



Leadership Board, 19 June 2018 (Annual Meeting)

Decisions - Notification

Please Note: In accordance with the Constitution of the Combined Authority, key decisions will not be implemented pending any call-in.

Date of Publication: 22 June 2018

Any valid requests for call-in must be received by the Monitoring Officer by 5pm on 29 June 2018.

Agenda item	Decision	Contact Officer
1. Apologies for Absence (Members)	n/a	
2. Declarations of Interest	n/a	
3. Membership of the Leadership Board	RESOLVED – That: i. The membership of the Leadership Board for the municipal year 2018/19 be confirmed as set out in Appendix A of the associated report; ii.	Peter Judge peter.judge@northeastca.gov.uk 07342 069 371

	<ul style="list-style-type: none"> ▪ The Leadership Board would not to appoint its Chair until the order establishing the emerging North of Tyne Mayoral Combined Authority has been made; ▪ Councillors Simon Henig and the Elected Mayor of North Tyneside Council Norma Redfern be appointed as Vice-Chairs of the Leadership Boar for the municipal year 2018/19; and ▪ Mayor Norma Redfern be the designated Vice-Chair for the purpose of signing the Annual Accounts of NECA; <p>iii. Mr Andrew Hodgson be re-appointed as the non-voting Member of the Leadership Board representing the North East Local Enterprise Partnership during the municipal year 2018/19;</p> <p>iv. Ms Gillian Hall be re-appointed as the Substitute Member for the Member of the Leadership Board who represents the North East Local Enterprise Partnership during the municipal year 2018/19; and</p> <p>v. The existing Thematic Leads for the following Thematic Lead Areas: (i) Economic Development and Regeneration, (ii) Employability and Inclusion and (iii) Transport and Digital Connectivity, Councillors Iain Malcolm, Peter Jackson and Nick Forbes respectively, be re-appointed for the municipal year 2018/19.</p>	
<p>4. Minutes of the Previous Meeting held on 20 March 2018</p>	<p>Approved as a correct record.</p>	<p>Victoria Miller victoria.miller@northeastca.gov.uk 0191 211 5118</p>

5. Minutes of the Extraordinary Meeting held on 26 April 2018	Approved as a correct record.	Victoria Miller victoria.miller@northeastca.gov.uk 0191 211 5118
6. Announcements from the Chair and/or the Head of Paid Service	None	
7. Appointment of Committees, Agreement of Membership, Appointment of Chairs and Vice-Chairs, Appointment of Members to Outside Bodies and Appointment of External Auditor	<p>RESOLVED – That:</p> <p>i. The committees set out in Appendix A be appointed for the municipal year 2018/19;</p> <p>ii. The nominations for the membership of the committees and sub-committees, which had been received from the constituent local authorities, as set out in Appendix A, be accepted;</p> <p>iii. The term of office of the Independent Members of the Governance Committee (later renamed as Audit and Standards Committee), and its Chair and Vice-Chair respectively, Mr Mark Scrimshaw and Mr George Clark, be extended for a further term of one year expiring on 19 June 2019;</p> <p>iv. The term of office of the Independent Person for the purpose of Standards Regime, Ms Stella Gardner, be extended for a period of one year;</p> <p>v. The appointment of Chairs and Vice-Chairs for the municipal year 2018/19 be as follows:</p> <p>Transport North East Committee</p> <p>Councillor Nick Forbes, the Thematic Lead for Transport be appointed as Chair of the Transport North East Committee.</p> <p>Councillor Carl Marshall, Transport Portfolio Holder from Durham County Council and Councillor Glen Sanderson, Transport Portfolio</p>	Peter Judge peter.judge@northeastca.gov.uk 07342 069 371

Holder from Northumberland County Council be appointed as Vice-Chairs of the Transport North East Committee.

The appointment of the third Vice-Chair of the Transport North East Committee, a Portfolio Holder for Transport from one of the Tyne and Wear constituent local authorities, be delegated to the Transport North East Committee.

Transport North East (Tyne and Wear) Sub-Committee

The third Vice-Chair of the Transport North East Committee be the Chair of the Transport North East (Tyne and Wear) Sub-Committee.

The appointment of a Vice-Chair of the Transport North East (Tyne and Wear) Sub-Committee be delegated to the Transport North East Committee.

Economic Development and Regeneration Advisory Board

Councillor Iain Malcom, the Thematic Lead for Economic Development and Regeneration be appointed as Chair of the Economic Development and Regeneration Advisory Board.

