



Forward Plan of Decisions

Published 25 February 2019 *

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions – the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Included within the Forward Plan are decisions that are to be made by:

- [NECA Committees](#)
- [North East Joint Transport Committees](#)
- [Officers under delegation \(Delegated Decisions\)](#)

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in ‘The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017’ and the NECA Overview and Scrutiny Committee’s Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

NECA Committees

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Leadership Board							
Withdrawn LB 5 (a) Corporate Issue	5 March 2019 (moved to April 2019)	Non-Key	Leadership Board	Adoption of new NECA logo Decision to adopt a new logo for the North East Combined Authority with immediate effect.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
Withdrawn LB 5 (b) All Thematic Areas	5 March 2019 (Standing Item) (moved to April 2019)	Non-Key	Leadership Board	Combined Thematic Lead Portfolios Update Report This report will update NECA Leadership Board on all Thematic Lead Portfolios which the North East Combined Authority (NECA) focus upon – for information and comment.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
Withdrawn LB 5 (c) Corporate Issue	5 March 2019 (moved to April 2019)	Non-Key	Leadership Board	Regional Partnership Working The NECA Leadership Board are asked to agree NECA representatives for each of the four North East LEP Advisory Boards.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
Updated LB 6 (a) Corporate Issue	April 2019 (exact date to be confirmed) (moved from 5 March 2019)	Non-Key	Leadership Board	Adoption of new NECA logo Decision to adopt a new logo for the North East Combined Authority with immediate effect.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Updated LB 6 (b) All Thematic Areas	April 2019 (exact date to be confirmed) (Standing Item) (moved from 5 March 2019)	Non-Key	Leadership Board	Combined Thematic Lead Portfolios Update Report This report will update NECA Leadership Board on all Thematic Lead Portfolios which the North East Combined Authority (NECA) focus upon – for information and comment.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
Updated LB 6 (c) Corporate Issue	April 2019 (exact date to be confirmed) (moved from 5 March 2019)	Non-Key	Leadership Board	Regional Partnership Working The NECA Leadership Board are asked to agree NECA representatives for each of the four North East LEP Advisory Boards.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
Audit and Standards Committee							
AS 4 (a) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	Internal Audit Progress Report Members are requested to note the internal audit activity to date.	Final Internal Audit Reports & Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
AS 4 (b) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	External Audit Progress Update This report provides an update for information on the work of Mazars, the External Auditors to the Combined Authority.	None	Jim Dafter External Audit Senior Manager, Mazars jim.dafter@mazars.co.uk	Public

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						Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk	
AS 4 (c) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	Strategic Risks and Opportunities Register The report is for Governance Committee member's information	Risk Management Strategy	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
NEW AS 4 (d) Corporate Issue	2 April 2019	Key	Audit and Standards Committee	Delegated Authority to Grant Dispensation to Councillors under the Localism Act 2011 In accordance with authority delegated to the Monitoring Officer by the Audit and Standards Committee on 4 December 2018, to report the granting of dispensations and renewals of dispensation since the last committee meeting. The dispensations given were for a temporary period – sufficient only to deal with the immediate needs of decision making – with Members invited to more fully consider the granting of a longer dispensation.	Audit and Standards Committee – 4 December 2018 The Localism Act 2011	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public

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Audit and Standards Sub-Committee							
There are no meetings currently scheduled							
Overview and Scrutiny Committee							
OS 4 (a) Corporate Issue	14 March 2019 (Standing Item)	Non-Key	Overview and Scrutiny Committee	NECA Forward Plan and Scrutiny Work Programme To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public
OS 4 (b) Corporate Issue	14 March 2019	Non-Key	Overview and Scrutiny Committee	Review of decision-making following governance changes Members are requested to note the review of the decision-making following changes to governance. Members are asked to note and comment on a proposed action plan setting out the steps required to continue to ensure effective scrutiny and decision making across NECA Committees.	NECA Decision Making Protocol	Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk	Public
OS 4 (c) Corporate Issue	14 March 2019	Non-Key	Overview and Scrutiny Committee	Strategic Economic Plan yearly update Members are requested to note the report and provide views on the progress of Strategic Economic Plan Update	North East Strategic Economic Plan – More and Better Jobs	Helen Golightly Head of Paid Service 07900 226078 Helen.golightly@northeastca.gov.uk	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
Economic Development and Regeneration Advisory Board (EDRAB)							
ED 2 (a) Economic Development and Regeneration	26 March 2019 (Standing Item) Moved from 29 January 2019	Non-Key	EDRAB	Economic Development and Regeneration – Progress Update Members are requested to receive an update on, and provide views in relation to, progress within the key areas of the Economic Development and Regeneration theme. The update will include progress on the development of the regional Inward Investment function and Regional Investment Plan.	North East Strategic Economic Plan - More and Better Jobs	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 sarah.mcmillan@southtyneside.gov.uk	Public
ED 2 (b) Economic Development and Regeneration	26 March 2019 Moved from 29 January 2019	Non-Key	EDRAB	Energy Sector Deep Dive Members are requested to note the report and provide views on the energy sector in the North East	North East Strategic Economic Plan – More and Better Jobs North East England – Energy for Growth	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 sarah.mcmillan@southtyneside.gov.uk	Public
ED 2 (c) Economic Development and Regeneration	26 March 2019 Moved from 29 January 2019	Non-Key	EDRAB	North East LEP Innovation Programme Members are requested to note the report and provide views on the progress of the Innovation Programme	North East Strategic Economic Plan – More and Better Jobs https://www.nelep.co.uk/innovation	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 sarah.mcmillan@southtyneside.gov.uk	Public

