identify all known legal implications, with advice/input from the Monitoring Officer or their nominee. Early involvement of Legal Services in the report writing process to identify the possible legal implications is recommended; this will save time during the sign-off process. Legal Services will advise on the final wording of this section.

Please note, sign-off by the Monitoring Officer or their nominee is required before the report can be published.

7.1 xxxx

7. Equality and Diversity

This section should specify any equality and diversity implications arising from the issues covered in the report and explain how these will be addressed. Please ensure you have secured appropriate guidance on this from your local authority.

8.1 xxxx

8. Crime and Disorder

This section should specify any crime and disorder implications arising from the issues covered in the report and explain how these will be addressed. Please ensure you have secured appropriate guidance on this from your local authority.

8.1 Xxxx

9. Other Impacts

This section should identify any other impacts arising from the issues covered in the report. Please set out the important environmental, economic and any other impact and make use of any evidence to support this. Consider what implications the issues covered might have for partners.

9.1 xxxx

10. Next Steps

This section should provide information about what is to happen next, including timelines and key dates e.g.: consultation with members, stakeholders or the public; decision making by Leadership Board or by another NECA Committee or Board; submission of documents to Government etc.

It should consider if the Scrutiny Committee can add any value, or provide further support or consultation regarding any further work that is to be undertaken.

10.1 xxxx

11. Appendices

All appendices referenced within the report should be listed here.

11.1 xxxx

12. Background Papers

Please list any and all background documents which disclose any facts or matters on which the report or an important part of the report is based, and which have been relied upon to material extent in preparing the report. Please provide electronic links to the documents.

12.1 xxxx

13. Contact Officers

Insert the name, title, e-mail address and telephone number of the report author and any other key officer(s) who have written/contributed to the report.

13.1 Name

Designation

E-mail xxx

Tel: xxx

14. Sign off

This is a checklist. This section must be completed to confirm that the report has been fully signed off by the Statutory Officers before submission to the decision maker(s).

Please copy and paste this symbol to identify that the sign-off had been completed ✓ (Example: Monitoring Officer ✓)

Please note the report will not be accepted for publication without this section being completed and "Draft" removed.

It is the responsibility of the report author to lead the report through various stages of consultation and submit the final, signed off and fully formatted version to the relevant Democratic Services Officer for publication by the deadline provided.

- 14.1
- Head of Paid Service:
 - Monitoring Officer:
 - Chief Finance Officer:

15. Glossary

Please provide a glossary in respect of any abbreviations used in the report – e.g. DfT, TfN, HMRC – or any technical terms with which an ordinary member of the public may not be familiar.

15.1 xxxx

North East Joint Transport Committee, Overview and Scrutiny Committee

Date: 14th March 2019

Subject: Transport for the North Strategic Transport Plan – Overview of the internal consultation process

Report of: Managing Director, Transport North East

Executive Summary

The purpose of this report is to provide information on the process of engagement adopted in the development of Transport for the North's Strategic Transport Plan and its accompanying Investment Programme.

Recommendations

The Overview and Scrutiny Committee is invited to review the process of development of Transport for the North's Strategic Transport Plan as set out in this report.

1. Background Information

1.1 Background

Transport for the North (TfN) was established in 2015 and in 2018 it became the UK's first Sub-national Transport Body (STB). Its role is in making the case for pan-Northern strategic transport improvements, which are needed to support transformational economic growth. A briefing note providing further background information on TfN and its role is provided at **Appendix 1**.

TfN represents 20 Transport Authorities across North, and works in partnership with Local Enterprise Partnerships (LEPs) as well as the government and its national transport delivery agencies.

Both the North of Tyne Combined Authority (NTCA) and NECA are individual members of TfN having their own votes. The North East Joint Transport Committee does not hold collective membership of TfN's Board but it does provide a forum for TfN matters to be discussed by representatives of both Combined Authorities.

- 1.2 A 'Northern Powerhouse Independent Economic Review' published in 2016 set out the potential for a transformed North that could see a 4% increase in productivity, equating to an increase GVA of almost £100 billion, and create up to 850,000 new jobs. A link to the review is available here:

<https://transportforthenorth.com/reports/npier-core-messages/>

The 2018 Order which established TfN as an STB required it to develop a Strategic Transport Plan (STP), which sets out the priorities for investing in the strategic transport network across the North to secure the objectives of the Northern Powerhouse Independent Economic Review.

The strategic transport network refers to the connections between different economic clusters, ports, and airports across the whole of the North which fall beyond the remit of any single Transport Authority. This includes the mainline rail network including the East Coast Mainline (ECML), High Speed rail, and the Strategic and Major Road Networks.

The STP is available at: <https://transportforthenorth.com/onenorth/>

A summary 'Key Messages' document is provided at **Appendix 2**.

- 1.3 Whilst the STP is the overarching plan that provides objectives and a framework for planning, it is supported by a series of programmes:

Northern Powerhouse Rail (NPR): a proposed network that can meet the needs of people and business, transforming connectivity between the important economic centres of the North.

Strategic Rail: Guided by a Long Term Rail Strategy (LTRS), TfN brings together transport authorities across the North to manage the two rail franchises in the North and guide strategic industry investment.

Strategic Development Corridors (SDC): TfN has identified seven Strategic Development Corridors. Each represents an economic area where evidence suggests the most progress towards transformational growth could be made by

bringing forward major road and rail investment. The corridors will encompass the needs of people, business, freight and logistics. (see section 1.14 below)

The Major Roads Network (MRN): TfN is working closely with its Partners to identify priorities for road investment in the North of England. TfN wants the North to have a road network which delivers journey reliability, resilience, efficiency and quality.

Integrated and Smart Travel (IST): IST will allow passengers to travel quickly and easily on public transport around the North. TfN's intended 'tap-in, tap-out' system will enable fast and stress-free payment with a 'fair-price promise' to ensure they're getting the best value travel and a real-time journey planning system to keep passengers on the move.

Freight and Logistics: Along with improvements to the road and rail network, freight and access to ports and airports across the North can be improved to support the industry to drive forward the Northern Powerhouse. TfN is undertaking enhanced analysis and data modelling, which has identified improved connections and demand for freight and logistics.

International Connectivity: Better international connectivity is an important lever to drive growth. Better international connectivity starts by ensuring passengers and freight can easily and rapidly access the North's ports and airports.

