



Forward Plan of Decisions

Published 7 January 2019 *

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions - the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

***The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn”, and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
NECA Committees							
Leadership Board							
LB 4 (a) Corporate Issue	5 February 2019 (moved from 15 January 2019)	Non-Key	Leadership Board	Designation of Thematic Leads for the Municipal Year 2018/19 Members are invited to designate Thematic Leads for Transport and Digital Connectivity, Employability and Inclusion and Economic Development and Regeneration for the 2018/19 municipal year.	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
LB 4 (b) Corporate Issue	5 February 2019 (moved from 15 January 2019)	Key	Leadership Board	Designation of Statutory Officers The NECA Leadership Board are asked to agree the designation of Statutory Officers		Helen Golightly Head of Paid Service 07900 226078 Helen.golightly@north-east-lep.co.uk	Public
LB 4 (c) Economic Development and Regeneration	5 February 2019	Non-Key	Leadership Board	Funding Approvals Update Report To endorse project capital funding decisions that may be taken by the North East LEP Board and to receive a progress report on forecast 2018/19 Local Growth Fund expenditure and to agree in principle measures required to ensure that the annual grant from Government is spent in year.	None	Paul Woods Chief Finance Officer 07446936840 Paul.woods@north-eastca.gov.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A

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							to the Local Government Act 1972)
NEW LB 4 (d) Transport and Digital Connectivity	5 February 2019	Key	Leadership Board	Transport for the North (TfN) update (Overview of the Strategic Transport Plan) To note the progress being made on the development of the TfN Strategic Transport Plan (STP) and to endorse the plan for approval at TfN's Board on 7 th February 2019.	Transport for the North Proposed Strategic Transport Plan (January 2019) Will be available in late January at, https://transportforthenorth.com/stp/ . NECA comments on the Strategic Transport Plan (April 2018)	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
NEW LB 4 (e) Corporate Issue	5 February 2019	Key	Leadership Board	Budget 2019/20 The Leadership Board is recommended to agree the revenue budget as set out in the report.	Budget and 2019/20 Budget Setting Process – report to 13 November Leadership Board	Paul Woods Chief Finance Officer 07446936840 Paul.woods@north-eastca.gov.uk	Public
NEW LB 4 (f) Corporate Issue	5 February 2019	Key	Leadership Board	Capital Programme 2019/20 and Treasury Management Policy and Strategy 2019/20 The Leadership Board is recommended to agree the capital programme for 2019/20 and its funding as set out in the report, and agree the Treasury Management and Investment Policy and Strategy for 2019/20.	Capital Programme and Treasury Management Policy and Strategy 2018/19 report – report to Leadership Board 16 January 2018	Paul Woods Chief Finance Officer 07446936840 Paul.woods@north-eastca.gov.uk	Public

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Audit and Standards Committee							
AS 4 (a) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	Internal Audit Progress Report Members are requested to note the internal audit activity to date.	Final Internal Audit Reports & Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
AS 4 (b) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	External Audit Progress Update This report provides an update for information on the work of Mazars, the External Auditors to the Combined Authority.	None	Jim Dafter External Audit Senior Manager, Mazars jim.dafter@mazars.co.uk Eleanor Goodman Principal Accountant 0191 277 7518 eleanor.goodman@northeastca.gov.uk	Public
AS 4 (c) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	Strategic Risks and Opportunities Register The report is for Governance Committee member's information	Risk Management Strategy	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public

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Audit and Standards Sub-Committee							
There are no meetings currently scheduled							
Overview and Scrutiny Committee							
NEW OS 4 (a) Corporate Issue	14 March 2019 (Standing Item)	Non-Key	Overview and Scrutiny Committee	NECA Forward Plan and Scrutiny Work Programme To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Nicola Laverick Policy and Scrutiny Officer 07342069369 nicola.laverick@northeastca.gov.uk	Public
Economic Development and Regeneration Advisory Board (EDRAB)							
ED 1 (a) Economic Development and Regeneration	29 January 2019 (Standing Item)	Non-Key	EDRAB	Economic Development and Regeneration – Progress Update Members are requested to receive an update on, and provide views in relation to, progress within the key areas of the Economic Development and Regeneration theme. The update will include progress on the development of the regional Inward Investment function and Regional Investment Plan.	North East Strategic Economic Plan - More and Better Jobs	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 sarah.mcmillan@southtyneside.gov.uk	Public
ED 1 (b) Economic Development and Regeneration	29 January 2019	Non-Key	EDRAB	Energy Sector Deep Dive Members are requested to note the report and provide views on the energy sector in the North East	North East Strategic Economic Plan – More and Better Jobs North East England – Energy for Growth	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948	Public

