



## Forward Plan of Decisions

**Published 18 January 2019 \***

The Forward Plan for the North East Combined Authority (NECA) is prepared and published by the Monitoring Officer for the purpose of;

- A. Giving 28 days' notice of key decisions that are planned to be taken by the NECA, its Boards, Committees or Chief Officers
- B. Complete transparency about decisions - the Plan also includes an overview of non-key decisions to be taken by the Combined Authority or its Chief Officers

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan please contact the appropriate officer as detailed against each entry at least 7 days before the meeting.

**\*The most recent entries are referred to as “NEW”. Updated entries are referred to as “Updated”. Items withdrawn since the last publication are referred to as “Withdrawn” and following that will be removed altogether.**

Further information about the Forward Plan and NECA Decision Making can be found in 'The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017' and the NECA Overview and Scrutiny Committee's Decision Making Protocol which can be found at <http://northeastca.gov.uk/wp-content/uploads/2018/08/NECA-Decision-Making-Protocol.pdf>

Reference Number and Thematic Area	Decision expected to be made on or within 60 days of	Decision Type: Key or Non-Key	Decision Maker	Details of Decision to be taken	Additional Documents for consideration	Contact Officer	Decision to be made in Public or Private (and relevant category of exemption)
<b>NECA Committees</b>							
<b>Leadership Board</b>							
LB 4 (a) Corporate Issue	5 February 2019 (moved from 15 January 2019)	Non-Key	Leadership Board	<b>Designation of Thematic Leads for the Municipal Year 2018/19</b> Members are invited to designate Thematic Leads for Transport and Digital Connectivity, Employability and Inclusion and Economic Development and Regeneration for the 2018/19 municipal year.	None	Peter Judge Monitoring Officer 07342 069 371 <a href="mailto:peter.judge@northeastca.gov.uk">peter.judge@northeastca.gov.uk</a>	Public
LB 4 (b) Corporate Issue	5 February 2019 (moved from 15 January 2019)	Key	Leadership Board	<b>Designation of Statutory Officers</b> The NECA Leadership Board are asked to agree the designation of Statutory Officers		Helen Golightly Head of Paid Service 07900 226078 <a href="mailto:Helen.golightly@nlepp.co.uk">Helen.golightly@nlepp.co.uk</a>	Public
LB 4 (c) Economic Development and Regeneration	5 February 2019	Non-Key	Leadership Board	<b>Funding Approvals Update Report</b> To endorse project capital funding decisions that may be taken by the North East LEP Board and to receive a progress report on forecast 2018/19 Local Growth Fund expenditure and to agree in principle measures required to ensure that the annual grant from Government is spent in year.	None	Paul Woods Chief Finance Officer 07446936840 <a href="mailto:Paul.woods@northeastca.gov.uk">Paul.woods@northeastca.gov.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A

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							to the Local Government Act 1972)
LB 4 (d) Transport and Digital Connectivity	5 February 2019	Key	Leadership Board	<p><b>Transport for the North (TfN) update (Overview of the Strategic Transport Plan)</b></p> <p>To note the progress being made on the development of the TfN Strategic Transport Plan (STP) and to endorse the plan for approval at TfN's Board on 7<sup>th</sup> February 2019.</p>	<p>Transport for the North Proposed Strategic Transport Plan (January 2019) Will be available in late January at, <a href="https://transportforthenorth.com/stp/">https://transportforthenorth.com/stp/</a>.</p> <p>NECA comments on the Strategic Transport Plan (April 2018)</p>	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a>	Public
LB 4 (e) Corporate Issue	5 February 2019	Key	Leadership Board	<p><b>Budget 2019/20</b></p> <p>The Leadership Board is recommended to agree the revenue budget as set out in the report.</p>	<a href="#">Budget and 2019/20 Budget Setting Process – report to 13 November Leadership Board</a>	Paul Woods Chief Finance Officer 07446936840 <a href="mailto:Paul.woods@northeastca.gov.uk">Paul.woods@northeastca.gov.uk</a>	Public
LB 4 (f) Corporate Issue	5 February 2019	Key	Leadership Board	<p><b>Capital Programme 2019/20 and Treasury Management Policy and Strategy 2019/20</b></p> <p>The Leadership Board is recommended to agree the capital programme for 2019/20 and its funding as set out in the report, and agree the Treasury Management and Investment Policy and Strategy for 2019/20.</p>	<a href="#">Capital Programme and Treasury Management Policy and Strategy 2018/19 report – report to Leadership Board 16 January 2018</a>	Paul Woods Chief Finance Officer 07446936840 <a href="mailto:Paul.woods@northeastca.gov.uk">Paul.woods@northeastca.gov.uk</a>	Public

