

**Notice to all Members of the Joint Transport Committee Overview and Scrutiny Committee of a general exception to the publication of the intention to make a key decision**

**DATE:** 22 November 2018

**TO:** All members of the Joint Transport Committee Overview and Scrutiny Committee, in the absence of the appointment of a Chair

**COPIES TO:** Cllr Martin Gannon, Chair of the North East Joint Transport Committee  
Cllr Nick Forbes, Deputy Chair of the North East Joint Transport Committee

**SUBJECT:** Extraordinary meeting of the North East Joint Transport Committee, Tyne and Wear Sub-Committee on 30 November 2018 and Revision of Metro Fares and Ferry Fares 2019

**NOTICE BY:** Peter Judge, Monitoring Officer

**Executive Summary:**

This notice informs the NE JTC Overview and Scrutiny Committee (in the absence of the appointment of a Chair) under Paragraph 12 of the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017 that it is impracticable to include the above item on the NECA Forward Plan for a period of 28 clear days before the decision is made.

In accordance with Paragraph 12 (1)(b) of the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017 a copy of this notice will be published on the North East Combined Authority website and North East Joint Transport Committee webpage.

In accordance with section 31 of the Leadership Board Rules of Procedure set out in Part 4.1 of the NECA Constitution (which currently applies to arrangements for the North East Joint Transport Committee and its Tyne and Wear Sub-Committee), this notice ensures that at least 5 clear days have elapsed between the agenda for the meeting, which includes the matter, being made available and the day of the meeting.

## **1. Background:**

- 1.1 Where a decision maker intends to make a key decision, that decision must not be made until at least 28 clear days public notice has been given.
- 1.2 Where the publication of the intention to make a key decision is impracticable, that decision may only be made where the Chair of the Overview and Scrutiny Committee has been informed of the matter about which the decision is to be made, notice to the Chair has been made available for public inspection at the Council offices and published on the Council's website, and after 5 clear days have elapsed following the day on which notice to the Chair was made publicly available.
- 1.3 This notice is to inform the NE JTC Overview and Scrutiny Committee (in the absence of the appointment of a Chair) that it has been impracticable to give 28 clear days public notice of the item set out below for the reasons set out below and that it is intended that the key decision will be made on the date specified below.
- 1.4 Notice is also given to the public that the reasons why compliance with the requirements for publicity in connection with key decisions are impracticable are set out below.

## **2. Notice Details**

### **2.1 Date of Decision required:**

30 November 2018

### **2.2 Matter in respect to which decision is to be made:**

Revision of Metro Fares and Ferry Fares 2019

### **2.3 Description**

The revision of Metro Fares and Ferry Fares 2019, was to be considered by the Joint Transport Committee, Tyne and Wear Sub-Committee, duly convened on 21 November 2018. Unfortunately that meeting was not quorate and accordingly the decision could not be made. An urgent decision is required to allow time for ticket machines to be re-programmed for any decision to be implemented on 2 January 2019 or thereabouts.

### **2.4 Decision Maker**

Joint Transport Committee, Tyne and Wear Sub-Committee

### **2.5 Thematic Area**

Transport

## **2.6 Consultation Process**

The Members of the Tyne and Wear Sub-Committee present at the inquorate meeting held on 21 November 2018, Regional Transport Officers, the Managing Director Transport Operations, LA7 Chief Executives at their meeting on 15 November 2018.

## **2.7 Background Documents**

Paper (Revision to Metro Fares and Ferry Fares 2019), prepared for the meeting of 21 November 2018.

## **2.8 Reasons why impracticable to give 28 days clear notice**

The decision must be taken as soon as possible to allow time for the ticket machines to be re-programmed with any new fare information. In accordance with previous practice it is desirable for the new fares to be effective from the first working day of the new calendar year. Contractors have indicated that the decision was required by 22 November 2018 in order to achieve this deadline. Accordingly, the decision even at this short notice may delay implementation.

The NECA Head of Paid Service have examined the background and context of this decision and concur that it is impracticable for this decision to be placed on the Forward Plan 28 days before it is made.

Head of Paid Service: .....

Monitoring Officer: .....