



North East Joint Transport Committee

20 November 2018

Meeting held Committee Room, Gateshead Civic Centre, Regent Street, Gateshead, NE8 1HH

Approved Minutes

Present:

Councillor: M Gannon (Chair)

Councillors: C Marshall, N Forbes, Mayor N Redfearn, G Miller and M Walsh

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllr I Malcolm

2 MEMBERSHIP OF THE JOINT TRANSPORT COMMITTEE AND APPOINTMENT OF CHAIR AND VICE-CHAIR FOR THE MUNICIPAL YEAR 2018/19

Submitted: A report of the Monitoring Officer (previously circulated and a copy attached to the Official Minutes).

Members considered the report which confirmed the membership of the North East Joint Transport Committee for the municipal year 2018/19 and invited the Committee to appoint its Chair and Vice Chair.

RESOLVED – That the North East Joint Transport Committee:

- i. Confirmed its membership for the municipal year 2018/19 with the exception that Councillor Carl Johnson (North Tyneside Council) replaces Councillor Bruce Pickard as Substitute for the North East Joint Transport Committee.
- ii. Appointed Cllr Martin Gannon as its Chair for the municipal year 2018/19.
- iii. Appointed Cllr Nick Forbes as its Vice Chair for the municipal year 2018/19.

3 DECLARATIONS OF INTEREST

None

4 **ADOPTION OF THE JOINT TRANSPORT COMMITTEE STANDING ORDERS, INCLUDING RULES OF PROCEDURE, AND PROPOSALS IN RELATION TO THE CODE OF CONDUCT FOR MEMBERS**

Submitted: Report of the Monitoring Officer (previously circulated and a copy attached to the Official Minutes).

Members were requested to endorse the Standing Orders for the Joint Transport Committee and note the need for them to be approved by both the North East Combined Authority and the North of Tyne Combined Authority before they can become effective.

RESOLVED – That the North East Joint Transport Committee:

- i. Approved the Standing Orders for the Joint Transport Committee (JTC) by unanimous resolution subject to approval by each Combined Authority (NECA) and (NTCA).
- ii. Noted that the Standing Order will be effective from the time of the resolution and the resolution of both NECA and NTCA.
- iii. Appointed Committees for the municipal year 2018/19 with terms of reference set out in Part 4 of Standing Orders as follows:
 - The Joint Transport Committee, Audit Committee.
 - The Joint Transport Committee, Overview and Scrutiny Committee.
 - The Joint Transport Committee, Tyne and Wear Sub Committee.
- iv. Noted the proposals in relation to Member Conduct and the Code of Conduct.

5 **APPOINTMENT OF JTC TYNE AND WEAR SUB-COMMITTEE, JTC OVERVIEW AND SCRUTINY COMMITTEE AND JTC AUDIT COMMITTEE, INCLUDING APPOINTMENT OF CHAIRS AND VICE-CHAIRS, FOR THE MUNICIPAL YEAR 2018/19**

Submitted: Report of the Monitoring Officer (previously circulated and a copy attached to the Official Minutes).

Members considered the report which sought Committee's approval and appointment of the establishment of the JTC's committees, including to appointment of Members to the committees and the appointment of Chairs and Vice Chairs.

RESOLVED – That the North East Joint Transport Committee:

- i. Appointed committees and committee members for the municipal year 2018/19.
- ii. Noted the need to appoint or confirm the appointment of Chairs and Vice Chairs for the JTC's Overview and Scrutiny Committee and JTC Audit Committee for the municipal year 2018/19, or in the absence of an appointment delegated to the relevant committee where appropriate.

- iii. Noted the need to appoint the Chair and vice Chair(s) of the Tyne and Wear Sub Committee for the municipal year 2018/19.

6 **DELEGATION OF FUNCTIONS TO COMMITTEES, OFFICERS AND COUNTY COUNCILS**

Submitted: Report of the Monitoring Officer (previously circulated and a copy attached to the Official Minutes)

The purpose of the report was to invite the Joint Transport Committee to make arrangements for the exercise of its functions by formally delegating authority as set out in the report. Delegations were to be recorded and form part of the Committee's Standing Orders.