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<b>Audit and Standards Committee</b>							
AS 4 (a) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	<b>Internal Audit Progress Report</b> Members are requested to note the internal audit activity to date.	Final Internal Audit Reports & Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 <a href="mailto:Philip.slater@newcastle.gov.uk">Philip.slater@newcastle.gov.uk</a>	Public
AS 4 (b) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	<b>External Audit Progress Update</b> This report provides an update for information on the work of Mazars, the External Auditors to the Combined Authority.	None	Jim Dafter External Audit Senior Manager, Mazars <a href="mailto:jim.dafter@mazars.co.uk">jim.dafter@mazars.co.uk</a>  Eleanor Goodman Principal Accountant 0191 277 7518 <a href="mailto:eleanor.goodman@northeastca.gov.uk">eleanor.goodman@northeastca.gov.uk</a>	Public
AS 4 (c) Corporate Issue	2 April 2019 (Standing Item)	Non-Key	Audit and Standards Committee	<b>Strategic Risks and Opportunities Register</b> The report is for Governance Committee member's information	Risk Management Strategy	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 <a href="mailto:Philip.slater@newcastle.gov.uk">Philip.slater@newcastle.gov.uk</a>	Public

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<b>Audit and Standards Sub-Committee</b>							
There are no meetings currently scheduled							
<b>Overview and Scrutiny Committee</b>							
OS 4 (a) Corporate Issue	14 March 2019 (Standing Item)	Non-Key	Overview and Scrutiny Committee	<b>NECA Forward Plan and Scrutiny Work Programme</b> To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Nicola Laverick Policy and Scrutiny Officer 07342069369 <a href="mailto:nicola.laverick@northeastca.gov.uk">nicola.laverick@northeastca.gov.uk</a>	Public
<b>Economic Development and Regeneration Advisory Board (EDRAB)</b>							
ED 1 (a) Economic Development and Regeneration	29 January 2019 (Standing Item)	Non-Key	EDRAB	<b>Economic Development and Regeneration – Progress Update</b> Members are requested to receive an update on, and provide views in relation to, progress within the key areas of the Economic Development and Regeneration theme. The update will include progress on the development of the regional Inward Investment function and Regional Investment Plan.	<a href="#">North East Strategic Economic Plan - More and Better Jobs</a>	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 <a href="mailto:sarah.mcmillan@southtyneside.gov.uk">sarah.mcmillan@southtyneside.gov.uk</a>	Public
ED 1 (b) Economic Development and Regeneration	29 January 2019	Non-Key	EDRAB	<b>Energy Sector Deep Dive</b> Members are requested to note the report and provide views on the energy sector in the North East	<a href="#">North East Strategic Economic Plan – More and Better Jobs</a>  <a href="#">North East England – Energy for Growth</a>	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948	Public

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						<a href="mailto:sarah.mcmillan@southtyneside.gov.uk">sarah.mcmillan@southtyneside.gov.uk</a>	
ED 1 (c) Economic Development and Regeneration	29 January 2019	Non-Key	EDRAB	<b>North East LEP Innovation Programme</b> Members are requested to note the report and provide views on the progress of the Innovation Programme	<a href="#">North East Strategic Economic Plan – More and Better Jobs</a> <a href="https://www.nelep.co.uk/innovation">https://www.nelep.co.uk/innovation</a>	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 <a href="mailto:sarah.mcmillan@southtyneside.gov.uk">sarah.mcmillan@southtyneside.gov.uk</a>	Public
ED 1 (d) Economic Development and Regeneration	29 January 2019	Non-Key	EDRAB	<b>Strategic Economic Plan Refresh Update</b> Members are requested to note the report and provide views on the progress of Strategic Economic Plan Update	<a href="#">North East Strategic Economic Plan – More and Better Jobs</a>	Sarah McMillan Corporate Lead Economic Strategy and Skills 0191 424 7948 <a href="mailto:sarah.mcmillan@southtyneside.gov.uk">sarah.mcmillan@southtyneside.gov.uk</a>	Public
<b>North East Joint Transport Committees</b>							
<b>North East Joint Transport Committee (JTC)</b>							
JTC 3 (a)	22 January 2019	Key	JTC	<b>Proper Officer for Transport</b> The Joint Transport Committee are asked to confirm the appointment for the Proper Officer for Transport	None	Peter Judge Monitoring Officer 07342 069 371 <a href="mailto:peter.judge@northeastca.gov.uk">peter.judge@northeastca.gov.uk</a>	Public
JTC 3 (b)	22 January 2019	Non-Key	JTC	<b>Regional Transport Update</b>	None	Tobyn Hughes Managing Director Transport Operations	Public