Through detailed modelling using TfN's Analytical Framework these all inform the Investment Programme.

- 1.4 TfN produced a draft of the STP in 2018 which included an Integrated Sustainability Appraisal, and then proceeded to carry out a public consultation. The consultation opened on 16 January 2018 and ran until 17 April 2018. A report into the consultation, produced by IPSOS Mori for TfN, is available at:

<https://transportforthenorth.com/wp-content/uploads/Item-4.1-STP-Appendix.pdf>

- 1.5 Throughout the development of the STP, regular briefings were provided to members of the Joint Transport Committee and its predecessor bodies and committees. Comments were recorded and drafts of responses issued for comment.

This led to the North East's formal consultation response (March 2018) which included the following points:

- A review of economic context to make sure the North's economic ambition properly represents the North East;
- A commitment for the ECML between York and Newcastle to be part of the Northern Powerhouse Rail (NPR) core network, and for NPR services to continue onwards to Sunderland to be considered;
- Proposed changes to the Major Road Network (MRN), as a result of DfT's consultation and the designation of our own Key Route Network;
- The need for better integration of the STP with local plans and transport plans;
- Recognition that all of the North East's rail routes require investment; and

- The need to for all SDC's to be undertaken to an adequate level of detail.

The North East's full response is available at:

<https://northeastca.gov.uk/wp-content/uploads/2018/04/Transport-North-East-Committee-19-April-2018-Agenda-Pack.pdf>

1.6 The outcome of this feedback was as follows:

- Better representation of the North East's economic capabilities, setting out existing employment patterns and explaining the principles and benefits behind agglomeration. The STP also shows the spatial distribution of future growth across the North, supported by an analysis of what this means for high-skilled occupations. In addition, a new section on the visitor economy has been added. (page 24-47);
- The ECML is included as part of the Core Network for NPR and includes a reference to upgrades. Sunderland is recognised as a station on the NPR network. (page 112/3). Other rail upgrades as noted through corridor studies and LTRS are highlighted (page 139);
- There is a revised network for the MRN which has been agreed with Local Highway Authority partners (page 122);
- There is a strengthened section on the interface between the STP and the local plans and transport plans to exemplify how benefits can be maximised and a need to look at the whole journey experience identifying impacts beyond strategic infrastructure investments (Pages 86, 152 and 160); and
- In addition, the STP includes increased coverage of the SDC studies looking at the assessments that have been undertaken to make the case for investment. Stemming from these studies is a developed Investment Programme. Two of these SDC studies ('Yorkshire to Scotland' and 'East Coast to Scotland') need to conclude, and officers will be working with TfN to make sure that this is undertaken in the next financial year as well as strengthening 'Connecting the Energy Coasts' to build the evidence base. (pages 127-141)
- Through the Investment Programme there is recognition of significant projects for the region on rail and road including but not limited to, ECML, A1 dualling upgrades and A19 improvements and connectivity upgrades to our ports.

1.7 As a result of the positive response to the North East's Consultation feedback, the NTCA Cabinet and the NECA Leadership Board both endorsed the suggestion that their respective representatives on TfN's Board should vote positively in favour of the adoption of the STP on 7th February 2019.

TfN subsequently publicly launched the STP and its accompanying Investment Plan in Sheffield on 11th February 2018.

1.8 Regional Representation

When considering the way this process has worked we have been reflective of the various committees that exist within TfN and the regional representation on each. The following members represent their Combined Authorities on the TfN Committees and Boards:

Board	Representative	Alternative
TfN Board / Partnership Board	Cllr Nick Forbes	Cllr Peter Jackson
TfN Scrutiny Committee	Cllr Carl Johnson	Cllr Bruce Pickard

Table 1: NTCA Representatives on TfN Boards

Board	Representative	Alternative
TfN Board / Partnership Board	Cllr Carl Marshall	Cllr Graeme Miller
TfN Scrutiny Committee	Cllr Michael Mordey	Cllr John McElroy

Table 2: NECA Representatives on TfN Boards

Due to the organisation for the Rail North Committee the region has one seat on this committee, as agreed by both the NECA and NTCA this position is currently filled by Cllr Carl Marshall with Cllr Nick Forbes as the alternative member.

1.9 Lessons learned

Through the development of this plan and the briefing process that the region has adopted there are several lessons that we have learned as a region. We explore these below for discussion and comment by committee members:

- Regional Resources into TfN
- Combined Engagement
- Style, Language and Graphics
- Briefings
- Attendance at meetings or follow up emails
- Development of the evidence base.

1.10 Regional Resources

The region has dedicated a significant amount of officer time through an estimated three Full Time Equivalent resources into TfN activities. This covers the various TfN workstreams around the development of the STP and its Investment Programme, Northern Powerhouse Rail, Integrated and Smart Travel, Rail North and the Strategic Development Studies that underpin the plan. In addition, the Managing Director of Transport North East chairs the TfN Executive Board which comprises

senior level executives from all of TfN's constituent member authorities and delivery partners.

The benefit of inputting this resource is that the region has been able to steer conversations and policies so that the region's needs are adequately recognised in TfN's work. In addition, in some cases we have been able to claim the use of officer time in place of direct financial contribution.

1.11 **Combined Engagement**

Engagement events have been coordinated at the level of all seven authorities covered by NTCA and NECA, which matches the geography of the North East Local Enterprise Partnership.

Events have included the launch of the consultation version of the STP at Newcastle International Airport; detailed engagement sessions during 2018; various SDC study 'round table' sessions; and a more recent STP 'round table' event.

The benefit of working together as a region is that we have been able to speak with one voice on the transport needs of the region, and we have been able to attain a greater attendance and profile at local events. In addition, the North East has been able to influence the messaging and ensure it is locally specific and thus more effective.

We have been clear to TfN of the need to host our events around the region to ensure maximum coverage. We have hosted events in Newcastle, Sunderland, Berwick and Durham. We will continue to ensure all parts of the region are covered.

1.12 **Style, Language and Graphics**

We believe that the STP must accurately reflect our regional context and promotes regional priorities.

We have invested time and effort in getting the style and content within the STP and the Strategic Outline Business Case (SOBC) for NPR correct and have had some successes including a new local section in the STP; new NPR maps that better reflected our geography; and better coverage of North East's economic capabilities.

