



## Forward Plan of Decisions

**Published 4 February 2019 \***

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

**\*The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

### NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
<b>Leadership Board</b>							
LB 4 (a) Corporate Issue	5 February 2019 (moved from 15 January 2019)	Non-Key	Leadership Board	<b>Designation of Thematic (Portfolio) Leads for the Municipal Year 2018/19</b> Members are invited to designate Thematic Leads for Transport and Digital Connectivity, Employability and Inclusion and Economic Development and Regeneration for the 2018/19 municipal year.	None	Peter Judge Monitoring Officer 07342 069 371 <a href="mailto:peter.judge@northeastca.gov.uk">peter.judge@northeastca.gov.uk</a>	Public
LB 4 (b) Corporate Issue	5 February 2019 (moved from 15 January 2019)	Key	Leadership Board	<b>Designation of Statutory Officers</b> The NECA Leadership Board are asked to agree the designation of Statutory Officers.	None	Helen Golightly Head of Paid Service 07900 226078 <a href="mailto:Helen.golightly@north-east-lep.co.uk">Helen.golightly@north-east-lep.co.uk</a>	Public
LB 4 (c) Economic Development and Regeneration	5 February 2019	Non-Key	Leadership Board	<b>Project Approvals Update Report</b> To endorse project capital funding decisions that may be taken by the North East LEP Board and to receive a progress report on forecast 2018/19 Local Growth Fund expenditure and to agree in principle measures required to ensure that the annual grant from Government is spent in year.	None	Paul Woods Chief Finance Officer 07446936840 <a href="mailto:Paul.woods@north-eastca.gov.uk">Paul.woods@north-eastca.gov.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
							to the Local Government Act 1972)
LB 4 (d) Transport and Digital Connectivity	5 February 2019	Key	Leadership Board	<p><b>Transport for the North (TfN) update (Overview of the Strategic Transport Plan)</b></p> <p>To note the progress being made on the development of the TfN Strategic Transport Plan (STP) and to endorse the plan for approval at TfN's Board on 7<sup>th</sup> February 2019.</p>	<p>Transport for the North Proposed Strategic Transport Plan (January 2019) Will be available in late January at, <a href="https://transportforthenorth.com/stp/">https://transportforthenorth.com/stp/</a>.</p> <p>NECA comments on the Strategic Transport Plan (April 2018)</p>	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nex.us.org.uk">tobyn.hughes@nex.us.org.uk</a>	Public
LB 4 (e) Corporate Issue	5 February 2019	Key	Leadership Board	<p><b>Budget 2019/20</b></p> <p>The Leadership Board is recommended to agree the revenue budget as set out in the report.</p>	<a href="#">Budget and 2019/20 Budget Setting Process – report to 13 November Leadership Board</a>	Paul Woods Chief Finance Officer 07446936840 <a href="mailto:Paul.woods@north-eastca.gov.uk">Paul.woods@north-eastca.gov.uk</a>	Public
LB 4 (f) Corporate Issue	5 February 2019	Key	Leadership Board	<p><b>Capital Programme 2019/20 and Treasury Management Policy and Strategy 2019/20</b></p> <p>The Leadership Board is recommended to agree the capital programme for 2019/20 and its funding as set out in the report, and agree the Treasury Management and Investment Policy and Strategy for 2019/20.</p>	<a href="#">Capital Programme and Treasury Management Policy and Strategy 2018/19 report – report to Leadership Board 16 January 2018</a>	Paul Woods Chief Finance Officer 07446936840 <a href="mailto:Paul.woods@north-eastca.gov.uk">Paul.woods@north-eastca.gov.uk</a>	Public