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				Members are asked to note the contents of the report, detailing an update on the latest transport issues in the region.		(0191) 2033246 <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a>	
JTC 3 (c)	22 January 2019	Non-Key	JTC	<b>Williams Rail Review</b> The Williams Review team is seeking views to assist it with undertaking the comprehensive 'root and branch' rail review. This provides an opportunity for the North East to put forward views, to press for the benefits of a more accountable local rail services through further local devolution. Members are asked to note the call for evidence response which was submitted on 18 <sup>th</sup> January 2019.	Williams Review. <a href="https://www.gov.uk/government/groups/rail-review">https://www.gov.uk/government/groups/rail-review</a>	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a>	Public
JTC 3 (d)	22 January 2019	Key	JTC	<b>Transport Budget and Levies 2019/20</b> The report sets out the 2019/20 Transport Revenue Budget and Transport Levies for the Joint Transport Committee to consider and approve.	<a href="#">NECA Leadership Board Budget 2018/19 and Transport Levies report 16<sup>th</sup> January 2018</a>  <a href="#">JTC Budget and Transport Levies report 20<sup>th</sup> November 2018</a>	Paul Woods Chief Finance Officer <a href="mailto:Paul.woods@north-eastca.gov.uk">Paul.woods@north-eastca.gov.uk</a>	Public
JTC 3 (e)	22 January 2019	Key	JTC	<b>Transport Capital Programme 2019/20</b> The report sets out the 2019/20 Transport Capital Programme for the Joint Transport Committee to approve.	<a href="#">NECA Leadership Board Capital Programme report</a>	Paul Woods Chief Finance Officer <a href="mailto:Paul.woods@north-eastca.gov.uk">Paul.woods@north-eastca.gov.uk</a>	Public

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JTC 3 (f)	22 January 2019	Non-Key	JTC	<p><b>Transforming Cities Fund Bid for the North East</b></p> <p>The report will advise Members of the Transforming Cities Fund bid that will be submitted under delegated authority on 4<sup>th</sup> January 2019. The report will also provide an update on Phase 2 of the Transforming Cities Fund Bid.</p>	<a href="#">Transforming Cities Fund Tranche 1 Update</a>	<p>Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nex.us.org.uk">tobyn.hughes@nex.us.org.uk</a></p>	Public
JTC 3 (g)	22 January 2019	Non-Key	JTC	<p><b>HS2 Consultation Response</b></p> <p>HS2 is consulting on two documents which provide an opportunity for the North East to press for plans for HS2 Phase 2b to provide the best possible economic outcomes for people and businesses in the North East. Members are asked to note the consultation response which was submitted on 21<sup>st</sup> December 2018.</p>	<p>HS2 Phase 2b consultation documents available at:</p> <p><a href="https://www.gov.uk/government/collections/hs2-phase-2b-working-draft-environmental-statement">https://www.gov.uk/government/collections/hs2-phase-2b-working-draft-environmental-statement</a></p> <p><a href="https://www.gov.uk/government/consultations/hs2-phase-2b-working-draft-equality-impact-assessment-report">https://www.gov.uk/government/consultations/hs2-phase-2b-working-draft-equality-impact-assessment-report</a></p>	<p>Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nex.us.org.uk">tobyn.hughes@nex.us.org.uk</a></p>	Public
<b>North East Joint Transport Committee Tyne and Wear Sub-Committee (TWSC)</b>							
<p><b>Updated</b> JTC TW 3 (a)</p>	<p>31 January 2019 (Standing Item)</p>	Key	TWSC	<p><b>Tyne Tunnels Update</b></p> <p>To provide members with an update on issues relating to the Tyne Tunnel and to seek approval for a change in tolls.</p>	None	<p>Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nex.us.org.uk">tobyn.hughes@nex.us.org.uk</a></p>	Public