The appointment of the two Vice-Chairs of the Economic Development and Regeneration Advisory Board (one from Elected Members and one from the Business Representatives on the Advisory Board) be delegated to the Economic Development and Regeneration Advisory Board.

vi. Appointments to Outside Bodies for the municipal year 2018/19:

	<p>Councillor Nick Forbes be designated as Member to represent NECA on Transport for the North.</p> <p>Councillor Carl Marshall be designated as an Alternate Member to represent NECA on Transport for the North in the instances when the Member is unable to attend.</p> <p>Councillor Nick Forbes be designated as Member to represent NECA the Transport for the North Rail North Committee.</p> <p>Councillor Carl Marshall be designated as an Alternate Member to represent NECA on the Transport for the North Rail North Committee in the instances when the Member is unable to attend.</p> <p>Councillor Bruce Pickard be designated as Member to represent NECA on the Transport for the North Overview and Scrutiny Committee.</p> <p>Councillor Michael Mordey be designated as an Alternate Member to represent NECA on the Transport for the North Overview and Scrutiny Committee.</p> <p>vii. The position in relation to the appointment of Mazars as the External Auditor for 2018/19 be noted.</p>	
8. Programme of Committee Meetings	RESOLVED – That the proposed programme of committee meetings, as set out in Appendix A, be agreed.	Victoria Miller victoria.miller@northeastca.gov.uk 0191 211 5118
9. Consent to the Overview and Scrutiny Committee	RESOLVED – That:	Peter Judge peter.judge@northeastca.gov.uk 07342 069 371

Decision Making Protocol	<p>(i) Consent be given to the Decision Making Protocol adopted by the Overview and Scrutiny Committee on the 15 March 2018, in order that it may take effect; and</p> <p>(ii) The Monitoring Officer and the Policy and Scrutiny Officer be instructed to implement the Protocol and provide advice and guidance to Officers regarding the Protocol and the required standards and to report the Leadership Board's comments back to the Overview and Scrutiny Committee.</p>	
10. Review of Constitution	<p>RESOLVED – That:</p> <p>1. The following changes to the NECA Constitution (as detailed in the report) be approved, which had each been considered by the Governance Committee at its meeting on 3 April 2018 and were endorsed for the Leadership Board approval:</p> <ul style="list-style-type: none"> a. The change of name of the Governance Committee to the Audit and Standards Committee as discussed in 2.3 of the report; b. The role of the Governance Committee to grant dispensations as discussed in 2.4 of the report; c. Clarification that the independent Chair and Vice-Chair of the Governance Committee may be appointed to any sub-committee on the same basis as the independent person as discussed in 2.5 of the report; d. The short notice procedure rules in Part 4.1 (paras 32 and 33) be amended as set out in 2.7 to 2.10 of the report; e. Section 3.1 of the Constitution be amended to reflect the unanimity requirements set out in the Order creating NECA; 	<p>Peter Judge peter.judge@northeastca.gov.uk 07342 069 371</p>

	<p>f. Section 3.1 be amended to remove the introductory words and therefore to clarify and confirm the delegation given to Chief Officers as discussed in 2.14 and 2.15.</p> <p>And</p> <p>2. Authority be delegated to the Monitoring Officer to:</p> <p>a. finalise the wording of amendments to the Constitution to give effect to the changes agreed by the Leadership Board; and</p> <p>b. approve and publish the Constitution containing those changes.</p>	
11. Updates from Thematic Leads	Noted.	As set out in the reports.
12. Economic Development and Regeneration Advisory Board Annual Report	Noted.	As set out in the report.
13. Delegated decisions: a) “Smarter Travel, Smarter Cities” proposed European Regional Development Fund bid and b) Go Ultra Low North East programme	<p>RESOLVED – That delegated authority be given to the Head of Paid Service, in consultation with the Chief Finance Officer and the Monitoring Officer, to:</p> <p>1. sign-off and approve the submission of the final European Regional Development Fund bid (named “Smarter Travel, Smarter Cities”), due for submission by 21st August 2018, which would mitigate the risk of losing the funding to other areas; and</p> <p>2. agree and authorise all activities necessary and desirable to deliver the Go Ultra Low North East Programme including, but not limited to, the commencement and conduct of all procurement exercises, and</p>	<p>Paul Woods paul.woods@northeastca.gov.uk 0744 693 6840</p>

	the finalisation of all contracts and all other relevant legal documentation.	
14. Purchase of Site at Howdon for Satellite Depot by Nexus	Item deferred.	Tobyn Hughes, Managing Director (Transport Operations) tobyn.hughes@nexus.org.uk Tel: 0191 203 3236
15. Date and Time of Next Meeting	Tuesday, 31 July 2018 at 2pm.	Victoria Miller victoria.miller@northeastca.gov.uk 0191 211 5118
16. Exclusion of Press and Public	RESOLVED – That by virtue of paragraph 3 of Part 1 of Schedule 12A press and public be excluded from the meeting for the duration of consideration of agenda items 17 (Confidential Minutes of the Previous Meeting held on 20 March 2018) and 19 (Project Approvals) because exempt information was likely to be disclosed and the public interest test against the disclosure was satisfied.	Peter Judge peter.judge@northeastca.gov.uk 07342 069 371
17. Confidential Minutes of the Previous Meeting held on 20 March 2018	Approved as a correct record.	Victoria Miller victoria.miller@northeastca.gov.uk 0191 211 5118
18. Project Approvals	RESOLVED – That the recommendations set out in the reports be approved.	Paul Woods Paul.woods@northeastca.gov.uk 0744 693 6840