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<b>NEW</b> LB 5 (a) Corporate Issue	5 March 2019	Non-Key	Leadership Board	<b>Adoption of new NECA logo</b> Decision to adopt a new logo for the North East Combined Authority with immediate effect.	None	Peter Judge Monitoring Officer 07342 069 371 <a href="mailto:peter.judge@northeastca.gov.uk">peter.judge@northeastca.gov.uk</a>	Public
<b>Audit and Standards Committee</b>							
AS 4 (a) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	<b>Internal Audit Progress Report</b> Members are requested to note the internal audit activity to date.	Final Internal Audit Reports & Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 <a href="mailto:Philip.slater@newcastle.gov.uk">Philip.slater@newcastle.gov.uk</a>	Public
AS 4 (b) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	<b>External Audit Progress Update</b> This report provides an update for information on the work of Mazars, the External Auditors to the Combined Authority.	None	Jim Dafter External Audit Senior Manager, Mazars <a href="mailto:jim.dafter@mazars.co.uk">jim.dafter@mazars.co.uk</a>  Eleanor Goodman Principal Accountant 0191 277 7518 <a href="mailto:eleanor.goodman@northeastca.gov.uk">eleanor.goodman@northeastca.gov.uk</a>	Public

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AS 4 (c) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	<b>Strategic Risks and Opportunities Register</b> The report is for Governance Committee member's information	Risk Management Strategy	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 <a href="mailto:Philip.slater@newcastle.gov.uk">Philip.slater@newcastle.gov.uk</a>	Public
<b>Audit and Standards Sub-Committee</b>							
There are no meetings currently scheduled							
<b>Overview and Scrutiny Committee</b>							
OS 4 (a) Corporate Issue	14 March 2019 (Standing Item)	Non-Key	Overview and Scrutiny Committee	<b>NECA Forward Plan and Scrutiny Work Programme</b> To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Nicola Laverick Policy and Scrutiny Officer 07342069369 <a href="mailto:nicola.laverick@northeastca.gov.uk">nicola.laverick@northeastca.gov.uk</a>	Public
<b>Economic Development and Regeneration Advisory Board (EDRAB)</b>							
<b>Updated</b> ED 2 (a) Economic Development and Regeneration	26 March 2019 (Standing Item) <b>Moved from 29 January 2019</b>	Non-Key	EDRAB	<b>Economic Development and Regeneration – Progress Update</b> Members are requested to receive an update on, and provide views in relation to, progress within the key areas of the Economic Development and Regeneration theme. The update will include progress on the development of	<a href="#">North East Strategic Economic Plan - More and Better Jobs</a>	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 <a href="mailto:sarah.mcmillan@southtyneside.gov.uk">sarah.mcmillan@southtyneside.gov.uk</a>	Public

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				the regional Inward Investment function and Regional Investment Plan.			
<b>Updated</b> ED 2 (b) Economic Development and Regeneration	26 March 2019 <b>Moved from 29 January 2019</b>	Non-Key	EDRAB	<b>Energy Sector Deep Dive</b> Members are requested to note the report and provide views on the energy sector in the North East	<a href="#">North East Strategic Economic Plan – More and Better Jobs</a>  <a href="#">North East England – Energy for Growth</a>	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 <a href="mailto:sarah.mcmillan@sothtyneside.gov.uk">sarah.mcmillan@sothtyneside.gov.uk</a>	Public
<b>Updated</b> ED 2 (c) Economic Development and Regeneration	26 March 2019 <b>Moved from 29 January 2019</b>	Non-Key	EDRAB	<b>North East LEP Innovation Programme</b> Members are requested to note the report and provide views on the progress of the Innovation Programme	<a href="#">North East Strategic Economic Plan – More and Better Jobs</a>  <a href="https://www.nelep.co.uk/innovation">https://www.nelep.co.uk/innovation</a>	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 <a href="mailto:sarah.mcmillan@sothtyneside.gov.uk">sarah.mcmillan@sothtyneside.gov.uk</a>	Public
<b>Updated</b> ED 1 (d) Economic Development and Regeneration	26 March 2019 <b>Moved from 29 January 2019</b>	Non-Key	EDRAB	<b>Strategic Economic Plan Refresh Update</b> Members are requested to note the report and provide views on the progress of Strategic Economic Plan Update	<a href="#">North East Strategic Economic Plan – More and Better Jobs</a>	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 <a href="mailto:sarah.mcmillan@sothtyneside.gov.uk">sarah.mcmillan@sothtyneside.gov.uk</a>	Public