There is more work to be done to strengthen text and imagery and we will continue to do this in future iterations of the STP.

1.13 **Briefings**

A briefing process is followed locally to ensure that members and senior officers are aware of the content of reports at TfN Committee meetings, the decisions that are expected to be taken and recommendations for decisions. This requires a refresh in light of the new governance arrangements and we will undertake a review.

In addition, monthly updates are provided to the Heads of Transport Group comprising senior transport officers from all seven local authorities; regular updates to the Economic Directors and Chief Executives Groups; and as a standing item on the Joint Transport Committee's agenda.

This process has worked reasonably well with updates being provided to all members and key decisions being noted. We are looking to work with members to make the briefings as effective as possible and invite any feedback on an ongoing basis to the style, format and content of the region's Board briefing notes.

- 1.14 An additional area that requires improvement is in relation to feedback based on the meeting and decisions taken. We will look for opportunities as a region to improve the speed of feedback and ensure this can influence future discussions at board.

There are also confidential paper guidelines which have been released by TfN that we will need to adopt as a region.

1.15 **Attendance at meetings**

The region has a full complement of members attending the various committees and meetings. Given the amount of travel time required to attend meetings that are mainly in Manchester, we would like to express thanks for the significant efforts made by elected members and officers alike.

We believe that this has been invaluable where officers or members are present, we believe that the region's needs are better reflected in TfN's output.

- 1.16 This active role has helped secure positive changes to the STP including more coverage of the interaction between the strategic and local transport network; more coverage of the North East in the NPR SOBC; a Major Road Network that reflects the region's economic geography and additional interventions in the Investment Programme.

In keeping an active role, we can secure future actions to start to deliver the STP and its Investment Programme. This will be tested in the prioritisation process of the Investment Programme that TfN is expected to commence this summer.

- 1.17 TfN has recently carried out a governance and constitution review, and as a result it has enacted a change to allow members to make representations through their officers in advance of a meeting if they cannot attend the formal board meeting. This will allow us to ensure that North East representations continue to be submitted and heard in the event that one of our elected member representatives cannot attend a formal board or committee meeting.

Additionally suitable mitigation measures for non-attendance are in place with substitute members for every role and dates for meetings are shared with attendees at the earliest opportunity.

1.18 **Development of the Evidence Base**

The development of the TfN Evidence Base has been an innovative yet challenging process. This includes the series of SDC's. For the North East there are three SDCs ('Connecting the Energy Coasts', 'Yorkshire to Scotland' and 'East Coast to Scotland').

Although these SDC studies go some way towards generating the necessary evidence needed to underpin investment business cases, we believe that additional

detail is required. This requires ongoing commitment by officers to steer TfN and its consultants.

1.19 **Conclusion**

Overall the STP is considered to be a robust piece of policy that we can use to shape the future transport network across the North, securing investment in new and improved infrastructure both within the North East and on the strategic networks upon which the North East economy relies. We have learned a number of lessons highlighted here for members to explore and discuss.

2. Proposals

2.1 The OSC is invited to review the process of development of Transport for the North's Strategic Transport Plan as set out in this report.

3. Reasons for the Proposals

3.1 Through discussing the lessons learned the OSC is invited to:

- Comment on the adequacy of the North East's input into the TfN STP; and
- Discuss and comment on the lessons learned and how any future processes can be improved.

4. Alternative Options Available

4.1 Members can choose to debate any additional lessons learned and suggest additional and alternative future actions.

5. Next Steps and Timetable for Implementation

5.1 Regular updates can be provided to the OSC and to the Joint Transport Committee as part of the Regional Transport update.

6. Potential Impact on Objectives

6.1 The STP in its adopted form will support the implementation of the region's Strategic Economic Plan through securing investment in the strategic rail and road network.

In addition, it will support a future North East Transport Plan and provides significant resources including analytical tools that can be used by the region in our planning and bidding activities.

7. Financial and Other Resources Implications

7.1 Other than officer and member time in considering the plans, there are no current cost implications to the Joint Transport Committee or its constituent authorities.

7.2 There are positive potential outcomes with the opportunity for further funding to be attained for the region for schemes identified in TfN's Investment Plan.

8. Legal Implications

8.1 None

9. Key Risks

9.1 In a national context, the less populated areas often receive less investment than more populated, congested, and economically successful areas. One of the risks of working as part of TfN is that this situation is repeated but in a northern context, with Manchester, the M62 corridor and the Northwest rail network benefitting the most.

This is mitigated by full and active participation in TfN by the North East's representatives. In addition TfN Board voting metrics provide some protection against the concentration of funding, as does the corridor and network approach being taken through the development of the STP.

9.2 Not being involved in proceedings could result in decisions being taken out of the hands of representatives from the region.

10. Equality and Diversity

10.1 The development and delivery of the emerging schemes aim to improve road and rail connectivity for all and as such do not negatively impact on Equality and Diversity.

11. Crime and Disorder

11.1 Safety and Security are fundamental consideration in the design of new services and facilities and thus impacts will be assessed for individual projects at the appropriate stage of development.

12. Consultation/Engagement

12.1 Consultation has taken place widely all of the Joint Transport Committee's constituent authorities through its predecessor bodies and committees, Policy Seminars and with officers. Recently consultation has taken place with Economic Directors, Heads of Transport, Chief Executives and the Joint Transport Committee.

13. Other Impact of the Proposals

13.1 Many of the measures potentially advocated by the STP would, if implemented, be likely to assist in the achievement of economic growth and a more sustainable transport system for the region.