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						sarah.mcmillan@sothtyneside.gov.uk	
ED 1 (c) Economic Development and Regeneration	29 January 2019	Non-Key	EDRAB	North East LEP Innovation Programme Members are requested to note the report and provide views on the progress of the Innovation Programme	North East Strategic Economic Plan – More and Better Jobs https://www.nelep.co.uk/innovation	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 sarah.mcmillan@sothtyneside.gov.uk	Public
ED 1 (d) Economic Development and Regeneration	29 January 2019	Non-Key	EDRAB	Strategic Economic Plan Refresh Update Members are requested to note the report and provide views on the progress of Strategic Economic Plan Update	North East Strategic Economic Plan – More and Better Jobs	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 sarah.mcmillan@sothtyneside.gov.uk	Public
North East Joint Transport Committees							
North East Joint Transport Committee (JTC)							
JTC 3 (a)	22 January 2019	Key	JTC	Proper Officer for Transport The Joint Transport Committee are asked to confirm the appointment for the Proper Officer for Transport	None	Peter Judge Monitoring Officer 07342 069 371 peter.judge@northeastca.gov.uk	Public
JTC 3 (b)	22 January 2019	Non-Key	JTC	Regional Transport Update	None	Tobyn Hughes Managing Director Transport Operations	Public

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				Members are asked to note the contents of the report, detailing an update on the latest transport issues in the region.		(0191) 2033246 tobyn.hughes@next.org.uk	
JTC 3 (c)	22 January 2019	Non-Key	JTC	Williams Rail Review The Williams Review team is seeking views to assist it with undertaking the comprehensive 'root and branch' rail review. This provides an opportunity for the North East to put forward views, to press for the benefits of a more accountable local rail services through further local devolution. Members are asked to note the call for evidence response which was submitted on 18 th January 2019.	Williams Review. https://www.gov.uk/government/groups/rail-review	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 tobyn.hughes@next.org.uk	Public
JTC 3 (d)	22 January 2019	Key	JTC	Transport Budget and Levies 2019/20 The report sets out the 2019/20 Transport Revenue Budget and Transport Levies for the Joint Transport Committee to consider and approve.	NECA Leadership Board Budget 2018/19 and Transport Levies report 16th January 2018 JTC Budget and Transport Levies report 20th November 2018	Paul Woods Chief Finance Officer Paul.woods@north-eastca.gov.uk	Public
JTC 3 (e)	22 January 2019	Key	JTC	Transport Capital Programme 2019/20 The report sets out the 2019/20 Transport Capital Programme for the Joint Transport Committee to approve.	NECA Leadership Board Capital Programme report	Paul Woods Chief Finance Officer Paul.woods@north-eastca.gov.uk	Public

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JTC 3 (f)	22 January 2019	Non-Key	JTC	<p>Transforming Cities Fund Bid for the North East</p> <p>The report will advise Members of the Transforming Cities Fund bid that will be submitted under delegated authority on 4th January 2019. The report will also provide an update on Phase 2 of the Transforming Cities Fund Bid.</p>	Transforming Cities Fund Tranche 1 Update	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC 3 (g)	22 January 2019	Non-Key	JTC	<p>HS2 Consultation Response</p> <p>HS2 is consulting on two documents which provide an opportunity for the North East to press for plans for HS2 Phase 2b to provide the best possible economic outcomes for people and businesses in the North East. Members are asked to note the consultation response which was submitted on 21st December 2018.</p>	<p>HS2 Phase 2b consultation documents available at:</p> <p>https://www.gov.uk/government/collections/hs2-phase-2b-working-draft-environmental-statement</p> <p>https://www.gov.uk/government/consultations/hs2-phase-2b-working-draft-equality-impact-assessment-report</p>	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)							
JTC TW 3 (a)	31 January 2019 (Standing Item)	Non-Key	TWSC	<p>Tyne Tunnels Update</p> <p>To provide members with an update on issues relating to the Tyne Tunnel</p>	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public

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JTC TW 3 (b)	31 January 2019 (Standing Item)	Non-Key	TWSC	Monitoring Nexus' Performance and Metro Performance Update To provide members with an update on Nexus' corporate performance for 2018/19 including Metro performance.	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC TW 3 (c)	31 January 2019 (Standing Item)	Non-Key	TWSC	Nexus' Corporate Risks 2018/19 To provide members with an update on the corporate risks identified by Nexus for 2018/19 including any mitigating actions put in place.	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC TW 3 (d)	31 January 2019	Non-Key	TWSC	Metro Performance Issues The report will provide Members with an overview of recent issues affecting Metro performance and the mitigating actions put in place by Nexus.	Tackling Metro Performance Issues – TWSC Report, 21st November 2018.	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 tobyn.hughes@nex.us.org.uk	Public
JTC TW 3 (e)	31 January 2019	Non-Key	TWSC	Concessionary Travel Reimbursement for 2019/20 and 2020/21 The report provides an update on the Concessionary Travel negotiations between Nexus and the three major bus operators for the financial years 2019/20 and 2020/21.	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 tobyn.hughes@nex.us.org.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of