### North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
<b>North East Joint Transport Committee (JTC)</b>							
JTC 4 (a)	19 March 2019 (Standing Item)	Non-Key	JTC	<b>Regional Transport Update</b> Members are asked to note the contents of the report, detailing an update on the latest transport issues in the region.	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a>	Public
<b>North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)</b>							
JTC TW 4 (a)	4 April 2019 (Standing Item)	Non-Key	TWSC	<b>Monitoring Nexus' Performance and Metro Performance Update</b> To provide members with an update on Nexus' corporate performance for 2018/19 including Metro performance.	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a>	Public
JTC TW 4 (b)	4 April 2019 (Standing Item)	Non-Key	TWSC	<b>Nexus' Corporate Risks 2019/20</b> To present members with the Nexus' Corporate Risk Register for 2019/20. The report identifies the corporate risks for 2019/20 including any mitigating actions put in place.	None.	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a>	Public
<b>North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)</b>							

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JTC OS 2 (a)	14 March 2019 (Standing Item)	Non-Key	JTC Overview and Scrutiny Committee	<b>North East Joint Transport Committee Forward Plan and Scrutiny Work Programme</b>  To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Nicola Laverick Policy and Scrutiny Officer 07342069369 <a href="mailto:nicola.laverick@northeastca.gov.uk">nicola.laverick@northeastca.gov.uk</a>	Public
<b>North East Joint Transport Committee Audit Committee (JTC Audit Committee)</b>							
JTC AC 2 (a)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	<b>Internal Audit Progress Report</b>  The report is for Member's information.	NECA Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 <a href="mailto:Philip.slater@newcastle.gov.uk">Philip.slater@newcastle.gov.uk</a>	Public
JTC AC 2 (b)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	<b>Strategic Risk Register</b>  The report is for Member's information.	NECA Strategic Risk Register	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 <a href="mailto:Philip.slater@newcastle.gov.uk">Philip.slater@newcastle.gov.uk</a>	Public



### Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 103 Transport and Digital Connectivity	11 January 2019 (Expires 12 March 2019)	Non-Key	Head of Paid Service	<b>Go Ultra Low Project- Approval to Contract award for Construction of five electric vehicle rapid hubs.</b> To seek agreement from the Head of Paid Service in consultation with Head of Monitoring and Chief Finance officer to approve a contract award to the successful tenderer to construct five electric vehicle rapid hubs within the region.	Minute number 13 Delegated decisions: a) "Smarter Travel, Smarter Cities" proposed European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board- 19 <sup>th</sup> June 2018	Kim Farrage Senior Specialist Transport Planner 0191 2778971 <a href="mailto:Kim.farrage@north-eastca.gov.uk">Kim.farrage@north-eastca.gov.uk</a>	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
<b>NEW</b> DD 104 Economic Development and Regeneration	8 February 2019 (Expires 9 April 2019)	Non-Key	Monitoring Officer	<b>Incubator Support Fund: Innovation Zone</b> To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Innovation Zone.	Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nelep.co.uk">ben.mclaughlin@nelep.co.uk</a>	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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<b>NEW</b> DD 105 Economic Development and Regeneration	8 February 2019 (Expires 9 April 2019)	Non-Key	Monitoring Officer	<b>Incubator Support Fund: Innovation Northumbria Incubator</b> To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Innovation Northumbria Incubator.	Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nelep.co.uk">ben.mclaughlin@nelep.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
<b>NEW</b> DD 106 Economic Development and Regeneration	15 February 2019 (Expires 16 April 2019)	Non-Key	Monitoring Officer	<b>Innovation Project Development Fund: International Centre for Connected Construction (IC3)</b> To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Innovation Northumbria Incubator.	Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nelep.co.uk">ben.mclaughlin@nelep.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
<b>NEW</b> DD 107	15 February 2019	Non-Key	Monitoring Officer	<b>Innovation Project Development Fund: Stephenson Challenge –</b>	Confidential LEP Delegated Decision report	Ben McLaughlin Programme Support Officer	Private – the report will contain

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Economic Development and Regeneration	(Expires 16 April 2019)			<p><b>ROCKET Feasibility and Development Stage project</b></p> <p>To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Stephenson Challenge – ROCKET Feasibility and Development Stage project</p>	<p>Confidential project business case and supporting documents</p> <p>Confidential project appraisal report</p>	<p>0191 3387446</p> <p><a href="mailto:ben.mclaughlin@nelep.co.uk">ben.mclaughlin@nelep.co.uk</a></p>	<p>“exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)</p>