14. Appendices

14.1 Appendix 1: Transport for the North an Overview

Appendix 2: STP Key Messages

15. Background Papers

- 15.1 Transport for the North Proposed Strategic Transport Plan and Investment Programme (February 2019) <https://transportforthenorth.com/onenorth/>
North East Joint Transport Committee, January 2019
NECA Leadership Board report, February 2019
NECA comments on the Strategic Transport Plan (April 2018)
Transport North East Committee Papers, February, July, November 2016 February, April, July, November 2017, February April and October 2018

16. Contact Officers

- 16.1 Tobyn Hughes
Managing Director, Transport North East
0191 203 3246
tobyn.hughes@nexus.org.uk

17. Sign off

- The Proper Officer for Transport:
- Head of Paid Service:
- Monitoring Officer:
- Chief Finance Officer:

18. Glossary

DfT – Department for Transport,

ECML - East Coast Mainline

JTC – Joint Transport Committee

LTRS – Long Term Rail Strategy, *A strategy which sets out the objectives for the Northern rail network*

MRN – Major Road Network, *A network of roads defined by DfT and TfN which are economically important links which support the Strategic Road Network*

NECA – North East Combined Authority,

NTCA – North of Tyne Combined Authority,

NPR – Northern Powerhouse Rail, *A proposed east-west high speed rail network*

OSC – Overview and Scrutiny Committee

SDC – Strategic Development Corridor,

SOBC – Strategic Outline Business Case,

STB – Sub-National Transport Body, *A body to plan and prioritise long-term infrastructure investment in a specific region*

STP – TfN's Strategic Transport Plan

TfN – Transport for the North,

TNEC – Transport North East Committee.

Appendix 1: Transport for the North (TfN) – An overview

TfN was established in 2015 and was made the UK’s first statutory ‘Sub-National Transport Body’ in 2018 comprising 20 Local Transport Authorities from across the North (including NECA and NTCA), all of whom send representatives to TfN’s Board. Most of TfN’s development work is done by a Partnership Board that also contains representatives from Northern LEPs. TfN’s remit is to make the case for pan-Northern strategic transport improvements, which are needed to support economic growth.

Strategic Transport Plan and Investment Programme

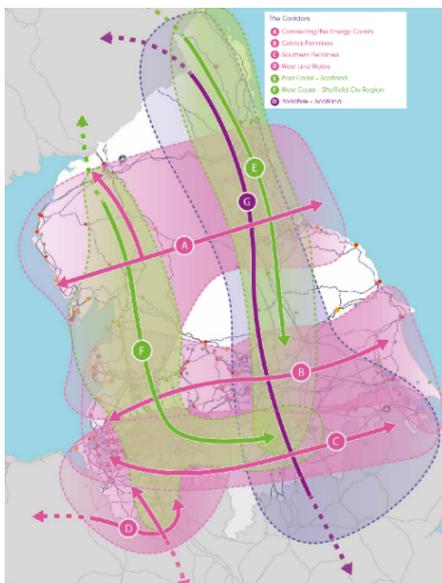
One of TfN’s functions is to prepare a Strategic Transport Plan (STP) which sets out strategic transport improvements across the North to drive economic growth. TfN focuses mainly on long-distance connectivity, although inevitably this crosses over with local connectivity in places.

Following a public consultation on a draft of the STP in early 2018, TfN has now produced a final version which will be considered by TfN’s Board on 7th February 2019. For the North East region the STP provides a number of benefits:

- Representation of our economic capabilities and the benefits in improving connections to help our economy thrive. Utilising the wider pan northern economic arguments to secure investment;
- Recognition of the need to invest in strategic road and rail infrastructure in the region. This includes the East Coast Mainline (ECML) and upgrading our strategic highways (A1, A19, A66, A69); and
- A robust evidence base, to make the case for investment and a number of specific programmes of work as detailed below.

The evidence generated by the STP informs an Investment Programme which recognises a number of road and rail projects of significance to the North East. These include the ECML, Durham Coast and Tyne Valley rail lines, A1 and A19 improvements (includes dualling in places), connectivity upgrades to ports and airports by road and rail, connectivity to major centres, and railway station upgrades.

Strategic Development Corridor Studies (SDCs)



A series of ‘SDCs’ (see fig.1) is being used to generate evidence to support the STP and the Investment Programme. Three of these are relevant to the North East: Connecting the Energy Coasts, Yorkshire to Scotland and East Coast to Scotland.

Connecting the Energy Coasts is the most advanced of these three and is primarily an E-W corridor study looking at movement patterns, opportunities and constraints.

This SDC will result in a DfT-compliant business case detailing road and rail improvements including the Tyne Valley Line, connectivity enhancements to ports and Newcastle International Airport as well as a number of road junction improvements. The study is the first stage of analysis and much more work is needed to boost the business cases which will be undertaken next financial year.

Fig 1: Strategic Development Corridor Studies



Fig 2: Emerging Northern Powerhouse Rail Network

Northern Powerhouse Rail (NPR)

TfN has developed a DfT-compliant outline business case for NPR, which is a proposed high speed rail network across the North (see fig.2). NPR will mix sections of new line with significant upgrades to existing lines.

The focus for the North East is to deliver the capacity, reliability and journey time improvements on the ECML so that it can be used by NPR and HS2 trains. To achieve this the business case seeks a commitment from the government to upgrading the ECML between York and the North East.

In addition to improving line speed on the ECML, a viable alternative route for freight is needed in order for the ECML to be freed up for high speed trains to operate effectively. Phased implementation of options could start from 2024 subject to successful detailed business cases and planning approvals, opening ahead of 2033 in order to be 'HS2-ready'.

Long Term Rail Strategy

The Long-Term Rail Strategy sets out TfN's guiding principles for rail (beyond NPR) and is an integral part of the STP. It includes minimum standards for the North's rail network. Detailed delivery plans will follow to determine how these standards can be met.

Major Road Network

TfN has developed with its partners a Major Road Network (MRN) for the North comprising the most economically important routes. Metrics have been established to monitor the economic performance of the MRN, including journey quality and reliability.

Integrated and Smart Travel

This programme will deliver smart ticketing across all Northern transport modes over the next few years. Phase 1, smartcard on rail, is currently being rolled out. The main deliverable in due course will be a 'contactless back office' that will allow passengers across the North to get the best possible fares for a multi-operator journey, paying by contactless bank card.

Next Steps

The STP and associated evidence and projects represent the first stage in TfN making the case to Government for investment. TfN and its members will continue to develop the evidence, and it is now incumbent on the government to respond positively to a clear case for investment from a joined-up North.

Andrew Dorrian
NE Regional Transport Team
04/02/2019

Appendix 2: STP Key Messages

These can be downloaded here: <https://transportforthenorth.com/wp-content/uploads/At-a-glance-Strategic-Transport-Plan.pdf>

North East Joint Transport Committee Overview and Scrutiny Committee

Date: 14 March 2019

Subject: Forward Plan and Scrutiny Work Programme

Report of: Monitoring Officer and Policy and Scrutiny Officer

Executive Summary

The purpose of this report is to provide Members with an opportunity to consider the items on the Forward Plan for the current 28-day period and discuss items for the work programme for 2019 and into 2020.

