



Leadership Board

Tuesday 18th July 2017 at 2.00 pm

Meeting to be held in a Committee Room, Town Hall and Civic Offices, Westoe Road, South Shields, Tyne and Wear, NE33 2RL

www.northeastca.gov.uk

SUPPLEMENTAL AGENDA

	Page No
8 (a) Appointment of the Monitoring Officer	1 - 4
<p>(NB. In accordance with the provisions of the Local Government (Access to Information) Act 1985, the Chair has approved consideration of this report on the grounds of urgency due to the timetables involved).</p>	

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To All Members

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Leadership Board

Date: 18th July 2017

Subject: Appointment of the Monitoring Officer

Report of: Head of Paid Service

Executive Summary

The purpose of this report is to invite the Leadership Board to agree to the appointment of Charles Peter Judge to his designation as the Monitoring Officer for the North East Combined Authority (NECA).

Recommendations

It is recommended that the Leadership Board agree to the designation of Charles Peter Judge as the Monitoring Officer for the North East Combined Authority for 3 days a week on a 12 months fixed term basis.

Leadership Board

1. Background Information

- 1.1 NECA has a duty to designate one of its officers to be Monitoring Officer in accordance with section 5 of the Local Government and Housing Act 1989 (the Act). That officer has responsibility for performing the duties set out in section 5 of the Act, specifically the reporting to the Leadership Board of any unlawful decisions or omissions which are or which are proposed to be taken.

A recruitment exercise has been undertaken to identify a suitable candidate to be appointed and designated as NECA's next Monitoring Officer on an interim basis.

2. Proposals

- 2.1 It is recommended that the Leadership Board designate Charles Peter Judge as the Monitoring Officer for the North East Combined Authority for 3 days a week on a 12 month fixed term basis.

3. Reasons for the Proposals

- 3.1 The appointment of a Monitoring Officer will provide the capacity for this role to enable the effective discharge of the functions undertaken by the NECA.

4. Alternative Options Available

- 4.1 Option 1 – The Leadership Board may accept the recommendation in this report and designate Charles Peter Judge as the Monitoring Officer for the North East Combined Authority.

Option 2 – The Leadership Board may decide not to accept the recommendation which would result in a further recruitment exercise being undertaken.

Option 1 is the recommended option.

5. Next Steps and Timetable for Implementation

- 5.1 If the Leadership Board agree to designate Charles Peter Judge as the Monitoring Officer for the North East Combined Authority, a 12 month fixed term contract of employment will be issued for 3 days per week.

6. Potential Impact on Objectives

- 6.1 The appointment of a Monitoring Officer will ensure capacity for the role continues to be provided to comply with statutory requirements and also to enable the effective discharge of the functions undertaken by the NECA.

Leadership Board

7. Financial and Other Resources Implications

- 7.1 The direct salary cost of the post at 3 days a week for 12 months is estimated to be approximately £50k. The total cost of the post, including employer's national insurance, expenses and any relocation costs will be met from existing NECA Corporate and other appropriate operational budgets.

8. Legal Implications

- 8.1 The designation of a new Monitoring Officer will promote the effective and lawful discharge of the functions and responsibilities undertaken by the NECA.

9. Key Risks

- 9.1 The appointment of a Monitoring Officer will promote the effective and lawful discharge of the functions undertaken by the NECA therefore having a positive effect on the Authority's ability to manage risk.

10. Equality and Diversity

- 10.1 There are no specific equality and diversity implications arising from this report.

11. Crime and Disorder

- 11.1 There are no specific crime and disorder implications arising from this report.

Consultation/Engagement

12.

- 12.1 The Leaders and Elected Mayor as well as the Chief Executives of the Constituent Authorities have been consulted on the arrangements for the appointment of the Monitoring Officer.

13. Other Impact of the Proposals

- 13.1 No other impacts arising from the proposals outlines in this report.

14. Appendices

None

15. Background Papers

NECA Leadership Board Report 21st March 2017 – Item 5 Appointment of the Monitoring Officer

Leadership Board

16. Contact Officers

Helen Golightly, Head of Paid Service, helen.golightly@nelep.co.uk

17. Sign off

- Head of Paid Service: ✓
- Monitoring Officer: ✓
- Chief Finance Officer: ✓