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JTC TW 3 (b)	31 January 2019 (Standing Item)	Non-Key	TWSC	<b>Monitoring Nexus' Performance and Metro Performance Update</b> To provide members with an update on Nexus' corporate performance for 2018/19 including Metro performance.	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nex.us.org.uk">tobyn.hughes@nex.us.org.uk</a>	Public
JTC TW 3 (c)	31 January 2019 (Standing Item)	Non-Key	TWSC	<b>Nexus' Corporate Risks 2018/19</b> To provide members with an update on the corporate risks identified by Nexus for 2018/19 including any mitigating actions put in place.	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nex.us.org.uk">tobyn.hughes@nex.us.org.uk</a>	Public
JTC TW 3 (d)	31 January 2019	Non-Key	TWSC	<b>Metro Performance Issues</b> The report will provide Members with an overview of recent issues affecting Metro performance and the mitigating actions put in place by Nexus.	<a href="#">Tackling Metro Performance Issues – TWSC Report, 21<sup>st</sup> November 2018.</a>	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nex.us.org.uk">tobyn.hughes@nex.us.org.uk</a>	Public
<b>Updated</b> JTC TW 3 (e)	31 January 2019	Non-Key	TWSC	<b>Concessionary Travel Reimbursement for 2019/20 and 2020/21</b> The report provides an update on the Concessionary Travel negotiations between Nexus and the three major bus	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nex.us.org.uk">tobyn.hughes@nex.us.org.uk</a>	Public

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				operators for the financial years 2019/20 and 2020/21.			
JTC TW 3 (f)	31 January 2019	Key	TWSC	<b>Nexus Corporate Plan 2019/20</b> To seek approval for the Nexus Corporate Business Plan for 2019/20	None	Tobyn Hughes Managing Director Transport Operations (0191) 2033246 <a href="mailto:tobyn.hughes@nexus.org.uk">tobyn.hughes@nexus.org.uk</a>	Public
<b>NEW</b> JTC TW 3 (g)	31 January 2019	Non-Key	TWSC	<b>Government Funding for Concessionary Travel</b> Members are requested to receive the report for consideration and comment in order to help shape the approach and the response to the Government in order to secure a fairer funding outcome.	None	Paul Woods Chief Finance Officer <a href="mailto:Paul.woods@north-eastca.gov.uk">Paul.woods@north-eastca.gov.uk</a>	Public
<b>North East Joint Transport Committee Overview and Scrutiny Committee (JTC Overview and Scrutiny Committee)</b>							
JTC OS 2 (a)	14 March 2019 (Standing Item)	Non-Key	JTC Overview and Scrutiny Committee	<b>North East Joint Transport Committee Forward Plan and Scrutiny Work Programme</b> To receive the latest version of the Forward Plan and annual work programme.	Held by the Contact Officer	Nicola Laverick Policy and Scrutiny Officer 07342069369 <a href="mailto:nicola.laverick@north-eastca.gov.uk">nicola.laverick@north-eastca.gov.uk</a>	Public
<b>North East Joint Transport Committee Audit Committee (JTC Audit Committee)</b>							

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JTC AC 1 (a)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	<b>Internal Audit Progress Report</b> The report is for Member's information.	NECA Internal Audit Plan	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 <a href="mailto:Philip.slater@newcastle.gov.uk">Philip.slater@newcastle.gov.uk</a>	Public
JTC AC 1 (b)	18 April 2019 (Standing Item)	Non-Key	JTC Audit Committee	<b>Strategic Risk Register</b> The report is for Member's information.	NECA Strategic Risk Register	Philip Slater Audit, Risk and Insurance Service Manager 0191 2116511 <a href="mailto:Philip.slater@newcastle.gov.uk">Philip.slater@newcastle.gov.uk</a>	Public
<b>Officer Delegated Decisions</b>							
DD 94 Transport and Digital Connectivity	15 November 2018	Non-Key	Head of Paid Service	<b>Sunderland Electric Vehicle Filling Station- Minor Variation to the Electric Vehicle Charging Units.</b>  The Head of Paid Service in consultation with the Monitoring Officer and Chief Finance Officer is recommended to approve an additional payment of £32,100 in order to install two 175kW chargers which would replace two of the 50kW chargers.	<a href="#">Minute number 13 Delegated decisions:</a> <a href="#">a) "Smarter Travel, Smarter Cities" proposed European Regional Development Fund bid</a> and <a href="#">b) Go Ultra Low North East programme. North East Leadership Board- 19<sup>th</sup> June 2018</a>	Kim Farrage Senior Specialist Transport Planner 0191 2778971 <a href="mailto:Kim.farrage@north-eastca.gov.uk">Kim.farrage@north-eastca.gov.uk</a>	Private – the report will contain "exempt" information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)