Recommendations

The Overview and Scrutiny Committee is recommended to:

- i. Review the current Forward Plan and consider which items they may wish to examine in more detail;
- ii. Suggest any items for the Work Programme for 2019/2020 that members would wish to explore in more detail, either at the Committee or via a 'deep dive' or working group;

1. Background Information

- 1.1 The Forward Plan is a document which the Joint Transport Committee is required to maintain under the Combined Authorities (Overview and Scrutiny, Access to Information and Audit Committees) Order 2017. The Forward Plan for the Joint Transport Committee, and its Committees is published on both the North East Combined Authority's website and on the North of Tyne Combined Authority's website. It lists the decisions that the Joint Transport Committee and its Officers intend to take in the coming months and must include all decisions to be made in the next 28 days. The Forward Plan template contains specific information relating to each decision, including the date the decision will be made, a brief explanation of the topic, the consultation to be undertaken, and contact details of the author. The Forward Plan template has recently been updated and includes further information including if the decision is a 'Key Decision' and if an item will be discussed in private.
- 1.2 Details of each decision are included on the Forward Plan 28 days before the report is considered and any decision is taken. This supports the transparency of decision making across the Joint Transport Committee and allows members of the public to see the items that will be discussed. There are special procedures for circumstances where publication for the full 28 clear day period is impractical or where there is special urgency. Both of these procedures involve the Chair of the Overview and Scrutiny Committee and would be reported to the committee at the next meeting.

Role of Overview and Scrutiny

- 1.3 The Joint Transport Committee, Overview and Scrutiny Committee has been established in accordance with Schedule 2 (4) of The Newcastle Upon Tyne, North Tyneside and Northumberland Combined Authority (Establishment and Functions) Order 2018.
- 1.4 The Joint Transport Committee, Overview and Scrutiny Committee can examine any decisions of the Authority – be that by the principal decision-making body or a committee or officer holding delegated authority. This Scrutiny occurs in public and ensures democratic and public accountability.
- 1.5 One of the main functions of this Committee is the review and scrutiny of decisions 'Key Decisions' made by the Joint Transport Committee and its Officers. The relevant regulations set out a test for what should be considered a Key Decision – being those which are most significant in financial or other terms. This is explained in the Decision-Making Protocol of the North East Combined Authority that was adopted by the Joint Transport Committee for its use at its inaugural meeting in November 2018.
- 1.6 The Forward Plan at the date this paper was issued is attached marked as Appendix 1. The up to date forward plan is always published at <https://www.northeastca.gov.uk/committee-meetings/forward-plan> and at <https://www.northoftynedevolution.com/forward-plan/>

Requests for Special Urgency / General Exception

- 1.7 In accordance with the Decision Making Protocol, it was agreed by Members that the request of any Short Notice Procedure that involved the Chair of the Overview and Scrutiny Committee would be reported at the next Committee. The table below shows the number of requests made since the last meeting was held:

Type of Short Notice Procedure	Number of Requests since previous Committee
Requests for Special Urgency	0
Request for General Exception	1

- 1.8 The table above reflects that one general exception notice has been published since the last Committee. There have been no requests for special urgency. The notice for general exception has been published on the NECA website which can be viewed through the link below:

<https://northeastca.gov.uk/wp-content/uploads/2019/01/Notice-of-General-Exception-18-January-2019-Tyne-Tunnel-Tolls.pdf>

General Exception: Tyne Tunnel Tolls

Approval of changes to the tolls for the Tyne Tunnels to take effect in April 2019.

The notice met the requirements of the short notice procedure and the correct use of the Decision Making Protocol was followed.

Annual Work Programme - Update

- 1.9 The most recent version of the work programme has been compiled to allow the Overview and Scrutiny Committee the opportunity to consider items that will be of regional importance to the Joint Transport Committee, and items previously raised by Members. It is appended to this report.
- 1.10 The work programme is also designed to give an overview of all performance, decision-taking and developments within the Joint Transport Committee, as well as being focused and flexible to allow for new issues and recognising the capacity of the scrutiny committee to respond in a timely way to emerging developments throughout the year. The Plan allows the Committee to take a longer term view than the Forward Plan, adding a longer term perspective to the Committee's work. Advantages of a longer term perspective is the opportunity to gain a deeper understanding of matters and to allow for more constructive engagement and scrutiny.
- 1.11 Following the recent governance changes the Decision Making Protocol agreed by the Committee may need some update to reflect the changes and include the Joint Transport Committee, Overview and Scrutiny Committee. A review of this will be undertaken by Officers and brought to the March 2019 Committee for consideration.

Update of Decision Making Protocol

- 1.12 At the inaugural meeting of the Joint Transport Committee, it was agreed that the Decision Making Protocol, previously adopted the NECA Overview and Scrutiny Committee would remain in place for the Overview and Scrutiny Committee of the Joint Transport Committee. Following the governance changes, a review has been undertaken by Officers and found that the Decision Making Protocol should remain unchanged and be endorsed in its current form.

NECA Workshop

- 1.13 Members noted at previous meetings that a workshop focusing on the transport issues, governance and a general update on other related matters would be useful. It is proposed that Members of the NECA Overview and Scrutiny Committee, Joint Transport Committee Overview and Scrutiny Committee and North of Tyne Combined Authority are invited to attend, along with NECA officers. The workshop will provide an opportunity for Committee Members to agree how the Overview and Scrutiny Committees will work together going forward.

2. Proposals

- 2.1 Committee members are invited to review the Forward Plan for the current 28-day period – giving consideration to any items they may wish to examine in more detail – and to suggest any items for addition to the Annual Work Programme for 2019/20.

3. Reasons for the Proposals

- 3.1 To provide an opportunity for Committee members to input on any additional items as part of continued planning for the Work Programme for 2019/20.

4. Alternative Options Available

- 4.1 Option 1 – The Committee may review the Forward Plan and suggest additional items for the Work Programme.

Option 2 – The Committee may choose not to review the Forward Plan or consider any additional items for the Work Programme.

Option 1 is the recommended option.