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
ED 1 (d) Economic Development and Regeneration	26 March 2019 Moved from 29 January 2019	Non-Key	EDRAB	Strategic Economic Plan Refresh Update Members are requested to note the report and provide views on the progress of Strategic Economic Plan Update	North East Strategic Economic Plan – More and Better Jobs	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 sarah.mcmillan@sothtyneside.gov.uk	Public

North East Joint Transport Committees

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
North East Joint Transport Committee (JTC)							
JTC 4 (a)	19 March 2019 (Standing Item)	Non-Key	JTC	Regional Transport Update Members are asked to note the contents of the report, detailing an update on the latest transport issues in the region.	None	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
JTC 4 (b)	19 March 2019	Non-Key	JTC	Transforming Cities Fund Update To receive an update on progress regarding the Transforming Cities Fund.	NECA's Transforming Cities Fund expression of interest	Mike Scott TCF Project Lead 0191 203 3512 mike.scott@nexus.org.uk	Public
JTC 4 (c)	19 March 2019	Key	JTC	Light Rail (and other rapid transit solutions) – response to Department for Transport call for evidence That the Joint Transport Committee agrees to submit the response to the DfT's call for evidence as detailed in the report.	Light Rail (and other rapid transit solutions) – A Call for Evidence on the opportunities available to introduce new Light Rail Systems or other rapid transit solutions into towns and cities in England. Department for Transport, February 2019.	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
JTC 4 (d)	19 March 2019	Non-Key	JTC	<p>Taxi OLEV Grant and GUL Update</p> <p>This report will update Members on progress with the Go Ultra Low North East project and the recent announcement that the region has been successful in receiving £500k in funding through the Office for Low Emission's Taxi infrastructure scheme.</p>	<p>Agenda item 9 "Office of Low Emission's Ultra Low Emission Tax Infrastructure scheme" North East Joint Transport Committee, 18th December 2018</p>	<p>Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk</p>	Public
JTC 4 (e)	19 March 2019	Non-Key	JTC	<p>Capital Programme Monitoring Report</p> <p>To provide the Joint Transport Committee with an update on the 2018/19 Transport Capital Programme.</p>	None	<p>Paul Woods Chief Finance Officer 07446936840 Paul.woods@north-eastca.gov.uk</p>	Public
JTC 4 (f)	19 March 2019	Non-Key	JTC	<p>Revenue Budget Monitoring Report</p> <p>To provide the Joint Transport Committee with an update on the revenue budget for 2018/19.</p>	None	<p>Paul Woods Chief Finance Officer 07446936840 Paul.woods@north-eastca.gov.uk</p>	Public
JTC 4 (g)	19 March 2019	Non-Key	JTC	<p>East Coast Main Line update</p> <p>To note recent developments relevant to the North East regarding the East Coast Main Line railway.</p>	None	<p>Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk</p>	Public

Reference Number	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
JTC 4 (h)	19 March 2019	Non-Key	JTC	Air Quality Update Members are asked to note the contents of this report, detailing the latest position in respect of air quality.	Newcastle / Gateshead / North Tyneside Cabinet reports on air quality (due to be published on 18 th February 2019) Newcastle Policy Cabinet paper on air quality, February 2018:	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
NEW JTC 4 (i)	19 March 2019	Non-Key	JTC	Funding Formula Consultation Response The committee is recommended to note the report.	Consultation documents available at: https://www.gov.uk/government/consultations/review-of-local-authorities-relative-needs-and-resources	Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk	Public
North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
JTC TW 4 (a)	4 April 2019 (Standing Item)	Non-Key	TWSC	Monitoring Nexus' Performance and Metro Performance Update To provide members with an update on Nexus' corporate performance for 2018/19 including Metro performance.	None	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
JTC TW 4 (b)	4 April 2019 (Standing Item)	Non-Key	TWSC	Nexus' Corporate Risks 2019/20 To present members with the Nexus' Corporate Risk Register for 2019/20. The report identifies the corporate risks for 2019/20 including any mitigating actions put in place.	None.	Tobyn Hughes Managing Director Transport North East (0191) 2033246	Public