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							part 1 of schedule 12A to the Local Government Act 1972)
JTC TW 3 (f)	31 January 2019	Key	TWSC	Nexus Corporate Plan 2019/20 To seek approval for the Nexus Corporate Business Plan for 2019/20	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 tobyn.hughes@nexus.org.uk	Public
North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)							
NEW JTC OS 2 (a)	14 March 2019 (Standing Item)	Non-Key	JTC Overview and Scrutiny Committee	North East Joint Transport Committee Forward Plan and Scrutiny Work Programme To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Nicola Laverick Policy and Scrutiny Officer 07342069369 nicola.laverick@northeastca.gov.uk	Public
North East Joint Transport Committee Audit Committee (JTC Audit Committee)							
JTC AC 1 (a)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	Internal Audit Progress Report The report is for Member's information.	NECA Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public

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JTC AC 1 (b)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	Strategic Risk Register The report is for Member's information.	NECA Strategic Risk Register	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 Philip.slater@newcastle.gov.uk	Public
Officer Delegated Decisions							
DD 94 Transport and Digital Connectivity	15 November 2018	Non-Key	Head of Paid Service	Sunderland Electric Vehicle Filling Station- Minor Variation to the Electric Vehicle Charging Units. The Head of Paid Service in consultation with the Monitoring Officer and Chief Finance Officer is recommended to approve an additional payment of £32,100 in order to install two 175kW chargers which would replace two of the 50kW chargers.	Minute number 13 Delegated decisions: a)"Smarter Travel, Smarter Cities" proposed European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board- 19th June 2018	Kim Farrage Senior Specialist Transport Planner 0191 2778971 Kim.farrage@north-eastca.gov.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 95 Economic Development and Regeneration	9 November 2018	Non-Key	Monitoring Officer	Incubator Support Fund: Innovation Zone To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Innovation Zone	Confidential LEP Delegated Decision report Confidential project business case and supporting documents	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nep.lep.co.uk	Private – the report will contain “exempt” information which falls within

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					Confidential project appraisal report		paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 96 Economic Development and Regeneration	7 December 2018	Key	Head of Paid Service in consultation with the Monitoring Officer and Chief Finance Officer	Port of Tyne - Tyne Dock Enterprise Zone preparatory work Decision to award up to £250,000 to the Port of Tyne to undertake feasibility and preparatory works on the Tyne Dock Enterprise Zone site as part of the delegated decision scheme established on the 21 st March 2017.	Information on the Enterprise Zone sites can be found at https://www.nelep.co.uk/funding/enterprise-zones/	James Davies Programme Manager 0191 338 7430 James.davies@nellep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 97 Economic Development and Regeneration	30 November 2018	Non-Key	Monitoring Officer	Incubator Support Fund: Innovation Northumbria Incubator To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Innovation Northumbria Incubator.	<ul style="list-style-type: none"> Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report 	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nellep.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local

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							Government Act 1972)
DD 99 Economic Development and Regeneration	3 December 2018	Non-Key	Monitoring Officer	Innovation Project Development Fund: International Centre for Connected Construction (IC3) To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Innovation Northumbria Incubator.	<ul style="list-style-type: none"> Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report 	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelap.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 100 Economic Development and Regeneration	5 December 2018	Non-Key	Monitoring Officer	Innovation Project Development Fund: Stephenson Challenge – ROCKET Feasibility and Development Stage project To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Innovation Project Development Fund application relating to the Stephenson Challenge – ROCKET Feasibility and Development Stage project.	<ul style="list-style-type: none"> Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report 	Ben McLaughlin Programme Support Officer 0191 3387446 ben.mclaughlin@nelap.co.uk	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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DD 103 Transport and Digital Connectivity	11 January 2019	Non-Key	Head of Paid Service	Go Ultra Low Project- Approval to Contract award for Construction of five electric vehicle rapid hubs. To seek agreement from the Head of Paid Service in consultation with Head of Monitoring and Chief Finance officer to approve a contract award to the successful tenderer to construct five electric vehicle rapid hubs within the region.	Minute number 13 Delegated decisions: a) "Smarter Travel, Smarter Cities" proposed European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board- 19 th June 2018	Kim Farrage Senior Specialist Transport Planner 0191 2778971 Kim.farrage@north-eastca.gov.uk	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)