5. Next Steps and Timetable for Implementation

- 5.1 In considering the Forward Plan, Members are asked to consider those issues where the Scrutiny Committee could make a contribution and add value.

- 5.2 If the Joint Transport Committee Overview and Scrutiny Committee determines to review or scrutinise a decision notified in the Forward Plan, a meeting of the Committee will be arranged to allow scrutiny members to carry out their role in a timely way.

- 5.3 The work programme will be refreshed and updated at each meeting of the Committee throughout the year.

6. Potential Impact on Objectives

6.1 Development of a work programme and review and scrutiny of decisions in the Forward Plan will contribute towards the development and implementation of the policy framework of the NECA, the NTCA, Nexus and the North East LEP as well as providing appropriate challenge to decisions taken.

7. Financial and Other Resources Implications

7.1 No financial or other resource implications are identified at this stage.

8. Legal Implications

8.1 There are no specific legal implications arising from these recommendations.

9. Key Risks

9.1 There are no key risks associated with the recommendations made in this report.

10. Equality and Diversity

10.1 There are no specific equality and diversity implications arising from this report.

11. Crime and Disorder

11.1 There are no crime and disorder implications arising from this report.

12. Consultation/Engagement

12.1 On-going consultation takes place with Officers and Scrutiny Members across officers within the local authorities that make up the Joint Transport Committee, in regard to the items for the Annual Work Programme as Appendix 2.

13. Other Impact of the Proposals

13.1 The proposals consider the wider impact and take into account the Principles of Decision Making. They allow Members consideration of the items on the Forward Plan and allow them the opportunity to have an overview of all performance, decision making and developments across the Joint Transport Committee structure.

14. Appendices

14.1 Appendix 1 – Forward Plan
Appendix 2 – Annual Work Programme

15. Background Papers

15.1 None.

16. Contact Officers

16.1 Peter Judge, Monitoring Officer
Email: peter.judge@northeastca.gov.uk

Telephone Number: 07342069371

Nicola Laverick, Policy and Scrutiny Officer

Email: nicola.laverick@northeastca.gov.uk

Telephone Number: 07342 069 369

17. Sign off

- 17.1
- Head of Paid Service: ✓
 - Monitoring Officer: ✓
 - Chief Finance Officer: ✓

18. Glossary

- 18.1 NECA - North East Combined Authority
North East LEP - North East Local Enterprise Partnership

**Joint Transport Committee: Overview and Scrutiny Work Programme
March 2019 – July 2019**

Standing Items for each Committee Meeting:

- Declaration of Interest
- Minutes of Previous Meeting
- NECA Forward Plan and Work Programme Report

Source of work programme and items of importance:

The Overview and Scrutiny Committee obtains work programme items from the following sources:

- a) Items submitted by Members of the Committee (and including items referred by other members of the Combined Authority);
- b) Suggestions from Lizzie Lunn, Policy and Scrutiny Officer or NECA Chief Officers; Helen Golightly, Peter Judge and Paul Woods
- c) The Budget and Policy Framework; Transport Plan
- d) The Forward Plan;
- e) The Proper Officer for Transport
- f) Evidence for any policy review work regarding Transport

Planned items:

Items	Reason for item	Lead Officer
Committee: 14 March 2019 – Committee Room, Town Hall, South Shields		
Work Programme Planning 2019 - 2020	Yearly review of committee work programme	Peter Judge & Policy and Scrutiny Officer
Review of Decisions and Decision Making Protocol	Review of decision making following governance changes	Peter Judge & Policy and Scrutiny Officer
Strategic Transport Plan	Opportunity for Scrutiny to input into the Transport Plan	To be confirmed
Committee: July 2019 – tbc		
Tyne Pedestrian Tunnel Update	To be coordinated once review has been undertaken by the Tyne and Wear Sub Committee.	Alastair Swan

Items for future consideration (2019-2020)

Item	Comment
Nexus Training Centre Visit and Development	Option of visit to new training centre also in South Shields
Metro expansion and development	Report to look at the metro expansion in more detail and opportunity for Scrutiny Members to comment
Cycling and Walking Strategy	Opportunity for members to be consulted on the Strategy

Tyne and Wear Bus strategy	Need to develop an up-to-date Tyne and Wear Bus Strategy following the failure to establish a quality control scheme.
Metro Contingency planning	Particular focus on the provision of bus replacement services during service disruption.
Subsidising rural bus services	Explore how this is managed and improved.
Transport Emissions	In light of the Government requirement to produce a Clean Air Strategy.
Concessionary Fares	
Tyne Tunnel Tolls	



Forward Plan of Decisions

Published 4 March 2019 *

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

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Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
LB 6 (a) Corporate Issue	April 2019 (exact date to be confirmed) (moved from 5 March 2019)	Non-Key	Leadership Board	Adoption of new NECA logo Decision to adopt a new logo for the North East Combined Authority with immediate effect.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
LB 6 (b) All Thematic Areas	April 2019 (exact date to be confirmed) (Standing Item) (moved from 5 March 2019)	Non-Key	Leadership Board	Combined Thematic Lead Portfolios Update Report This report will update NECA Leadership Board on all Thematic Lead Portfolios which the North East Combined Authority (NECA) focus upon – for information and comment.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
LB 6 (c) Corporate Issue	April 2019 (exact date to be confirmed) (moved from 5 March 2019)	Non-Key	Leadership Board	Regional Partnership Working The NECA Leadership Board are asked to agree NECA representatives for each of the four North East LEP Advisory Boards.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
Audit and Standards Committee							
AS 4 (a) Corporate Issue	2 April 2019	Non-Key	Audit and Standards Committee	Internal Audit Progress Report	Final Internal Audit Reports & Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
	(Standing Item)			Members are requested to note the internal audit activity to date.		Manager 0191 2116511 Philip.slater@newcastle.gov.uk	
AS 4 (b) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	External Audit Progress Update This report provides an update for information on the work of Mazars, the External Auditors to the Combined Authority.	None	Jim Dafter External Audit Senior Manager, Mazars jim.dafter@mazars.co.uk Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk	Public
AS 4 (c) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	Strategic Risks and Opportunities Register The report is for Governance Committee member's information	Risk Management Strategy	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
AS 4 (d) Corporate Issue	2 April 2019	Key	Audit and Standards Committee	Delegated Authority to Grant Dispensation to Councillors under the Localism Act 2011 In accordance with authority delegated to the Monitoring Officer by the Audit	Audit and Standards Committee – 4 December 2018 The Localism Act 2011	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
				and Standards Committee on 4 December 2018, to report the granting of dispensations and renewals of dispensation since the last committee meeting. The dispensations given were for a temporary period – sufficient only to deal with the immediate needs of decision making – with Members invited to more fully consider the granting of a longer dispensation.			
NEW AS 4 (e) Corporate Issue	2 April 2019	Non-Key	Audit and Standards Committee	Draft Annual Governance Statement 2018/19 The report is for members information.	Guidance on the production of an Annual Governance Statement	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
NEW AS 4 (f) Finance	2 April 2019	Non-Key	Audit and Standards Committee	2018/19 Accounting Policies and Closure of Accounts Update The Committee is recommended to Note the Changes to the Code of Practice for Local Authority Accounting which will apply for the 2018/19 accounts and review the accounting policies and approve their use in the preparation of the 2018/19 financial statements.	Code of Practice on Local Authority Accounting in the United Kingdom 2018/19	Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk	Public
Audit and Standards Sub-Committee							

