

**This Delegated Decision is Non-Key and therefore not subject to call-in.**

**1. Subject of decision**

Incubator Support Fund: Innovation Zone

**Thematic Lead Area**

Economic Development and Regeneration

**Delegation Reference (Refer to Meeting Minute Number or Delegation Scheme in the Constitution)**

North East Leadership Board on 19<sup>th</sup> September 2017 agreed to :

Authorise the Monitoring Officer to finalise and enter into any legal and grant funding documentation required to enable the approved schemes in this report to proceed.

This decision has been delegated to one or more officer(s) under:

(a) A specific express authorisation was given to the *Monitoring Officer* by the *Leadership Board* on *19<sup>th</sup> September 2017* to make and enter into appropriate contracts in relation to each project after specified consultation.

(b) a general authorisation to take such decisions **and**, the effect of the decision is to:

(i) grant a permission or licence;

(ii) affect the rights of an individual; or

(iii) award a contract or incur expenditure which, in either case, materially affects the Authority's financial position.

**2. Name and Title of Decision Maker**

Peter Judge, Monitoring Officer, North East Combined Authority

**3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest**

None

**4. Executive Summary**

To agree to the financial and legal matters associated with the North East LEP decision to grant an award £82,000 from the Incubator Support Fund to the North East BIC to support the costs of the Innovation Zone project

**5. Decision(s)**

**5(a)**

The recommendations were agreed as outlined in the Delegated Decision Report.

**5(b) If Exempt or Confidential, please provide a reason:**

Confidential – Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**6. Alternative options considered**

Alternative options were considered as identified in the Delegated Decision Report.

**7. Reasons for the Decision(s)**

As outlined in the Delegated Decision Report.

**8. Contact Officer**

Ben McLaughlin  
Programme Support Officer  
ben.mclaughlib@nelep.co.uk  
0191 338 7446

**9. Date of Publication**

11 February 2019