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						tobyn.hughes@nex.us.org.uk	
JTC TW 4 (c)	4 April 2019	Non-Key		<p>Tyne Tunnels Update</p> <p>To provide Members with an update on issues relating to the Tyne Tunnels</p>	Tyne Tunnels Update Reports to TWSC – available from the contact officer.	<p>Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk</p>	Public
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
JTC OS 2 (a)	14 March 2019 (Standing Item)	Non-Key	JTC Overview and Scrutiny Committee	<p>North East Joint Transport Committee Forward Plan and Scrutiny Work Programme</p> <p>To receive the latest version of the Forward Plan and annual work programme.</p>	Held by the Contact Officer	<p>Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk</p>	Public
JTC OS 2 (b)	14 March 2019	Non-Key	JTC Overview and Scrutiny Committee	<p>Review of Decision-Making Protocol following governance changes</p> <p>Members are requested to note the Decision-Making Protocol for Transport following changes to governance.</p> <p>Members are asked to note and comment on a proposed action plan setting out the steps required to ensure effective scrutiny and decision making across the Joint Transport Committee and its Committees.</p>	NECA Decision Making Protocol	<p>Lizzie Lunn Policy and Scrutiny Officer 07342069369 elizabeth.lunn@northeastca.gov.uk</p>	Public

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JTC OS 2 (c)	14 March 2019	Non-Key	JTC Overview and Scrutiny Committee	<p>Transport for the North Strategic Transport Plan – Overview of the internal consultation process</p> <p>The report will overview the processes the region has taken in the development of the Strategic Transport Plan including the engagement with members and how comments have been received and acted upon. It will review potential lessons learned from this process for consideration by the Committee.</p>	<p>Transport for the North Proposed Strategic Transport Plan and Investment Programme (February 2019)</p> <p>North East Joint Transport Committee, January 2019</p> <p>NECA Leadership Board report, February 2019</p> <p>NECA comments on the Strategic Transport Plan (April 2018)</p> <p>Transport North East Committee Papers, February, July, November 2016</p> <p>February, April, July, November 2017,</p> <p>February April and October 2018</p>	Tobyn Hughes Managing Director Transport North East (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC AC 2 (a)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	<p>Internal Audit Progress Report</p> <p>The report is for Member's information.</p>	NECA Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511	Public

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						Philip.slater@newcastle.gov.uk	
JTC AC 2 (b)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	Strategic Risk Register The report is for Member's information.	NECA Strategic Risk Register	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public

Officer Delegated Decisions

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 103 Transport and Digital Connectivity	11 January 2019 (Expires 12 March 2019)	Non-Key	Head of Paid Service	Go Ultra Low Project- Approval to Contract award for Construction of five electric vehicle rapid hubs. To seek agreement from the Head of Paid Service in consultation with Head of Monitoring and Chief Finance officer to approve a contract award to the successful tenderer to construct five electric vehicle rapid hubs within the region.	Minute number 13 Delegated decisions: a) "Smarter Travel, Smarter Cities" proposed European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board- 19 th June 2018	Kim Farrage Senior Specialist Transport Planner 0191 2778971 Kim.farrage@north-eastca.gov.uk	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 107 Economic Development and Regeneration	15 February 2019 (Expires 16 April 2019)	Non-Key	Monitoring Officer	Innovation Project Development Fund: Stephenson Challenge – ROCKET Feasibility and Development Stage project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Stephenson Challenge – ROCKET Feasibility and Development Stage project.	Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
DD 108 Economic Development and Regeneration	28 February 2019 (Expires 29 April 2019)	Non-Key	Monitoring Officer	Incubator Support Fund: NETPark Incubator Support for SMEs To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the NETPark Incubator Support for SMEs.	Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 109 Transport	22 February 2019 (Expires 23 April 2019)	Non-Key	Head of Paid Service	Sunderland Electric Vehicle Filling Station – Minor Variation to the Electric Vehicle Charging Units To seek agreement from Head of Paid Service in consultation with Head of Monitoring and Chief Finance Officer to approve an additional payment of £32,100 in order to install two 175kW chargers which would replace two of the 50kW chargers.	Minute 13 of North East Leadership Board meeting 19th June 2018 i) “Smarter Travel, Smarter Cities” proposed European Regional Development Fund bid and ii) Go Ultra Low North East programme.	Kim Farrage Senior Specialist Transport Planner 0191 2778971 Kim.farrage@north-eastca.gov.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 110 Transport	1 March 2019	Non-Key	Head of Paid Service	Go Ultra Low Rapid Hubs project: Notification of cost increase	Minute number 13 Delegated decisions: a) “Smarter Travel, Smarter Cities” proposed	Kim Farrage Senior Specialist Transport Planner	Private – the report will contain

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	(Expires 30 April 2019)			To seek agreement from the Head of Paid Service in consultation with the Head of Monitoring and Chief Finance officer to approve an additional payment of £80,000 due to the increased electrical installation costs.	European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board - 19th June 2018	0191 2778971 Kim.farrage@northeastca.gov.uk	“exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 111 Economic Development and Regeneration	15 March 2019 (Expires 14 May 2019)	Non-Key	Monitoring Officer	Incubator Support Fund: Woods II Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Woods II Incubator project.	Confidential LEP Technical Officer Group report Confidential LEP Investment Board report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)