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
There are no meetings currently scheduled							
Overview and Scrutiny Committee							
OS 4 (a) Corporate Issue	14 March 2019 (Standing Item)	Non-Key	Overview and Scrutiny Committee	NECA Forward Plan and Scrutiny Work Programme To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public
OS 4 (b) Corporate Issue	14 March 2019	Non-Key	Overview and Scrutiny Committee	Review of decision-making following governance changes Members are requested to note the review of the decision-making following changes to governance. Members are asked to note and comment on a proposed action plan setting out the steps required to continue to ensure effective scrutiny and decision making across NECA Committees.	NECA Decision Making Protocol	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public
OS 4 (c) Corporate Issue	14 March 2019	Non-Key	Overview and Scrutiny Committee	Strategic Economic Plan yearly update Members are requested to note the report and provide views on the progress of Strategic Economic Plan Update	North East Strategic Economic Plan – More and Better Jobs	Helen Golightly Head of Paid Service 07900 226078 Helen.golightly@northeastca.gov.uk	Public
Economic Development and Regeneration Advisory Board (EDRAB)							

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
ED 2 (a) Economic Development and Regeneration	26 March 2019 (Standing Item) Moved from 29 January 2019	Non-Key	EDRAB	Economic Development and Regeneration – Progress Update Members are requested to receive an update on, and provide views in relation to, progress within the key areas of the Economic Development and Regeneration theme. The update will include work undertaken by the Invest North East England function and on the Local Industrial Strategy.	North East Strategic Economic Plan - More and Better Jobs	Vince Taylor Head of Policy, Partnerships and Communications 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
ED 2 (b) Economic Development and Regeneration	26 March 2019 Moved from 29 January 2019	Non-Key	EDRAB	North East LEP Innovation Programme Members are requested to note the report and provide views on the progress of the Innovation Programme	North East Strategic Economic Plan – More and Better Jobs https://www.nelep.co.uk/innovation	Vince Taylor Head of Policy, Partnerships and Communications 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
ED 2 (c) Economic Development and Digital	26 March 2019	Non-Key	EDRAB	5G North East The Board is requested to receive an update on, and provide views in relation to, the continuation of a regional approach to the roll out of 5G.	North East Strategic Economic Plan – More and Better Jobs	Vince Taylor Head of Policy, Partnerships and Communications 0191 561 1113 vince.taylor@sunderland.gov.uk	Public
ED 2 (d) Economic Development and Digital	26 March 2019	Non-Key	EDRAB	Economic Development and Regeneration Advisory Board – Review	North East Strategic Economic Plan – More and Better Jobs	Vince Taylor Head of Policy, Partnerships and Communications	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
				Advisory Board members are requested to provide their views in a discussion about the future role and remit of the Economic Development and Regeneration Advisory Board (EDRAB).		0191 561 1113 vince.taylor@sunderland.gov.uk	