RESOLVED – that the North East Joint Transport Committee:

- i. Adopted a formal scheme of delegation of functions to Committees, Chief Officers and the Proper Officer for Transport.
- ii. Adopted a new (replacement) delegation to each of the two County Councils.
- iii. Agreed the authority of Nexus as an officer of the Combined Authorities (in exercise of functions under the 1968 Transport Act).

7 **PROPOSALS FOR AN ACCOUNTABLE BODY FOR THE JOINT TRANSPORT COMMITTEE**

Submitted: Report of the Monitoring Officer (previously circulated and a copy attached to the Official Minutes)

Consideration was given to the report which sought confirmation that NECA continue as host Combined Authority and accountable body for the Joint Transport Committee and its functions which will include the employment of the Regional Transport Team and the functions necessary to enable and support the discharge of these functions.

RESOLVED – That the North East Joint Transport Committee:

- i. Confirmed that the North East Combined Authority (NECA) continue to be the accountable body for The Joint Transport Committee and the functions discharged by it.
- ii. Note that accordingly NECA will host the Regional Transport Team and will be responsible for supporting these transport functions.
- iii. Note the agreed definition of the role of accountable body/host Combined Authority as set out in Section 2 of this report.

8 **TRANSPORT BUDGET AND LEVIES**

Submitted: Report of the Chief Finance Officer (previously circulated and a copy attached to the Official Minutes).

Consideration was given to the report which set out a summary of the proposed draft Transport revenue budget and levies for 2019/20 and provided an update on the transport revenue budget position in the current year.

Members noted the small reductions and slight increases. However, no significant reductions in services was envisaged.

RESOLVED – That the Joint Transport Committee:

- i. Receive this report for consideration and comment.
- ii. Note the position of the current year 2018/19 Transport Budget and Levies, as set out in sections 2.1, 2.2, and 2.3 of this report.
- iii. Agree the following proposals for the basis of consultation about the 2019/20 Transport Revenue Budget
 - a) The 2019/20 net Transport Budget and levy for Tyne and Wear is indicatively proposed to be set at £61.1m which is a further reduction of £0.7m compared with the budget and levy for 2018/19. The budget savings needed to deliver this are expected to be made by Nexus in 2019/20 without significant impact on transport services, through efficiencies and temporary use of Nexus reserves.
 - b) The indicative Transport Budget and Levy for the Durham County Council area is expected to be £15.557m, which is a small reduction of £0.140m, compared to 2018/19. At this point no significant reduction in services is envisaged.
 - c) The indicative Transport Budget and Levy for the Northumberland County Council area is expected to be £6.119m, which is a small reduction of £0.032m compared to 2018/19. At this point no significant reduction in services is envisaged.
 - d) The indicative Transport Budget and Levy for the Northumberland County Council area is expected to be £6.119m, which is a small reduction of £0.032m compared to 2018/19. At this point no significant reduction in services is envisaged.
- iv. Note that the budget proposals for Transport will be subject to a consultation process of two months, including reports to the Audit and Standards and Oversight and Scrutiny Committees and to the North East England Chamber of Commerce; as well as being available for comment on the web site and through individual councils' budget consultation processes, as considered necessary.

- v. Note the intention to consider and approve the Transport Revenue Budget and to set the Transport Levies for 2019/20 at a meeting in January (potentially 22 January) after taking into account any comments received on the proposals for 2019/20.

9 **PROGRAMME OF COMMITTEE MEETINGS FOR THE MUNICIPAL YEAR 2018/19**

Submitted: Report of the Monitoring Officer (previously circulated and a copy attached to the Official Minutes).

RESOLVED – That the Joint Transport Committee agreed the proposed programme of committee meetings as set out in Appendix A.

10 **DATE AND TIME OF NEXT MEETING**

18 December 2018 at 2.00pm