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DD 95 Economic Development and Regeneration	9 November 2018	Non-Key	Monitoring Officer	<b>Incubator Support Fund: Innovation Zone</b> To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Innovation Zone	Confidential LEP Delegated Decision report Confidential project business case and supporting documents Confidential project appraisal report	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nelep.co.uk">ben.mclaughlin@nelep.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 96 Economic Development and Regeneration	7 December 2018	Key	Head of Paid Service in consultation with the Monitoring Officer and Chief Finance Officer	<b>Port of Tyne - Tyne Dock Enterprise Zone preparatory work</b> Decision to award up to £250,000 to the Port of Tyne to undertake feasibility and preparatory works on the Tyne Dock Enterprise Zone site as part of the delegated decision scheme established on the 21 <sup>st</sup> March 2017.	Information on the Enterprise Zone sites can be found at <a href="https://www.nelep.co.uk/funding/enterprise-zones/">https://www.nelep.co.uk/funding/enterprise-zones/</a>	James Davies Programme Manager 0191 338 7430 <a href="mailto:James.davies@nelep.co.uk">James.davies@nelep.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 97 Economic Development	30 November 2018	Non-Key	Monitoring Officer	<b>Incubator Support Fund: Innovation Northumbria Incubator</b>	<ul style="list-style-type: none"> <li>Confidential LEP Delegated Decision report</li> <li>Confidential project</li> </ul>	Ben McLaughlin Programme Support Officer	Private – the report will contain

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and Regeneration				To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Innovation Northumbria Incubator.	business case and supporting documents <ul style="list-style-type: none"> <li>Confidential project appraisal report</li> </ul>	0191 3387446 <a href="mailto:ben.mclaughlin@nelep.co.uk">ben.mclaughlin@nelep.co.uk</a>	“exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 99 Economic Development and Regeneration	3 December 2018	Non-Key	Monitoring Officer	<b>Innovation Project Development Fund: International Centre for Connected Construction (IC3)</b> To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the Incubator Support Fund application relating to the Innovation Northumbria Incubator.	<ul style="list-style-type: none"> <li>Confidential LEP Delegated Decision report</li> <li>Confidential project business case and supporting documents</li> <li>Confidential project appraisal report</li> </ul>	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nelep.co.uk">ben.mclaughlin@nelep.co.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 100 Economic Development and Regeneration	5 December 2018	Non-Key	Monitoring Officer	<b>Innovation Project Development Fund: Stephenson Challenge – ROCKET Feasibility and Development Stage project</b> To agree to the financial and legal matters associated with any North East LEP decision to award a grant from the	<ul style="list-style-type: none"> <li>Confidential LEP Delegated Decision report</li> <li>Confidential project business case and supporting documents</li> <li>Confidential project</li> </ul>	Ben McLaughlin Programme Support Officer 0191 3387446 <a href="mailto:ben.mclaughlin@nelep.co.uk">ben.mclaughlin@nelep.co.uk</a>	Private – the report will contain “exempt” information which falls within

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				Innovation Project Development Fund application relating to the Stephenson Challenge – ROCKET Feasibility and Development Stage project.	appraisal report		paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)
DD 103 Transport and Digital Connectivity	11 January 2019	Non-Key	Head of Paid Service	<b>Go Ultra Low Project- Approval to Contract award for Construction of five electric vehicle rapid hubs.</b> To seek agreement from the Head of Paid Service in consultation with Head of Monitoring and Chief Finance officer to approve a contract award to the successful tenderer to construct five electric vehicle rapid hubs within the region.	Minute number 13 Delegated decisions: a) “Smarter Travel, Smarter Cities” proposed European Regional Development Fund bid and b) Go Ultra Low North East programme. North East Leadership Board- 19 <sup>th</sup> June 2018	Kim Farrage Senior Specialist Transport Planner 0191 2778971 <a href="mailto:Kim.farrage@north-eastca.gov.uk">Kim.farrage@north-eastca.gov.uk</a>	Private – the report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972)