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 4 (a)	19 March 2019 (Standing Item)	Non-Key	JTC	Regional Transport Update Members are asked to note the contents of the report, detailing an update on the latest transport issues in the region.	None	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC 4 (b)	19 March 2019	Non-Key	JTC	Transforming Cities Fund Update To receive an update on progress regarding the Transforming Cities Fund.	NECA's Transforming Cities Fund expression of interest	Mike Scott TCF Project Lead 0191 203 3512 mike.scott@nexus.org.uk	Public
JTC 4 (c)	19 March 2019	Key	JTC	Light Rail (and other rapid transit solutions) – response to Department for Transport call for evidence That the Joint Transport Committee agrees to submit the response to the DfT's call for evidence as detailed in the report.	Light Rail (and other rapid transit solutions) – A Call for Evidence on the opportunities available to introduce new Light Rail Systems or other rapid transit solutions into towns and cities in England. Department for Transport, February 2019.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
JTC 4 (d)	19 March 2019	Non-Key	JTC	<p>Taxi OLEV Grant and GUL Update</p> <p>This report will update Members on progress with the Go Ultra Low North East project and the recent announcement that the region has been successful in receiving £500k in funding through the Office for Low Emission's Taxi infrastructure scheme.</p>	<p>Agenda item 9 "Office of Low Emission's Ultra Low Emission Taxi Infrastructure scheme" North East Joint Transport Committee, 18th December 2018</p>	<p>Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk</p>	Public
JTC 4 (e)	19 March 2019	Non-Key	JTC	<p>Capital Programme Monitoring Report</p> <p>To provide the Joint Transport Committee with an update on the 2018/19 Transport Capital Programme.</p>	None	<p>Paul Woods Chief Finance Officer 07446936840 Paul.woods@north-eastca.gov.uk</p>	Public
JTC 4 (f)	19 March 2019	Non-Key	JTC	<p>Revenue Budget Monitoring Report</p> <p>To provide the Joint Transport Committee with an update on the revenue budget for 2018/19.</p>	None	<p>Paul Woods Chief Finance Officer 07446936840 Paul.woods@north-eastca.gov.uk</p>	Public
JTC 4 (g)	19 March 2019	Non-Key	JTC	<p>East Coast Main Line update</p> <p>To note recent developments relevant to the North East regarding the East Coast Main Line railway.</p>	None	<p>Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk</p>	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
JTC 4 (h)	19 March 2019	Non-Key	JTC	Air Quality Update Members are asked to note the contents of this report, detailing the latest position in respect of air quality.	Newcastle / Gateshead / North Tyneside Cabinet reports on air quality (due to be published on 18 th February 2019) Newcastle Policy Cabinet paper on air quality, February 2018:	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC 4 (i)	19 March 2019	Non-Key	JTC	Funding Formula Consultation Response The committee is recommended to note the report.	Consultation documents available at: https://www.gov.uk/government/consultations/revision-of-local-authorities-relative-needs-and-resources	Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk	Public
North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
JTC TW 4 (a)	4 April 2019 (Standing Item)	Non-Key	TWSC	Monitoring Nexus' Performance and Metro Performance Update To provide members with an update on Nexus' corporate performance for 2018/19 including Metro performance.	None	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC TW 4 (b)	4 April 2019 (Standing Item)	Non-Key	TWSC	Nexus' Corporate Risks 2019/20 To present members with the Nexus' Corporate Risk Register for 2019/20. The report identifies the corporate risks for 2019/20 including any mitigating actions put in place.	None.	Tobyn Hughes Managing Director Transport North East (0191) 2033246	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
						tobyn.hughes@nex.us.org.uk	
JTC TW 4 (c)	4 April 2019	Non-Key		Tyne Tunnels Update To provide Members with an update on issues relating to the Tyne Tunnels	Tyne Tunnels Update Reports to TWSC – available from the contact officer.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
NEW JTC TW 4 (d)	4 April 2019	Key	TWSC	Proposed Changes to Companion Card Eligibility Criteria To agree to the implementation of revised eligibility criteria for new applicants for the Companion Card concession, alongside the continuation of the existing criteria for a two-year period so that the impact of the proposed changes can monitored, following discussions with Members.	Nexus Companion Card consultation.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OS 2 (a)	14 March 2019 (Standing Item)	Non-Key	JTC Overview and Scrutiny Committee	North East Joint Transport Committee Forward Plan and Scrutiny Work Programme To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
JTC OS 2 (b)	14 March 2019	Non-Key	JTC Overview and Scrutiny Committee	<p>Review of Decision-Making Protocol following governance changes</p> <p>Members are requested to note the Decision-Making Protocol for Transport following changes to governance.</p> <p>Members are asked to note and comment on a proposed action plan setting out the steps required to ensure effective scrutiny and decision making across the Joint Transport Committee and its Committees.</p>	NECA Decision Making Protocol	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public
JTC OS 2 (c)	14 March 2019	Non-Key	JTC Overview and Scrutiny Committee	<p>Transport for the North Strategic Transport Plan – Overview of the internal consultation process</p> <p>The report will overview the processes the region has taken in the development of the Strategic Transport Plan including the engagement with members and how comments have been received and acted upon. It will review potential lessons learned from this process for consideration by the Committee.</p>	<p>Transport for the North Proposed Strategic Transport Plan and Investment Programme (February 2019)</p> <p>North East Joint Transport Committee, January 2019</p> <p>NECA Leadership Board report, February 2019</p> <p>NECA comments on the Strategic Transport Plan (April 2018)</p> <p>Transport North East Committee Papers, February, July, November 2016</p>	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nextus.org.uk	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
					February, April, July, November 2017, February April and October 2018		
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC AC 2 (a)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	Internal Audit Progress Report The report is for Member's information.	NECA Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
JTC AC 2 (b)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	Strategic Risk Register The report is for Member's information.	NECA Strategic Risk Register	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 103 Transport and Digital Connectivity	11 January 2019 (Expires 12 March 2019)	Non-Key	Head of Paid Service	Go Ultra Low Project- Approval to Contract award for Construction of five electric vehicle rapid hubs. To seek agreement from the Head of Paid Service in consultation with Head of Monitoring and Chief Finance officer to approve a contract award to the successful tenderer to construct five electric vehicle rapid hubs within the region.	Minute number 13 Delegated decisions: a) "Smarter Travel, Smarter Cities" proposed European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board- 19 th June 2018	Kim Farrage Senior Specialist Transport Planner 0191 2778971 Kim.farrage@north-eastca.gov.uk	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 107 Economic Development and Regeneration	15 February 2019 (Expires 16 April 2019)	Non-Key	Monitoring Officer	Innovation Project Development Fund: Stephenson Challenge – ROCKET Feasibility and Development Stage project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Stephenson Challenge – ROCKET Feasibility and Development Stage project.	Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nep.co.uk	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 108 Economic Development and Regeneration	28 February 2019 (Expires 29 April 2019)	Non-Key	Monitoring Officer	Incubator Support Fund: NETPark Incubator Support for SMEs To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the NETPark Incubator Support for SMEs.	Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 109 Transport	22 February 2019 (Expires 23 April 2019)	Non-Key	Head of Paid Service	Sunderland Electric Vehicle Filling Station – Minor Variation to the Electric Vehicle Charging Units To seek agreement from Head of Paid Service in consultation with Head of Monitoring and Chief Finance Officer to approve an additional payment of £32,100 in order to install two 175kW chargers which would replace two of the 50kW chargers.	Minute 13 of North East Leadership Board meeting 19th June 2018 i) “Smarter Travel, Smarter Cities” proposed European Regional Development Fund bid and ii) Go Ultra Low North East programme.	Kim Farrage Senior Specialist Transport Planner 0191 2778971 Kim.farrage@northeastca.gov.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 110 Transport	1 March 2019	Non-Key	Head of Paid Service	Go Ultra Low Rapid Hubs project: Notification of cost increase	Minute number 13 Delegated decisions: a) “Smarter Travel, Smarter Cities” proposed	Kim Farrage Senior Specialist Transport Planner	Private – the report will contain

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
	(Expires 30 April 2019)			To seek agreement from the Head of Paid Service in consultation with the Head of Monitoring and Chief Finance officer to approve an additional payment of £80,000 due to the increased electrical installation costs.	European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board - 19th June 2018	0191 2778971 Kim.farrage@north-eastca.gov.uk	“exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 111 Economic Development and Regeneration	15 March 2019 (Expires 14 May 2019)	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)